

BRAIDWOOD FIRE PROTECTION DISTRICT

Minutes of Meeting

March 16, 2021

A meeting of the Trustees of the Braidwood Fire Protection District was held on March 16, 2021 at the Braidwood Fire Department Building 275 W. Main Str. in the city of Braidwood, Illinois at 9:00 A.M.

Mike Dillon moved to have Bill Ritze serve as Chairman of the Board for this meeting. Bill Ritze seconded the motion. A voice vote upon the motion was taken and declared that the motion passed.

Trustee/Chairman Bill Ritze called the meeting to order and Mike Dillon, Secretary of the District, acted as Secretary of the meeting.

The following Trustees were present:

Mike Dillon
Bill Ritze

Also present in person were Chief B. Eggers, and Assistant Chief Chris Jude and present via Zoom web meeting was Attorney John Motolynski.

Those that are indicated in attendance via Zoom web meeting were attending in compliance with the Governor's Executive Order 2020-07 as a result of COVID-19.

The Secretary reported that a quorum of the Board of Trustees of the Braidwood Fire Protection District was present.

The Chairman then asked if there were any additions or corrections to the board meeting minutes from the February 23, 2021, meeting as distributed. Mike Dillon made a motion that the minutes be approved as distributed, motion seconded by Bill Ritze. A voice vote upon the motion was taken and the Chairman declared that the motion passed.

The Treasurer's Report shows an account beginning balance of \$1,345,068.55, three deposit(s) totaling \$58,130.88 and fifty-five withdrawals totaling \$143,616.92, the ending account balance on February 28, 2021 is \$1,260,142.53. Mike Dillon moved that the Treasurer's report be accepted as presented. Bill Ritze seconded the motion. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.

Mike Dillon presented the bills to be paid (see attached report). Bill Ritze moved that the bills be paid, as presented. Mike Dillon seconded the motion. A voice vote upon the motion was taken and the Chairman declared that the motion passed.

Public Comment:

None

Communications:

None

Chief's Report:

Chief Eggers' full report was distributed and is attached hereto. The items discussed in the meeting are as follows:

- Employee resignation received from Rachel Andreina.
- There are a few building maintenance items being worked on.
- Waiting to hear back from the Pride Plumbing and Neiderman.
- Have a roof leak in hallway to museum.
- Diesel tank is going to require future repairs (sediment in tank).
- Rescue Task Force being established.
- All Apparatus are In-Service.

Old Business:

- A. Faircom – Mike Dillon (energy legislation, Exelon Agreement) – No update.
- B. Future Training Opportunities –
Free training classes being provided to Chief and Asst. Chief at Lincolnway school.
- C. Deer Ridge Annexation (status update) – No changes in status since meeting with Attorneys.
- D. Braidwood Recreation Club Annexation (status update) – Waiting Court date.
- E. Antennae tower waiting AT&T draft lease to own proposal.
- F. Re-establish 2490 Committee – the committee has been re-established meeting dates are being reviewed.
- G. Annual calendar and checklist reviewed.
- H. Chief Eggers and Tammy Favero are working on D/C Favero retirement open house.
- I. Chief Eggers and Asst. Chief Jude discussed the delegation of D/C Favero responsibilities. The payroll policy will be updated to cover the Captain stipends for weekend coverage.
- J. Update on medical insurance coverage (coverage retroactive to January 1, 2021).

Closed Meeting:

Not needed

New Business:

- 1) Purchases requiring District Board approval –
 - New computer and laptop (not to exceed \$5000.00).
 Bill Ritze moved to approve the above listed expense as presented. Mike Dillon seconded the motion. A voice vote upon the motion was taken and the Chairman declared the motion passed.
- 2) Consider and Adopt Ordinances Abating Alternative Bond Levy for 2020 --
Ordinance 2021-72 and Ordinance 2021-73 were presented for abating the alternative bond levy for taxing years 2020 and 2021. After a short discussion, Bill Ritze moved to approve Ordinances 2021-72 and 2021-73, Mike Dillon seconded the motion. A voice vote upon the motion was taken and the Chairman declared the motion unanimously passed.

The Chairman then stated that the next regular meeting would be held on April 20, 2021 at 9:00 A.M. at the Braidwood Fire Station.

Upon motion duly made and seconded the meeting was adjourned.

Date	Deposit	Amount	# of	Checks / Withdraws	Amount	Reason
2/4/2021	Chief Shabbona Firefighters Ass.	\$748.10				
2/2/2021			1	Moved to payroll	\$40,000.00	
1/26/2021			2	Image System & Bus. Solutions	\$199.00	
1/26/2021			3	Hinkley Springs	\$196.87	
1/28/2021			4	Chris Jude	\$2,485.75	HRA
2/2/2021			5	Whitmore Ace Hardware	\$21.16	
1/25/2021			6	Martins Flage Co. LLC	\$621.34	
2/4/2021			7	Fire Ground Supply Inc.	\$18,785.90	
2/4/2021			8	Emergency Med. Products	\$133.71	
2/4/2021			9	AT&T	\$813.42	
12/28/2020			10	Lora Niemann	\$87.00	
2/4/2021			11	Allegra Coal City	\$554.70	
2/4/2021			12	Airwans	\$69.00	
2/2/2021			13	Samantha Marshall	\$57.50	
2/4/2021			14	Fatlan Trucking LTD	\$485.00	
2/12/2021			15	Miscellaneous Fees	\$100.89	
2/17/2021			16	Moved to payroll account	\$43,000.00	
2/6/2021			17	City of Braidwood	\$32.39	
2/14/2021			18	Fisher Auto Parts	\$42.05	
2/14/2021			19	Calvin Brainard	\$58.50	
2/14/2021			20	AT&T	\$154.90	
2/14/2021			21	Pinkerton Oil Co	\$685.32	
2/14/2021			22	Rendel's Inc.	\$31.50	
2/14/2021			23	Wunderlich Doors Inc.	\$1,000.00	
2/14/2021			24	Nicor Gas	\$1,017.84	
2/14/2021			25	US Bank	\$424.67	
2/14/2021			26	D'Orazio Ford	\$619.45	
2/14/2021			27	Zoll Medical Corporation	\$254.20	
2/14/2021			28	BTI Tire & Alignment	\$50.00	
2/14/2021			29	Airgas USA LLC	\$82.20	
2/14/2021			30	Andres Medical Billing LTD	\$2,710.32	
2/17/2021			31	Wunderlich Doors Inc.	\$420.00	
2/17/2021			32	Ottosen Group	\$702.50	
2/14/2021			33	Witmen Public Safety	\$219.94	
2/14/2021			34	Target Solutions Learning LLC	\$5,266.35	
2/14/2021			35	Western Will Co. Com. Center	\$10,457.31	
2/14/2021			36	American Heart Ass.	\$172.75	
2/17/2021			37	Tri-County Stockdale Co.	\$153.75	
2/14/2021			38	Verizon	\$746.95	
2/22/2021			39	Barry Eggers	\$60.00	
2/14/2021			40	Tri-County Stockdale Co.	\$153.75	
2/14/2021			41	Fatlan Trucking LTD	\$835.00	
2/14/2021			42	Pitney Bowes	\$169.56	
2/17/2021			43	Airgas USA LLC	\$323.36	
2/17/2021			44	Lauterbach & Amen, LLP	\$375.00	
2/17/2021			45	Alexis Fire Equipment	\$355.65	
2/17/2021			46	Fatlan Trucking LTD	\$970.00	
2/22/2021			47	Pinkerton Oil Co	\$591.49	
2/22/2021			48	AT&T	\$120.21	
2/14/2021			49	Comcast	\$208.75	
2/22/2021			50	IPRF	\$5,050.00	
2/22/2021			51	Wex Bank	\$343.41	

2/25/2021			52	Republic Services	\$98.22	
2/25/2021			53	Universal Printing Solutions Inc.	\$64.96	
2/12/2021			54	Analysis service charge	\$100.89	
2/28/2021	Interest	\$5.64				Feb.
2/28/2021			55	Debit Charges	\$882.54	Feb.
2/28/2021	AMB collections	\$57,377.14				
# Of Deposits 3				# Of Checks Written / Withdraws 55		
	Total	\$58,130.88			\$143,616.92	

Starting Balance 2/01/2021 \$1,345,068.65

Bank Balance 02/28/2021 \$1,260,142.53



BRAIDWOOD FIRE PROTECTION DISTRICT

275 W. Main P.O. Box 309 Braidwood, IL 60408
Station (815) 458-2000 | Fax 815-458-3636



CHIEFS MONTHLY REPORT For March 16, 2021

Call Report for Feb 2021

Braidwood	80
Out of District	<u>46</u>
Total	126

Call Report for Jan 2021

Braidwood	84
Out of District	<u>30</u>
Total	114

Calls of Significance: 2/28 – 3 persons fell through the ice in Shadow Lakes – All self-rescued

Personnel

Resignation

- Paramedic Rachel Andreina

Paramedic Students

- Ingalls Hospital 19-20 Class (Temporary hold due to COVID-19) - Anthony Winters
- Morris Hospital 19-20 Class - Ed Theis
- Morris Hospital 20-21 Class - Nick Klucikowski, Nate Mrozek
- St. Mary's Hospital 21-22 Class - Hayden Mack, David Tatroe, Ryan Cavanaugh, Cody Cabada

Fire Prevention/Inspections

- Keeverville Solar Energy (34461 S Rt 53, Braidwood) – Restart in spring
- Mighty's Towing & Recovery (141 s. Will Rd.) – Working on Fire Alarm quotes and city violations.
- Ultimate Rides (Main & Hickory)
Ground being razed, prepped for construction - No documents received to date.
- Federated Bank (264 s. Front St.) – Requires pull station at front door
- Braidwood Tobacco (296 s. Front St.) – passed Final Occupancy

HR / Payroll

Payroll

- All shifts were covered for the month of February. A/C Jude covered (2) 12-hour shifts.

COVID 19

- Quarantined during February – 1 member (multiple family members)
 - PTO hours paid in December – 12 hours
 - Vaccinations – 12 members – 1 more in progress
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Training

Fire

In-house

- Advanced Technical Firefighter – 8 members

Shabbona Fire Academy

- Shabbona – 2 members

EMS

Paramedic Students

- Silver Cross Hospital 19-20 Class– 1 member (Temporary hold due to COVID-19)
- Morris Hospital 19-20 Class – 1 member testing
- Morris Hospital 20-21 Class – 3 members
- St. Mary's Hospital 21-22 Class – 5 members

AHA Programs

- BLS CPR – 5 new Instructors
- ACLS/PALS – 3 new Instructors

Rescue Task Force

- Purchasing of equipment in 2021-22 budget
- 5 Sets of gear (3-engine, 2-Ambu)
- Free Training by Division and Grundy County Sherriff

Vehicles/Apparatus

- All apparatus in service
- Diesel tank & pump costs for PM being evaluated had maintenance completed. (Sediment in tank - future repairs/PM needed)

IT / MDT

- PO for new desktops/monitors submitted for approval

Fire Station

- Plumber repairs still pending
- Niederman exhaust system repairs – waiting on company to find parts for 2416 bay
- Roofer – new leak developed in museum hallway – working on getting roofer to repair.

Discussion Items for Meeting

- Personnel:
 - Fire Chief – Health Insurance
 - Retirement of D/C Favero

- Operations
 - Weekend Command Coverage

- 2490 Committee

- AT&T Cellular tower status

- Training / District Classes for 2021
 - IAFFD – Annual Conference (new trustee)
 - Fire Chief's Symposium – May 12-14

- Budget
 - Status of 5 year plans
 - Purchase orders exceeding \$1000