

BRAIDWOOD FIRE PROTECTION DISTRICT

Minutes of Meeting

October 26, 2021

A meeting of the Trustees of the Braidwood Fire Protection District was held on, October 26, 2021, at the Braidwood Fire Station located at 275 W. Main St. in the city of Braidwood, Illinois at 9:00 A.M.

Trustee Mike Dillon called the meeting to order and acted as Chairman thereof, and Charlie Boyd, Secretary of the District, acted as Secretary.

The following Trustees were present:

Charlie Boyd
Mike Dillon
Bill Ritze

Also present in person were Fire Chief Chris Jude, Administrative Assistant Kristin Wexell, and Attorney Tom Gilbert.

The Chairman asked if there were any additions or corrections to the board meeting minutes from the meeting held on September 21, 2021, as distributed. Bill Ritze made a motion that the minutes be approved as distributed, seconded by Charlie Boyd. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.

The Treasurer's Report shows an account beginning balance of \$1,005,548.00, ten deposit(s) totaling \$880,187.20 and fifty-eight withdrawals totaling \$212,523.15, the ending account balance on September 30, 2021 is \$1,005,548.00. Mike Dillon moved that the Treasurer's report be accepted as presented. Bill Ritze seconded the motion. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.

Charlie Boyd presented the bills to be paid as distributed, (see attached list as presented). Mike Dillon moved that the bills be paid, as presented. Bill Ritze seconded the motion. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.

Public Comment:

None

Communications:

- Thank you from the Hall Family for support during the passing of Retired Fire Chief Rick Hall
- VFIS Newsletter
- Braidwood TIF III Meeting Notification – Today at 1400 hours.
- Will County Supervisor Tax Appeal

Chief's Report:

Chief Jude distributed his full report, attached hereto. The items discussed are as follows:

- Total Calls for month of September were 168, of which 109 were In-District.
- Personnel updates:
 - 4 resignations for Fire/EMS personnel due to lack of participation, Landon Hosman, Samantha Marshall, Nick Welk and Anthony Winters.
 - Lora Niemann is requesting to step down from full set shift to fill-in.
- Hayden Mack has returned to shift.
- Firefighter/Medics are needed here, as with all Fire Agencies. The pool is small and full-time Departments are hiring, as well as forcing their employees to stay past scheduled shift due to manning shortages. This is drastically affecting our schedule.
- 2419 – Quad County reported that the ladder will be back in quarters tomorrow.
- CART Trailer – Quad County will handle the resale of the trailer.
- Apparatus PM will start upon return of 2419
- 2491 – Chief Jude and Captain Tenerelli are attending a re-build meeting at Alexis on November 1, 2021.
- Parking lot expansion joint work has been completed until the next phase, next year.
- AT&T Tower Project – A consulting firm for AT&T called with questions relating to their background performed a background on the area for tower and items and materials that are or will be stored in that location.
- Looking for suggestions on what to do with items from the CART Trailer that we will no longer need.

Old Business:

- A. Faircom – (energy legislation, Exelon Agreement) – Mike Dillon updated on the legislation that has passed, the ICC is expected to make and implement rules and policy related to said legislation. The District also discussed the Agreement with Braidwood Nuclear Power Plant. Per Mark Mitchell, RCSD's attorney requested that the current contract is not been extended and Exelon has agreed.
- B. Future Training Opportunities –
 - Charlie Boyd reported on the upcoming IAFFPD training dates.
- C. Braidwood Recreation Club Annexation (status update) – This item is on the court docket for October 29, 2021, we should have an update at the next District Meeting.
- D. Discuss AT&T Antennae Tower Project Update and Agreements – AT&T's consultant contacted Braidwood FPD via phone to obtain answers about materials stored near the potential new tower site.
- E. 2491 Committee Report – Chief Jude and Captain Tenerelli will be at Alexis next week, there may be a need to execute the contract to begin the build process.

Mike Dillon moved to give Chief Jude authority to review and execute the contract with Alexis for the rebuild of 2491, seconded by Bill Ritze. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.
- F. Annual calendar and checklist reviewed – Charlie Boyd reviewed the District Annual Checklist.

Closed Meeting:

Not necessary

New Business:

- 1) Purchases requiring District Board approval –
 - a) NFPA Annual Renewal \$1,345.50
 - b) Flow MSP \$4,000.00
 - c) I.T. PO for Smart Board and Install \$7596.70Bill Ritze moved to approve the expenses as presented, motion seconded by Charlie Boyd. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.
- 2) Consider and adopt Tax Levy for the Tax year 2021 – Ordinance 2021 - 75. The Ordinance was distributed and reviewed by the Board.

Charlie moved to approve the 2021 Tax Levy as presented, seconded by Bill Ritze. The Chairman conducted a roll call vote; Ayes 3 (Boyd, Dillon, Ritze), Nays 0, Absent 0. The Chairman declared that the motion passed.
- 3) Review and approve the Annual Audit – this item will be tabled until next month, when Auditor is prepared to attend the District Board Meeting.
- 4) Review and adopt the Ordinance Abating Alternative Bond Levy for 2021 – The Board reviewed and discussed the Ordinance for the Alternative Bond Levy Abatement.

Bill Ritze moved to approve the Ordinance Abating the Alternative Bond Levy, motion seconded by Mike Dillon. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.
- 5) Review and approve the employee pay rate increase proposal – Chief Jude presented, to the District, the proposed pay rate increases for the Firefighter and EMS personnel.

Bill Ritze moved to approve the proposed rate increases as presented, retroactive to October 24, 2021. The motion was seconded by Mike Dillon. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.
- 6) Discuss and approve the surplus of aging fitness equipment –

Charlie Boyd moved to approve the surplus of the elliptical machine. The motion was seconded by Bill Ritze. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.
- 7) Discuss and approve the surplus of the riding lawnmower – Chief Jude explained that riding lawn mower has some serious maintenance issues and is not recommended to be repaired, he suggests to surplus this machine.

Charlie Boyd moved to approve the surplus of the riding lawnmower. The motion was seconded by Bill Ritze. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.

The Chairman then stated that the next regular meeting would be held on November 16, 2021 at 9:00 A.M. at the Braidwood Fire Station.

Upon motion duly made and seconded the meeting was adjourned.

Date	Deposit	Amount	# of	Checks / Withdraws	Amount	Reason
8/31/2021			1	AT&T	\$813.42	
8/31/2021			2	Nicor Gas	\$184.03	
9/1/2021			3	Mike Favero	\$591.24	
9/2/2021			4	Moved to Payroll Co.	\$49,435.00	
9/9/2021	Zion Bank (Escrow)	386842.81				
8/31/2021			5	AT&T	\$147.44	
8/31/2021			6	CDS Office Technologoes	\$6.00	
8/31/2021			7	Conway Shield	\$354.20	
8/31/2021			8	Pinkerton Oil Co.	\$771.77	
9/1/2021			9	Free Press Newspapers	\$45.60	
8/17/2021			10	Tonya Cavanaugh	\$45.00	
8/31/2021			11	Illinois Fire Sasey Alliance	\$400.00	
8/31/2021			12	Republic Services	\$124.28	
9/1/2021			13	IAFC Membership	\$240.00	
8/31/2021			14	BTI Tire & Alignment	\$339.90	
8/31/2021			15	Fisher Auto Parts	\$179.00	
8/13/2021			16	AT&T	\$154.90	
8/13/2021			17	Foster Coach Sales, Inc.	\$104.33	
9/9/2021	Will Co	\$386,688.11				
9/17/2021	Grundy Co.	\$378.67				
8/31/2021			18	Illinois Fire Chiefs Ass.	\$400.00	
8/31/2021			19	Liberty National	\$1,818.55	
8/13/2021			20	Camz Communivations Inc.	\$340.00	
9/1/2021			21	Quad County Fire Equipment & FTR	\$564.50	
8/13/2021			22	Hannah Zackavec	\$134.53	
8/13/2021			23	Hinkley Springs	\$150.05	
8/18/2021			24	Custer Park Fire Prot. Dist	\$8,626.91	
8/13/2021			25	Wescom	\$10,701.37	
9/7/2021			26	Lauterbach & Amen,LLP	\$425.00	
9/14/2021			27	ECOLAB pest Elimination	\$156.99	
9/15/2021			28	Ottosen Group	\$1,462.50	
9/15/2021			29	City of Braidwood	\$32.39	
9/14/2021			30	A Beeo LLC	\$2,138.58	
9/14/2021			31	Airgas USA.LLC	\$58.87	
9/14/2021			32	BTI Tire & Alignment	\$191.16	
9/14/2021			33	Pinkerton Oil Co.	\$808.96	
9/15/2021			34	Motorola Solutions- Starcom21	\$100.00	
9/15/2021			35	Moved to Payroll Co.	\$24,166.28	
9/16/2021			36	Moved to Payroll Co.	\$42,603.00	
9/15/2021			37	A&J Signs Inc.	\$690.00	
9/14/2021			38	Free Press Newspapers	\$312.00	
8/13/2021			39	Airwans	\$69.00	
9/14/2021			40	Verizon	\$682.58	
9/21/2021			41	Emergency Medical Products	\$895.74	
9/13/2021			42	Comcast	\$211.34	
9/21/2021			43	Chandler Services Inc.	\$1,151.26	
9/21/2021			44	D'Orazio Ford	\$123.31	
9/21/2021			45	IPRF	\$5,050.00	
9/21/2021			46	Microsoft	\$63.65	
9/21/2021			47	US Bank	\$336.25	
9/21/2021			48	Alert-All Corp	\$2,491.50	

9/21/2021			49	Shell Oil Co.	\$245.88	
9/30/2021	Willens Law Offices	\$25.00				
9/30/2021	Metropolitan Reporting Bureau	\$20.00				
9/30/2021	HC Joliet, LLC	\$580.00				
9/30/2021	Il. Municipal League	\$12,081.52				
9/30/2021			50	Moved to Payroll Co.	\$43,545.00	
9/14/2021			51	Liberty Fire Equipment Inc.	\$60.25	
9/21/2021			52	Liberty Fire Equipment Inc.	\$62.60	
8/31/2021			53	IFSAP	\$30.00	
9/14/2021			54	IFSAP	\$89.00	
9/30/2021	IEMA Grant	\$12,420.00				
9/30/2021	Interest	\$6.08				Sept.
9/30/2021	AMB collections	\$81,145.01				Sept.
9/30/2021			55	Debit charges	\$2,717.77	Sept.
9/3/2021			56	Transamerica (457b)	\$3,654.08	
9/15/2021			57	Services Analysis	\$109.92	
9/17/2021			58	Transamerica (457b)	\$1,121.27	
# Of Deposits 10				# Of Checks Written / Withdraws 58		
	Total	\$880,187.20			\$212,528.15	

Starting Balance 09/01/2020 \$1,005,548.00

Bank Balance 09/30/2020 \$1,674,206.75



BRAIDWOOD
FIRE PROTECTION DISTRICT
275 W. Main P.O. Box 309 Braidwood, IL 60408
Station (815) 458-2000 | Fax 815-458-3636

CHIEFS MONTHLY REPORT
Oct. 26th, 2021

<u>Call Report for Sept. 2021</u>		<u>Call Report for Aug. 2021</u>	
Braidwood	109	Braidwood	106
Out of District	58	Out of District	47
Total-	168	Total-	153

Calls of Significance:

None to report

Personnel

- Anthony Winters, Nick Welk, Samantha Marshall, and Landon Hosman letter of resignation received and accepted. All have had a lack of participation for the last 5 months.
- Evan Palmer was terminated, she has returned her key fob.
- New EMT Interns- Finley Travis, Ryan Craig. Ryan Craig will be attending Shabbona Academy. Travis, Hozian, Guerrero attended Romeoville Academy waiting to take BOF state test.
- Lora Niemann stepping down to fill in only

Paramedic Students

- Morris Hospital 19-20 Class - Ed Theis (Still waiting to Re-test)
- Morris Hospital 20-21 Class - Nick Klucikowski, Nate Mrozek (trying to pass National Test)
- St. Mary's Hospital 21-22 Class - David Tatroe, Ryan Cavanaugh, Cody Cabada
- Hayden Mack dropped out of Medic school.

Personnel Status

- Hayden Mack came back to shift.
- Current need for FF/medics the pool is small due to new state testing process.

Fire Prevention/Inspections

- Keeeverville Solar Energy (34461 S Rt 53, Braidwood) – completed DC Pemble and I met with contractor and completed a final walk through still waiting to meet with new company that owns the farm.
- Mighty's Towing & Recovery (141 s. Will Rd.) – Working on Fire Alarm quotes and city violations.
- Ultimate Rides (Main & Hickory)- Nothing new, No documents received to date.
- Basement & Crawl Space Solutions (942 N. Division)- Waiting to complete final inspection

HR / Payroll

- Nothing to report

Training

- Conferences and Classes
 - Tonya Attended training boot camp
 - 2401 Attended IFCA Chief's Conference
- Shabbona Fire Academy
 - Applications due Oct. 31st
 - Nov. 6th Physical Ability test here
 - EMS Paramedic Students
 - Morris Hospital 20-21 Class – 3 members
 - St. Mary's Hospital 21-22 Class – 3 members
 - Morris Hospital 21-22 Class- 3 members

Rescue Task Force – On going

- Purchasing of equipment in 2021-22 budget
- 5 Sets of gear (3-engine, 2-Ambu)
- Free Training by Division and Grundy County Sherriff

Vehicles/Apparatus

- 2419 should be back Oct. 27th
- CART Trailer- Quad County to Broker it.
- 2413 Brakes changed and its back in service
- Apparatus PMs to start when 2419 returns
- 2412 will go down for PM's when 2419 comes back.
- Capt. Tenerelli and I are attending prebuild meeting on Nov. 1st at Alexis for 2491

Fire Station

- Parking Lot expansion joint work completed till next year, completed the back parking lot area.

AT&T tower project

- Nothing new.
- Background check completed by a company for the site inspections.

Discussion Items for Meeting

- Personnel:
 - Pay Increase proposal
 - Staffing issues and update
- Apparatus changes-
 - Equipment removed from the CART trailer that we will not need, what to do with it?
- Training / District Classes for 2021
 - A/C Jude – All-Hazards Incident Management Team in Aurora- Nov. 8th through 12th
 - A/C Jude – All-Hazards Incident Commander in Aurora- Dec. 6th through 10th
- Budget
 - Approval Purchase orders exceeding \$ 1000
- Misc.
 - Approval to surplus the elliptical machine in the gym.