

BRAIDWOOD FIRE PROTECTION DISTRICT

Minutes of Meeting

July 20, 2021

A meeting of the Trustees of the Braidwood Fire Protection District was held on, July 20, 2021 at the Braidwood Fire Station located at 275 W. Main St. in the city of Braidwood, Illinois at 9:00 A.M.

Trustee Mike Dillon called the meeting to order and acted as Chairman thereof, and Charlie Boyd, Secretary of the District, acted as Secretary of the meeting.

The following Trustees were present:

Charlie Boyd
Mike Dillon
Bill Ritze

Also present in person were Fire Chief Chris Jude, Administrative Assistant Kristin Wexell, EMS Coordinator Tonya Cavanaugh, Attorney Tom Gilbert and Retired Fire Chief Barry Eggers.

The Chairman then asked if there were any additions or corrections to the board meeting minutes from the meeting held on June 15, 2021, as distributed. Bill Ritze made a motion that the minutes be approved as distributed, motion seconded by Charlie Boyd. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.

The Treasurer's Report shows an account beginning balance of \$901,468.00, six deposit(s) totaling \$621,121.59 and forty-nine withdrawals totaling \$153,356.93, the ending account balance on June 30, 2021 is \$1,250,098.79. Mike Dillon moved that the Treasurer's report be accepted as presented. Charlie Boyd seconded the motion. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.

Charlie Boyd presented the bills to be paid as distributed, (see attached list as presented). Bill Ritze moved that the bills be paid, as presented. Mike Dillon seconded the motion. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.

Public Comment:

None

Communications:

- Wermer Rodgers Audit Questionnaire with respect to WESCOM Audit.
- Wermer Rodgers Letter of Verification for monies paid from District to WESCOM

Chief's Report:

Chief Jude distributed his full report, attached hereto. The items discussed are as follows:

- Personnel updates:
 - 2 FF/EMTs hired, Alexandria Steg & Ethan Kennedy
 - 2 Primary Role Medics hired, Anthony DePaulo & Nick Welk
 - 1 new cadet, Kylie Clement
 - 1 EMT Intern accepted, Mario Guerrero EMT currently in Romeoville Academy
 - 1 FF/EMT resigned for lack of time. Zach Carpenter.

- Fire Investigator numbers have been set up, CAD ID #'s are 240F11 and 240F12
- Had OFSM Audit for Academy, went smoothly with no problems at all.
- 2419 will be at Quad County for approximately 2 months.
- 2416 – Estimate for modifications came back for approximately \$43,000.00.
- 2491 – Next meeting will be 7/28/2021
- Nederman System will need adjustments for 2416, Nederman is working on the cost estimate for this work. Chief Jude will provide the estimate to District upon receipt.
- Apparatus Schedule for Insurance has been adjusted per the individual apparatus estimated values, after getting clarification on the policy from Myron Munson of Compass Ins. Also, the list has been updated to remove 4 apparatus that have been surplus and sold.
- ATT is waiting to hear back on the Special Use Permit, they had to provide additional information for the permit review.
- Chief Jude is working on attaining information for the purchase, licensing, training and insuring of a drone. Per Compass Insurance, the expected cost of insurance coverage will be approximately \$300 per year. Chief Jude will get licensed for the drone and he will be allowed one Operator and one Spotter under his direction at the scene.

Old Business:

- A. Faircom – Mike Dillon (energy legislation, Exelon Agreement) – the Closure of Dresden and Byron Nuclear Power Plants is still up in the air. Currently no update.
- B. Future Training Opportunities –
 - Chief Jude is looking into Incident Command classes in Aurora this fall.
- C. Deer Ridge Annexation (status update) – A settlement has been received and achieved, it must be filed by the end of the year. GIS is to be notified for updated mapping and platting.
- D. Braidwood Recreation Club Annexation (status update) – Attorney Gilbert is awaiting a response to the email he sent to Custer Park FPD's attorney, Karl Buck, inquiring if the paperwork on has been filed.
- E. Discuss AT&T antennae tower project updates and agreements – consider and/or approve lease agreement with AT&T –

Mike Dillon moved to approve lease agreement with ATT, motion seconded by Bill Ritze. A voice vote was taken upon the motion and the Chairman declared that the motion unanimously passed. Attorney Gilbert will reach out to Daniel to inform him that the District approved the lease agreement.
- F. 2490 Committee – Next meeting is July 28th.
- G. Annual calendar and checklist reviewed –
 - Tentative Budget was posted July 14, 2021 and notice has been published in the newspaper.
 - Charlie Boyd completed his OMA training.

Closed Meeting:

Mike Dillon moved to keep the Closed Meeting Minutes closed. Bill Ritze seconded the motion. A voice vote was taken upon the motion and the Chairman declared that the motion unanimously passed.

New Business:

- 1) Purchases requiring District Board approval –
 - Verizon Booster Kits - \$2,138.59 boosters to be installed in ambulances
 - Surface Pro (2) - \$1,274.08 for Chief and Deputy Chief
 - EMP – \$1,800.00 for Medical Supplies

Mike Dillon moved to approve the expenses as presented, motion seconded by Charlie Boyd. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.
- 2) Review Tentative Budget FY 21/22 – The Tentative Budget balanced out and was posted July 14, 2021.
- 3) Discuss and possibly approve Gov Accounting LLC (James Howard, CPA) to complete the GEMT Cost Report again this year for the fee of \$750.00. Charlie Boyd moved to approve the cost for Gov Accounting LLC to complete the GEMT Cost Report for a fee of \$750.00. The motion was seconded by Bill Ritze. A voice vote upon the motion was taken and the Chairman declared the motion unanimously passed.

The Chairman then stated that the next regular meeting would be held on August 17, 2021 at 9:00 A.M. at the Braidwood Fire Station.

Upon motion duly made and seconded the meeting was adjourned.