

BRAIDWOOD FIRE PROTECTION DISTRICT

Minutes of Meeting

August 17, 2021

A meeting of the Trustees of the Braidwood Fire Protection District was held on, August 17, 2021 at the Braidwood Fire Station located at 275 W. Main St. in the city of Braidwood, Illinois at 9:00 A.M.

Trustee Mike Dillon called the meeting to order and acted as Chairman thereof, and Charlie Boyd, Secretary of the District, acted as Secretary.

The following Trustees were present:

Charlie Boyd

Mike Dillon

Bill Ritze

Also present in person were Fire Chief Chris Jude, Administrative Assistant Kristin Wexell, Attorney Tom Gilbert and Retired Fire Chief Barry Eggers.

Public Hearing was called to order, at which time the Budget and Appropriations for the fiscal year of June 1, 2021 to May 31, 2022 was presented and reviewed. There was no public comment. Bill Ritze made a motion to close the public hearing, Charlie Boyd seconded that motion. A voice vote upon the motion was taken and the Chairman declared that the motion was passed.

The Chairman then asked if there were any additions or corrections to the board meeting minutes from the meeting held on July 20, 2021, as distributed. Charlie Boyd asked that the minutes be corrected to reflect the Charlie Boyd presented the bills to be paid. Bill Ritze made a motion that the minutes be approved with the correction mentioned, motion seconded by Charlie Boyd. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.

The Treasurer's Report shows an account beginning balance of \$1,250,098.79, twelve deposit(s) totaling \$106,569.58 and sixty-eight withdrawals totaling \$284,358.54, the ending account balance on July 30, 2021 is \$1,250,098.79. Mike Dillon moved that the Treasurer's report be accepted as presented. Charlie Boyd seconded the motion. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.

Charlie Boyd presented the bills to be paid as distributed, (see attached list as presented). Charlie Boyd moved that the bills be paid, as presented. Bill Ritze seconded the motion. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.

Public Comment:

None

Communications:

- VFIS correspondence and invoice for the increase of the annual premium on vehicle coverage, as a result of adjusting the apparatus values to appropriate values.

Chief's Report:

Chief Jude distributed his full report, attached hereto. The items discussed are as follows:

- Personnel updates:
 - 2 FF/EMTs hired, Alexandria Steg & Ethan Kennedy
 - 2 Primary Role Medics hired, Anthony DePaulo & Nick Welk
 - 1 new cadet, Kylie Clement
 - 1 EMT Intern accepted, Mario Guerrero EMT currently in Romeoville Academy
 - 1 FF/EMT resigned for lack of time. Zach Carpenter.
- We have 6 students in the St. Mary's Medic class, Alexa Kubinski and Drew Crompt were inadvertently left off the list on the Chief's report
- Shabbona Association is discussing the possibility of having a EMT class.
- 2413 – Out of service due to turbo issues, this a common issue with this vehicle and this work will be covered by warranty.
- 2416 – Estimate for modifications is within budget.
- 2491 – Committee has completed the bid package. Will work toward publishing Bid Notice and setting dates for distribution and bid opening, with Board approval.
- AT&T Tower Project updated given, B & F failed the review of the special use permit and need further information to be handled by the company. ComEd and Electrical Contractor came to evaluate the site, they will be back for more visits.

Old Business:

- A. Faircom – Mike Dillon (energy legislation, Exelon Agreement) – There is no update or decisions being made here. If bill doesn't pass by the end of the month, Exelon will have to submit to the FRC that they are closing Dresden and Byron plants.
- B. Future Training Opportunities –
 - Chief Jude – Chief's Summit in January 2022
- C. Deer Ridge Annexation (status update) – Attorney Gilbert explained that he had received word from co-counsel that Judge Anderson approved the annexation agreement and issued the Order this morning.
- D. Braidwood Recreation Club Annexation (status update) – Attorney Gilbert, Attorney Karl Buck is awaiting a response from Braidwood Rec Club.
- E. Annual calendar and checklist reviewed –
 - Levy amount will be determined at the next scheduled meeting.

Closed Meeting:

Not necessary

New Business:

- 1) Purchases requiring District Board approval –
 - Embroidered Fire Service Flag blankets for \$49.00 ea.
Bill Ritze moved to approve the expenses as presented, motion seconded by Mike Dillon. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.

- 2) 2490 – Committee – this Agenda item is duplicate and should have been removed.
- 3) Review and possibly approve specification for 2490 bid package – Bid Specifications were discussed during Chief's Report, the Committee wishes to publish the Notice to Bid in the newspaper for the next 2 consecutive weeks.
Mike Dillon moved to proceed with the publishing of the Notice for Bid. Charlie Boyd seconded the motion. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.
- 4) Review and approve Budget and Appropriations Ordinance 21-74 – The Budget Ordinance was presented, reviewed and is balanced.
Mike Dillon moved to approve the Budget and Appropriations Ordinance 21-74 as presented. Bill Ritze seconded the motion. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.
- 5) Review and approve Revised District Policies – The District Policies have been updated in draft form to reflect the changes in Assistant Chief and Deputy Chief.
Bill Ritze moved to approve the Revised District Policies striking out the Assistant Chief title and adding Deputy Chief title where it was needed. Mike Dillon seconded the motion. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed
- 6) Review and approve documents for the antennae tower lease – This item was reviewed and approved at the last District Meeting.
- 7) Drone Operations Policy – Chief Jude requested the Board give consideration of adopting a Drone Operations Policy, 5.F.15. The Board agreed to the policy and will review and possibly approve said policy in the next District Meeting.

The Chairman then stated that the next regular meeting would be held on September 21, 2021 at 9:00 A.M. at the Braidwood Fire Station.

Upon motion duly made and seconded the meeting was adjourned.