BRAIDWOOD FIRE PROTECTION DISTRICT

Minutes of Meeting April 19, 2022

A meeting of the Trustees of the Braidwood Fire Protection District was held on, April 19, 2022, at the Braidwood Fire Station located at 275 W. Main St. in the city of Braidwood, Illinois at 9:00 A.M.

Trustee Bill Ritze called the meeting to order and acted as Chairman thereof until the arrival President Mike Dillon, and Charlie Boyd, Secretary of the District, acted as Secretary.

The following Trustees were present:

Charlie Boyd Mike Dillon Bill Ritze

Also present in person were Fire Chief Chris Jude and Administrative Assistant Kristin Wexell Bookkeeper Teri Post and Attorney Tom Gilbert.

The Chairman asked if there were any additions or corrections to the board meeting minutes from the meeting held on March 15, 2022, as distributed. Bill Ritze made a motion that the minutes be approved, seconded by Charlie Boyd. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.

The Treasurer's Report shows an account beginning balance on March1, 2022, of \$1,279,001.24, eleven deposit(s) totaling \$77,135.24 and fifty-six withdrawals totaling \$205,342.83, the ending account balance on March 31, 2022, is \$1,150,773.65. Mike Dillon moved that the Treasurer's report be accepted as presented. Charlie Boyd seconded the motion. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.

Charlie Boyd presented the bills to be paid as distributed, (see attached list). Charlie Boyd moved that the bills be paid, as presented. Bill Ritze seconded the motion. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.

Public Comment:

None

Communications:

- Letter from ATT regarding lease agreement payment and \$3,000.00 check for January March lease.
- FCC License renewal (discussed and no action needed, this is a WESCOM responsibility)
- Rathbun & Assoc sent a copy of the Judge's Order regarding Annexation and map.
- Horowitz & Assoc sent correspondence notifying BFPD that Tonya Cavanaugh has retained an attorney to file suit against the driver of the car involved with the ambulance accident.
- Census Kristin Wexell completed questions online.
- Residential Appeal Notification regarding property on Bergera Rd, as it relates to property tax protest due to assessment increase of over \$100,000.00.

Chief's Report:

Chief Jude distributed his full report, attached hereto. The items discussed are as follows:

- Unable to report Total Calls for month of March, due to recent system switch to ESO Reporting we are temporarily unable to run Fire House reports. DC Pemble is working on this matter.
- Personnel updates:
 - Resignation of Fire/Medic Allie Chouinard, she resigned as she has been unable to fulfill the minimum hours required since she started as a result of FEMA deployments.
 - Resignation of Alexandrea Steg, resigned as she is contract for Minooka and constantly forced to work extra shifts there, therefore unable to fulfill the minimum hours required at BFPD.
- Ultimate Rides should start to do underground work this Spring for their new business location on Hickory.
- Gold Shift has completed Life Safety Inspections for all businesses within the City and is now working on public buildings.
- Rescue Task Force gear has been ordered, most of the gear is in. Once everything is received and everyone is trained the gear will be put in-service.
- 2413 Captain Tenerelli is working with Alexis on some paint issues, the Engine will go to the shop in May for paint repair.
- 2491 close to completion, waiting on external radio speaker
- 2416 out for modifications, expecting it to return at the end of April.
- 2425 close to completion, still waiting on scene dots.
- 2414 deer hit rear tire, minor damage to fender flare, no insurance claim.
- ATT was out last week looking and marking for the power source. Chief is scheduled to meeting with contractor regarding specifics on construction and start/end dates.

Old Business:

- A. Faircom (energy legislation, Exelon Agreement) Mike Dillon reported that FAIRCOM has no update.
- B. Future Training Opportunities -
 - 6/2 NIAFS in Orland, vendors, displays, classes related to residential sprinklers and grant writing for them. This class is free.
 - 6/22 to 6/25 IAFPD Annual Conference in Champaign, Trustees, Chiefs and Kristin to attend, approved in April District Board Meeting. Kristin to complete registration and hotel reservations when they become available.
- C. Discuss AT&T Antennae Tower Project Update and Agreements discussed in Chief's report
- D. 2491 Committee Report discussed in Chief's report
- E. 2416 Refurbish Update discussed in Chief's report
- F. 2425 Accident Repair Update discussed in Chief's report.
- G. UTV/ATV Committee The QTAC skid system was approved at the last District Board Meeting and has been ordered. Chief Jude went to Homer Glen to look at potential trailer for the CanAm and skid.
- H. Review Annual Calendar and Checklist Items -
 - Nothing due until July (Annual Budget)

Closed Meeting:

None

New Business:

- 1) Purchases requiring District Board approval
 - a) Microsoft Surface Pro and Microsoft Office Home & Business 2021 license \$1,591.03
 - b) Gene May Heating and Cooling maintenance contract \$3,660.00
 - c) Fire Ground Supply Items Gear and Uniform T-Shirts and gear \$11,666.28
 - d) New Kruse PAKs \$1,776.00
 - e) Emergency purchase of two K-12 saws w/2 diamond blades from Alexis \$4,020.00
 - f) ThermFlo annual maintenance contract \$5,361.00
 - g) Fort Bragg military helmets for ERT (7) \$1,776.00
 - h) Rescue Direct repelling device clutches \$1,216.88
 Charlie Boyd moved to approve the expenses presented and listed above. Bill Ritze seconded the motion. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.
- 2) Discuss contribution for BBSA for 2022 season, \$600.00

Bill Ritze moved to donate \$600.00 to the Braidwood Baseball and Softball Association, which sponsors one boys and one girls team. Mike Dillon seconded the motion. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.

- 3) Discuss responses to Custer Park FPD for MVAs and billing Chief Jude explained that there are times that we are called mutual aid to incidents in Custer Park, yet Custer Park FPD is not on the scene. After discussion it is determined that BFPD can bill for ambulance transports that Braidwood FPD transports for CPFPD. CPFPD is responsible for submitting billing apparatus and personnel responses for MVAs and HazMat incidents within their district.
- 4) Discuss the re-chassis or replacement of 2414 and forming a committee The District approved organizing a Committee for 2022 – 2023 ambulance build due to the current extended wait for ordering a new chassis would be approximately 8 months. Bill Ritze volunteered to be on the committee and those that expressed interest are Tonya Cavanaugh, Cody Cabada, Mike Tenerelli and Mike Favero.
- 5) Discuss moving forward on imposing IMPACT Fees with the City Counsel advised that the IMPACT fee would be worked out between Braidwood FPD and the property owner, rather than the City. The City is required to notify the Board of new property development.

The Chairman then stated that the next regular meeting would be held on May 17, 2022 at 9:00 A.M. at the Braidwood Fire Station.

Upon motion duly made and seconded the meeting was adjourned.

Braidwood Fire Protection District

Transaction List by Vendor

D'Orazio Ford 03/28/2022 BIII 164250 3/23/22	CLJA Laboratory Program 03/28/2022 Bill 03/29/2022 Bill Payment (Check) 40/26	City of Braidwood 03/15/2022 Bill Payment (Check) 9990 03/15/2022 Bill Payment (Check) 9990 03/29/2022 Bill Payment (Check) 4033	Chief Shabbona Fire Academy 03/24/2022 Deposit	Charles Boyd 03/15/2022 Bill 03/15/2022 Bill Payment (Check) 3579	ElueCross BlueStheld of illinols 03/19/2022 Bill DS/19/2022 Bill Payment (Check) 4013	AT&T (Keltron) 03/15/2022 Bill Payment (Check) 3378 03/29/2022 Bill Payment (Check) 3378 03/29/2022 Bill Payment (Check) 4025	AT & T 03/01/2022 Deposit	Anthony DePaulo C3/15/2022 Bill Payment (Check) 3991	Andres Medical Billing, Ltd. 03/15/2022 Bill 03/15/2022 Bill Payment (Check) 3977	analysis s/c 03/14/2022 Expenditure	Amazon 03/10/2022 Deposit	Alexis Fine Equipment Co. 03/15/2022 Bill Payment (Check) 3376 03/15/2022 Bill Payment (Check) 3376	Alaxa Kubinski 03/15/2022 Bill 03/15/2022 Bill Payment (Check) 3988	Airwans 03/15/2022 Bill 172328 3/1/22 03/15/2022 Bill Payment (Check) 3975	Airgas USA, LLC 03(31/2022 Bill 03(31/2022 Bill Payment (Check) 4034	03/15/2022 Bill 109019 3/3/22 03/15/2022 Bill Payment (Check) 4974	DATE TRANSACTION TYPE NUM
Yes	Yes	Yes Yes Yes	Yes	Yes Yes	Y 68 Y 68	22 Yes Yes Yes	٢86	Yes Yes	Yes	Yes Miscellaneous Fee(s)	Yes Miscellaneous Credit(s)	Yes	Yes Yes	Yes	Y65	Yes .	POSTING MEMO/DESCRIPTION
· Accounts Payable (A/P)	Accounts Payable (A/P) BFPD Main Cheolding Account	Accounts Payable (A/P) BFPD Main Chiedding Account Accounts Payable (A/P) BFPD Main Cheoleng Account	BFPD Main Checking Account	Accounts Payable (A/P) BFPD Main Cheeding Account	Accounts Payable (A/F) BFPD Main Checking Account	Accounts Payable (A/P) BFPD Main Checking Account Accounts Payable (A/P) BFPD Main Checking Account	BFPD Main Checking Account	Accounts Payable (A/P) BFPD Main Checking Account	Accounts Payable (NP) BFPD Main Cheolding Account	8FPD Main Checking Account	BFPD Main Checking Account	Accounts Payable (A/P) BFPD Main Checking Account	Accounts Payable (MP) BFPD Main Cheoking Account	Accounts Payable (MP) BFPD Main Chedding Account	Accounts Payable (A/P) BFPD Main Checking Account	Accounts Payable (A/P) BFPD Main Chedding Account	AGCOUNT
869.70	180.00	32 39 -32 39 -32 39	522,71	72.92 -72.92	2,671.02	171.01 -171.01 -186.01	1,000.00	395.00 -395.00	3,021,10	-111.43	168.50	315,46 -315,46	107.48 -107.46	74.95 -74.95	401.54	465.00	AMOUNT

Timeday And 10 2022 NT-27 AM CANTLOS-IN

122

Braidwood Fire Protection District Transaction List by Vendor March 2022

Royal Publishing Co. 03/15/2022 Bill 03/15/2022 Bill Payment (Oheck)	Papublic Services 03/15/2022 Bill Payment (Check) 03/25/2022 Bill Payment (Check) 03/29/2022 Bill Payment (Check)		Pinketton Oil Company 03/15/2022 Bill 03/15/2022 Bill 03/20/2022 Bill Payment (Check) 03/29/2022 Bill Payment (Check)		Nicor Gas 03/15/2022 Bill 03/15/2022 Bill Payment (Check)	National Government Services 03/15/2022 Bill 03/15/2022 Bill Payment (Chack)	Munsterman Plumbing & HVAC Service Inc. 03/15/2022 Bill 03/15/2022 Bill Payment (Check) 3992	Morris Hospital & Healthcare Centers 03/15/2022 Bill 03/15/2022 Bill Payment (Check)	Mike Pemble 03/15/2022 Bill 03/15/2022 Bill Payment (Check)		03/22/2022 Expenditure				Mike Dillon 03/07/2022 Expenditure 03/07/2022 Expenditure	Microsoft 03/15/2022 Bill 03/15/2022 Bill Payment (Chack)	McMaster-Carr 03/15/2022 Bill 03/15/2022 Bill Payment (Check)		DATE TRANSACTION TYPE	
BC44307 2/18/22 3999	0721-007089568 022022 3998 0721007137088 3/20/22 4031	P-123213 2/22/22 3997	N-371178 3/3/22 N354420 2/17/22 3996 N-379675 3/18/22 4028	143536 2/28/22 9995	1/28-2/27/22	Refund 3993	ce Inc. Job#22087 3/7/22 9992	00020625-00 2/28	Relimburse							EO400HP5OZ 3/2/22 3990	74011648 3/3/22 4002	4030	NUM	
Yes Yes	2 Yes Yes	Yes es	Yes Yes	Yes i	Yes	Yes	Yes	Yes	Yes	Yes	 Yes	Yes	Yes	Yes	Yes	Yes Yes	Yes	Yes	POSTIN	
										Other Debit(s)	Other Debit(s)	Other Debt((s)	Other Debil(s)	Other Debit(s)	Other Debits)	Inv.#E0400GBBVD 11/2/21 Yearly outlook email account - changes made			POSTING MEMO/DESCRIPTION	
Accounts Payable (A/P) BFPD Main Checking Account	Accounts Payable (AP) BFPD Main Checking Account Accounts Payable (AP) BFPD Main Checking Account	Grif D Main Creating Account Accounts Payable (A/P) BFPD Main Checking Account	Accounts Payable (A/P) Accounts Payable (A/P) Accounts Payable (A/P) Accounts Payable (A/P) BFPD Main Checking Account BFPD Main Checking Account	Accounts Payable (A/P) BFPD Main Cheoking Account	Accounts Payable (A/P) BFPD Main Checking Account	Accounts Payable (A/P) BFPD Main Checking Account	Accounts Payable (A/P) BFPD Main Checking Account	Accounts Psyable (A/P) BFPD Main Checking Account	Accounts Payable (A/P) BFPD Main Checking Account	8FPD Main Checking Account	BFPD Main Checking Account	BEPD Main Checking Account	BFPD Main Checking Account	BFPD Main Checking Account	BFPD Main Checking Account	Accounts Payable (A/P) BFPD Main Checking Account	Accounts Payable (A/P) BFPD Main Checking Account	BFPD Main Checking Account -1,683.48	ACCOUNT	
165.00 -165.00	128,86 -128,86 -137,56 -137,56	-1,112.03 375.00 -375.00	759.01 851.57 -1,510.58 1,112.89	-564.00	-2.329.50	443.61 -443.61	1,244.00 -1,244.00	87.00 -87.00	525.90 -525.90	-87.80	-228.00	-75,90	-159.33	-105.80	-59.99 -45 74	1,440.00	 -118.26	-1,683.48	AMOUNT	

Thesday: And 19, 2022 07-27 AM CMTL05-00

ŝ

Braidwood Fire Protection District Transaction List by Vendor March 2022

Will County Treasuer 03/01/2022 Deposit 03/02/2022 Deposit 03/02/2022 Deposit 03/02/2022 Deposit 03/02/2022 Deposit 03/02/2022 Deposit 03/03/2022 Deposit	Whitsel Stop Cafe 03/15/2022 Bill Payment (Check) 03/15/2022 Bill 03/15/2022 Bill 03/15/2022 Bill 03/25/2022 Bill	Vertzon 03/16/2022 Bill 03/16/2022 Bill Payment (Check) WESCOM 03/15/2022 Bill 03/15/2022 Bill Payment (Check)	Trans America Retirement Solutions 03/02/2022 Expenditure 03/21/2022 Expenditure US Bank 03/16/2022 Bill 03/16/2022 Bill 03/31/2022 Deposit	O3/22/2022 Bill Payment (Check) Target Solutions Learing LLC 03/15/2022 Bill Payment (Check) 03/15/2022 Bill Payment (Check) 03/29/2022 Bill Payment (Check)		DATE TRANSACTION TYPE NUM 03/15/2022 Bill 03/15/2022 Bill Payment (Check) 4001 Safeguard Business Systems Inc. 03/15/2022 Bill Payment (Check) 40040
	311/22 IPRA Drill 4007 264893 2/23/22 265123 3/21/22 265161 3/27/22	9900856997 3/1/22 4019 20220402 3/1/22 4006	March 4018	4021 43162 3/31/22 4005 Reimburse 4028	796672 2/21/22 .006986 2/27/22 23068191/26/22 439456 2/11/22 439456 2/11/22 456251 2/19/22 45027 2/19/22 451546 3/24/22 515446 3/24/22 5154596 3/16/22	NJA Paimburse 4001 034876352 2/19/22 4000
785 765 765	Yes Yes Yes	Yes Yes	Yes Yes	Yes Yes Yes	Yes Yes Yes Yes Yes Yes	Postin Yes Yes Yes Yes
ACH Credit(s) ACH Credit(s) ACH Credit(s) ACH Credit(s) ACH Credit(s) ACH Credit(s)			ACH Debit(s) ACH Debit(s)			POSTING MEMODESCRIPTION Yes Yes Yes
BFPD Main Checking Account BFPD Main Checking Account	Accounts Payable (AIP) BFPD Main Checking Account Accounts Payable (AIP) BFPD Main Checking Account Accounts Payable (AIP) Accounts Payable (AIP)	Accounts Payable (A/P) BFPD Main Checking Account Accounts Payable (A/P) BFPD Main Checking Account	BFPD Main Checking Account BFPD Main Checking Account Accounts Payabe (A/P) BFPD Main Checking Account BFPD Main Checking Account	BFPD Main Checking Account Accounts Payable (A/P) BFPD Main Checking Account Accounts Payable (A/P) BFPD Main Checking Account	Accounts Payable (A/P) Accounts Payable (A/P) Accounts Payable (A/P) Accounts Payable (A/P) Accounts Payable (A/P) Accounts Payable (A/P) BEPD Main Checking Account Accounts Payable (A/P) Accounts Payable (A/P)	ACCOUNT Accounts Payable (A/P) BFPD Main Cheeding Account BFPD Main Cheeding Account BFPD Main Cheeding Account
324.86 990.45 158.32 282.00 1,038.58 4,796.57 9,362.55	429,00 -429,00 7,99 -7,99 39,99 39,99 28,76	670.17 -670.17 -10,695.01	-1,425.40 -1,390.15 2,104.56 -2,104.56 5,17	-7,549.70 6,412.63 -5,412.63 30.78 -30.78	67.53 67.93 104.31 59.57 49.90 54.90 55.487 65.54 70.03 70.03	AMOUNT 24.60 -24.60 279.12 -279.12

Trianday and 10, 2022 07:27 AM GMT_05:00

ĥ

Braidwood Fire Protection District

Transaction List by Vendor March 2022

Zoll 03/15/2022 Bill 03/15/2022 Bill Payment (Check)	03/15/2022 Bill 03/15/2022 Bill Payment (Check)	03/30/2022 Deposit	03/30/2022 Deposit	03/29/2022 Deposit				•		03/28/2022 Deposit	~ .	03/24/2022 Deposit		03/21/2022 Deposit	03/18/2022 Deposit	03/17/2022 Deposit		03/15/2022 Deposit	03/11/2022 Deposit	03/09/2022 Deposit	03/08/2022 Deposit		03/08/2022 Deposit	03/07/2022 Deposit	03/07/2022 Deposit	03/04/2022 Deposit	03/03/2022 Deposit	03/03/2022 Deposit	03/03/2022 Deposit	03/03/2022 Deposit
00106389 3/1/22 k) 4011	k) 4009																												- ,	
Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yas	ř	Ýes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
		ACH Credit(s)	ACH Credit(s)	ACH Credit(s)	ACH Credit(s)	ACH Credit(s)	ACH Credit(s)	ACH Credit(s)	ACH Gredit(s)	ACH Credit(s)	ACH Cradit/s)	ACH Credit(s)	ACH Credit(s)	ACH Credit(s)	ACH Credh(s)	ACH Credit(s)	ACH Credit(s)	ACH Credit(s)	ACH Credit(s)	ACH Credit(s)	ACH Credit(s)	ACH Credit(s)	ACH Credit(s)	ACH Credit(s)	ACH Credit(s)	ACH Credit(s)	ACH Credit(s)	ACH Credit(s)	ACH Credit(s)	ACH Credit(s)
Accounts Payable (A/P) BEPD Main Checking Account	Accounts Payable (A/P) BFPD Main Checking Account	BFPD Main Checking Account	BFPD Main Checking Account	BFPD Main Checking Account	BFPD Main Checking Account	BEDD Main Checking Account	BEPD Main Checking Account	BFPD Main Checking Account	BFPD Main Checking Account	BFPD Main Checking Account	BFPD Main Checking Account	BFPD Main Checking Account	SFPD Main Checking Account	BFPD Main Checking Account	BFPD Main Checking Account	BFPD Main Checking Account	BFPD Main Checking Account	BFPD Main Checking Account	BFPD Main Checking Account	BFPD Main Checking Account										
450.00	229.34 -229.34	1,046.35	2,618.62	1,321.59	1,520.60	5,482.70	7.286.26	8.950.62	40.00	12120	20.060	994.83	1,850.00	382.40	596,16	510.31	571.15	5,043.11	111.05	1,769.65	479.79	1,386.68	1,898.29	521.29	686.46	515.16	94.00	314,99	443.00	1,508.46

דוומילפון באהן לפ 2022 חד-27 בזה לאקד-חד-חת

27



BRAIDWOOD

FIRE PROTECTION DISTRICT



275 W. Main P.O. Box 309 Braidwood, IL 60408 Station (815) 458-2000 | Fax 815-458-3636

CHIEFS MONTHLY REPORT

April 19th, 2022

Call Report for Mar. 2022

Braidwood (Unable to report) Out of District Total-Call Report for Feb. 2022 Braidwood 77 Out of District 49 Total- 126

Calls of Significance:

Nothing to report

<u>Personnel</u>

- One resignation to report on this month **FF Steg no** time to pick up shifts
- New Staff- Nothing to report
- o Returning Employee- Nothing to report
- o Intern- Ryan Craig attending Chief Shabbona Academy
- New Cadets- No new ones to report

Paramedic Students

- St. Mary's Hospital 21-22 Class David Tatroe, Ryan Cavanaugh, Cody Cabada (trying to pass state test still.)
- Morris Hospital 21-22 Class- Alexa Kubinski, Drew Cromp

Fire Prevention/Inspections

- Keeverville Solar Energy (34461 S Rt 53, Braidwood) Knox Pad Lock installed on fence
- o Mighty's Towing & Recovery (141 S. Will Rd.) Dealing with the city with this business
- o Ultimate Rides (Main & Hickory)- **Nothing new**, no documents received to date.
- Working with City on replacing 4-inch mains with 6-inch mains- S. Division, W. 3rd St., W. Bergera
- Gold shift tasked with completing 2022 Life safety inspections of all businesses in our district. All business completed for 2022 and paperwork turned into City

Training

- o Continuing joint trainings with our neighboring departments.
- Still working with City on lease agreement for training tower property

Shabbona Fire Academy

 \circ $\:$ I will be assisting with LIVE fire burns first week of May in Dwight

<u>EMS –</u>

• Nothing to report

DICO-

 Noting to report. Still requiring staff to wear N95's on calls and weekly testing of unvaccinated staff.

<u>Rescue Task Force</u> – On going

- 7 Sets of gear (3-engine, 2 sets per front line Ambo's) Purchased will show during meeting
- Free Training by Division Continuation of training once all gear is received
- ACO Plumley in charge of equipment and working with Capt. Bolatto with training our personnel.

Vehicles/Apparatus

- o 2411- Reserve Nothing to Report
- o 2412- In service
- 2413- Paint issues Capt. Tenerelli is working with Alexis Going in for paint repairs in May
- Boat 1 Nothing to report.
- o 2491- Is at Alexis for build **updates given at meeting**
- o 2416- Out for modifications.
- o 2419- Stripping on repair still
- 2425- O.O.S due to accident and Scene dots still needed. Report of status of 2425 given at meeting
- o 2414- Discussion needed on replacement of this ambulance Re chassis
- o 2415- Nothing to report
- o 2490- Nothing to report
- o Command Buggies- Chief and Deputy Chief Buggy Switch, 2492 Brake job completed

Fire Station

• Nothing to report

AT&T tower project

- Boring under school street completed I believe this was for power feed
- Contractor was out the other day to look at site I did not get an opportunity to meet with him yet.

Discussion Items for Meeting

- Training / District Classes
 - Gone end of the month for FDIC April 23rd- May 1st
 - Attending free HAZ MAT IC at Mobil Refinery May 4th-May 5th
 - DC and I attending free 1-day DINGES funding workshop May 18th
- o Misc.
 - Future Impact Fees to implement for new developments. Example- Residential \$500.00 Commercial/Industrial- \$0.10 per square foot.
 - Approval Purchase orders exceeding \$1000.00
 - o Request for Personal Vacation Day May 12th Out of town May12th-15th