

BRAIDWOOD FIRE PROTECTION DISTRICT

Minutes of Meeting

May 17, 2022

A meeting of the Trustees of the Braidwood Fire Protection District was held on, May 17, 2022, at the Braidwood Fire Station located at 275 W. Main St. in the city of Braidwood, Illinois at 9:00 A.M.

President Mike Dillon called the meeting to order and acted as Chairman, and Charlie Boyd, Secretary of the District, acted as Secretary.

The following Trustees were present:

Charlie Boyd

Mike Dillon

Bill Ritze

Also present in person were Fire Chief Chris Jude, Administrative Assistant Kristin Wexell, EMS Coordinator Tonya Cavanaugh, Captain Jake Bolatto, Bookkeeper Teri Post, Compass Ins Agent, Myron Munyon and Attorney Tom Gilbert.

The Chairman asked if there were any additions or corrections to the board meeting minutes from the meeting held on April 19, 2022, as distributed. Bill Ritze made a motion that the minutes be approved, seconded by Charlie Boyd. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.

The Treasurer's Report shows an account beginning balance on April 1, 2022, of \$1,150,773.65, seven deposit(s) totaling \$92,967.56 and fifty-seven withdrawals totaling \$151,339.89, the ending account balance on April 30, 2022, is \$1,091,401.32. Mike Dillon moved that the Treasurer's report be accepted as presented. Charlie Boyd seconded the motion. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.

Charlie Boyd presented the bills to be paid as distributed, (see attached list). Charlie Boyd moved that the bills be paid, as presented. Mike Dillon seconded the motion. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.

Public Comment:

None

Closed Meeting:

Mike Dillon moved to enter into Closed Meeting in accordance with 5 ICLS 120/2 Section 2 (c) (1) to discuss the appointment, employment, compensation, performance of Chris Jude, Kristin Wexell and Teri Post. Bill Ritze seconded the motion. The Chairman took a roll call vote. 3 ayes (Boyd, Dillon and Ritze) and 0 nays. The Chairman declared that the motion passed. Closed Meeting began at 9:25 a.m. Closed meeting ended at 10:07 a.m. and the Open Meeting reconvened.

Communications:

- Grundy County Tax Levy and Extension 2021 has been received
- Special Olympics, Thank you
- WESCOM, Thank you
- Kankakee FD Golf Outing Announcement on July 29th

Fire Chief's Report:

Chief Jude distributed his full report, attached hereto. The items discussed are as follows:

- Waiting on availability of Fire House to provide call reports for February - April
- Personnel updates:
 - No new changes on the BFPD Roster.
- Morris Medic Program will wrap up in July, Alexis Kubinski, Drew Crompt & Carl Michalek. Ethan Kennedy is currently in Riverside Medic Program. Eddie Theis has passed his National Medic test.
- 2022 Life Safety Inspections for all businesses within the City are complete, most of the follow-up is for Exit Light batteries. Dollar General is working on life safety violations.
- The City is working with their attorney on a lease for training property. Public Works is also prepping property for use. Chief is researching burn tower/training options.
- Joint Training with Wilmington has been cancelled for today due to a house fire in their District
- Academy Graduation will be Friday, June 10th at 1900 hours in the RCHS Auditorium.
- 2416 – is still out for repair, the shop has run into a few issues with staffing and parts.
- 2425 – close to completion, still waiting on scene dots.
- 2414 – the committee is working on scheduling a first meeting.
- ATT was out last week looking and marking the power source for the antennae tower. Chief is scheduled to meeting with contractor regarding specifics on construction and start/end dates.
- Command Buggy for 2401 was serviced for lights repaired.
- 2488 was delivered to Dockside today, it will go to Cams for lights and wrapping and lettering.
- The Fire Chief's from Wilmington, Braidwood, Limestone are setting up a meeting with Custer Park to discuss responding to Custer Park FPD calls.

Old Business:

- A. Faircom – (energy legislation, Exelon Agreement) – Mike Dillon reported that FAIRCOM will meet on June 9th. The agreement with Exelon has expired, the new agreement will be with Constellation.
- B. Future Training Opportunities –
 - 5/18 at 1600 hours – IAFFPD Webinar on Budgets and Appropriation negotiating.
 - 5/20 - NIAFS in Orland
- C. Discuss AT&T Antennae Tower Project Update and Agreements – no new news
- D. 2491 Committee Update – this item was completed in the last District Board Meeting.
- E. 2416 Refurbish Update – discussed in Chief's report
- F. 2425 Accident Repair Update – discussed in Chief's report.
- G. UTV/ATV Committee – discussed in Chief's report.
- H. Discussion of future training grounds – discussed in Chief's report
- I. Review Annual Calendar and Checklist Items – no items until Budget in July.
- J. Training Tower Property Update – discussed in Chief's report
- K. Discuss re-chassis or replacement of 2414 and forming a committee for the build – this item is duplicate and covered in F) above.

New Business:

- 1) Purchases requiring District Board approval –
 - a) Sistek Quote – 33” walk behind mower \$1,899.00
 - b) Ferno Quote – Stair Chair Quote \$9,667.30
 - c) Ferno Quote – (3) Traction Splints total \$1,346.40 – (next fiscal year budget item)
 - d) RCHS Girls Soccer Club – Flocked Fee of \$20.00.

Bill Ritze moved to approve the expenses presented and listed above. Mike Dillon seconded the motion. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.
- 2) Review and potentially approve VFIS Insurance Quote (Agent Myron Munyon to present)- Mr. Munyon reviewed the claims during the current policy claims and reviewed the coverages and cost of the new proposed policy premium, which begins in June 2022.

Charlie Boyd moved to accept the premium quote provided by Compass Insurance for Accident and Sickness and Property and Casualty Packages. Bill Ritze seconded the motion. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.
- 3) Discuss and possibly approve personnel performance, employee contract and/or salary hourly pay rate increases –

Mike Dillon moved to approve the following salary and benefit changes as of June 1, 2022.

 - Chris contract extension as discussed with salary increased to \$110,000.00 and vacation increased to 4 weeks vacation
 - Kristin salary increase to \$63,354.43 and \$100 increase to medical benefit opt out.
 - Teri Post, hourly rate increase to \$22.50 per hour.

The motion was seconded by Charlie Boyd. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.

The Chairman then stated that the next regular meeting would be held on June 21, 2022 at 9:00 A.M. at the Braidwood Fire Station.

Upon motion duly made and seconded the meeting was adjourned.

Braidwood Fire Protection District

Transaction List by Vendor

April 2022

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
A&J Signs, Inc.						
04/05/2022	Bill	BFD 4 1 2022	Yes		Accounts Payable (A/P)	145.00
04/05/2022	Bill Payment (Check)	4036	Yes		BFPD Main Checking Account	-145.00
Airwans						
04/05/2022	Bill	172829 4/1/22	Yes		Accounts Payable (A/P)	74.95
04/05/2022	Bill Payment (Check)	4035	Yes		BFPD Main Checking Account	-74.95
Alexis Fire Equipment Co.						
04/05/2022	Bill	0072804-IN 3/29/22	Yes		Accounts Payable (A/P)	227.00
04/05/2022	Bill Payment (Check)	4037	Yes		BFPD Main Checking Account	-227.00
Andres Medical Billing, Ltd.						
04/14/2022	Bill	254593 4/11/22	Yes		Accounts Payable (A/P)	2,072.94
04/14/2022	Bill Payment (Check)	4049	Yes		BFPD Main Checking Account	-2,072.94
Arnie Bauer Chevrolet Bulck						
04/14/2022	Bill	54175 4/6/22	Yes		Accounts Payable (A/P)	419.42
04/14/2022	Bill Payment (Check)	4050	Yes		BFPD Main Checking Account	-419.42
AT & T						
04/14/2022	Deposit		Yes		BFPD Main Checking Account	1,000.00
AT&T (Kellron)						
04/26/2022	Bill	815458212104 4/16/22	Yes		Accounts Payable (A/P)	155.83
04/26/2022	Bill Payment (Check)	4083	Yes		BFPD Main Checking Account	-155.83
Braidwood Baseball & Softball Association						
04/05/2022	Bill	4/5/2022	Yes		Accounts Payable (A/P)	600.00
04/05/2022	Bill Payment (Check)	4038	Yes		BFPD Main Checking Account	-600.00
BTI Tire & Alignment						
04/14/2022	Bill	27430 4/7/22	Yes		Accounts Payable (A/P)	136.76
04/14/2022	Bill	27479 4/12/22	Yes		Accounts Payable (A/P)	919.90
04/14/2022	Bill Payment (Check)	4051	Yes		BFPD Main Checking Account	-1,056.66
DesPlaines Valley MABAS Division 15						
04/28/2022	Bill	IL MABAS Dues 042822	Yes		Accounts Payable (A/P)	371.00
04/28/2022	Bill	1886 4/27/22	Yes		Accounts Payable (A/P)	2,060.00
ECOLAB Pest Elimination						
04/14/2022	Bill	6497298 3/21/22	Yes		Accounts Payable (A/P)	156.99
04/14/2022	Bill Payment (Check)	4052	Yes		BFPD Main Checking Account	-156.99
Emergency Medical Products						
04/05/2022	Bill	76069770 3/31/22	Yes		Accounts Payable (A/P)	862.06
04/05/2022	Bill	2331342 4/5/22	Yes		Accounts Payable (A/P)	65.00
04/05/2022	Bill Payment (Check)	4039	Yes		BFPD Main Checking Account	-927.06
Equipment Management Co., Inc.						
04/14/2022	Bill	60514 4/4/22	Yes	Inv. #59894 11/3/21	Accounts Payable (A/P)	1,209.00
04/14/2022	Bill Payment (Check)	4053	Yes		BFPD Main Checking Account	-1,209.00
Equitable Financial Life Insurance Company of America						
04/21/2022	Bill	1296885 4/11/22	Yes		Accounts Payable (A/P)	173.59
04/21/2022	Bill Payment (Check)	4063	Yes		BFPD Main Checking Account	-173.59
Fireground Supply, Inc.						
04/21/2022	Bill	747053 4/4/22	Yes		Accounts Payable (A/P)	4,210.18
04/21/2022	Bill	17513 3/29/22	Yes		Accounts Payable (A/P)	12,800.30
04/21/2022	Bill	17522 3/29/22	Yes		Accounts Payable (A/P)	11,666.28
04/21/2022	Bill Payment (Check)	4064	Yes		BFPD Main Checking Account	-28,676.76
04/28/2022	Bill	GEAR - REPLACEMENT 4	Yes		Accounts Payable (A/P)	11,666.28

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04/28/2022	Bill	REPLACEMENT CK GEAR	Yes		Accounts Payable (A/P)	12,800.30
04/28/2022	Bill	REPLACEMT CK-TEES	Yes		Accounts Payable (A/P)	4,210.18
Fisher Auto Parts						
04/05/2022	Bill	311-586837 4/1/22	Yes		Accounts Payable (A/P)	795.12
04/05/2022	Bill Payment (Check)	4040	Yes		BFPD Main Checking Account	-795.12
Fleet Safety Supply						
04/21/2022	Bill	78993 4/18/22	Yes		Accounts Payable (A/P)	510.90
04/21/2022	Bill Payment (Check)	4065	Yes		BFPD Main Checking Account	-510.90
Hinkley Springs						
04/14/2022	Bill	2501135040822 4/8/22	Yes		Accounts Payable (A/P)	179.03
04/14/2022	Bill Payment (Check)	4054	Yes		BFPD Main Checking Account	-179.03
Illinois Public Risk Fund						
04/21/2022	Bill	73208 4/18/22	Yes		Accounts Payable (A/P)	5,011.00
04/21/2022	Bill Payment (Check)	4066	Yes		BFPD Main Checking Account	-5,011.00
Image Systems & Business Solutions - McGrath						
04/26/2022	Bill Payment (Check)	4084	Yes		BFPD Main Checking Account	-199.00
Insight Direct USA, Inc						
04/05/2022	Bill	921766915 3/23/22	Yes		Accounts Payable (A/P)	1,591.03
04/05/2022	Bill Payment (Check)	4041	Yes		BFPD Main Checking Account	-1,591.03
Kruse Pak						
04/21/2022	Bill	1396 4/7/22	Yes		Accounts Payable (A/P)	1,783.00
04/21/2022	Bill Payment (Check)	4067	Yes		BFPD Main Checking Account	-1,783.00
Lauterbach & Amen, LLP						
04/05/2022	Bill	65371 4/1/22	Yes		Accounts Payable (A/P)	438.00
04/05/2022	Bill Payment (Check)	4042	Yes		BFPD Main Checking Account	-438.00
Municipal Emergency Services Inc.						
04/14/2022	Bill	IN1696471 4/4/22	Yes		Accounts Payable (A/P)	173.26
04/14/2022	Bill Payment (Check)	4055	Yes		BFPD Main Checking Account	-173.26
Nicor Gas						
04/05/2022	Bill	2/28/22-3/30/22	Yes		Accounts Payable (A/P)	1,458.67
04/05/2022	Bill Payment (Check)	4043	Yes		BFPD Main Checking Account	-1,458.67
Ottosen DiNolfo						
04/14/2022	Bill	144068 3/31/22	Yes		Accounts Payable (A/P)	846.00
04/14/2022	Bill Payment (Check)	4056	Yes		BFPD Main Checking Account	-846.00
Pinkerton Oil Company						
04/05/2022	Bill	IN-383200 3/31/22	Yes		Accounts Payable (A/P)	804.13
04/05/2022	Bill Payment (Check)	4044	Yes		BFPD Main Checking Account	-804.13
04/19/2022	Bill	IN389018 4/14/22	Yes		Accounts Payable (A/P)	1,074.81
04/21/2022	Bill Payment (Check)	4068	Yes		BFPD Main Checking Account	-1,074.81
Quad County Fire Equipment & FTR						
04/14/2022	Bill	5713 4/11/22	Yes		Accounts Payable (A/P)	1,739.09
04/14/2022	Bill Payment (Check)	4057	Yes		BFPD Main Checking Account	-1,739.09
Republic Services						
04/26/2022	Bill	0721-007168414 042022	Yes		Accounts Payable (A/P)	137.13
04/26/2022	Bill Payment (Check)	4085	Yes		BFPD Main Checking Account	-137.13
Royal Publishing Co.						
04/14/2022	Bill	8049567 4/15/22	Yes		Accounts Payable (A/P)	325.00

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April 2022

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
04/21/2022	Bill Payment (Check)	4069	Yes		BFPD Main Checking Account	-325.00
Scanlon Collision Specialists						
04/25/2022	Bill Payment (Check)	4081	Yes		BFPD Main Checking Account	-33,692.18
04/26/2022	Bill	69497 4/25/22	Yes		Accounts Payable (A/P)	33,692.18
Shell Oil Company (Wex Bank)						
04/19/2022	Bill	4/15/22	Yes		Accounts Payable (A/P)	230.44
04/19/2022	Bill	125278 4/17/22	Yes		Accounts Payable (A/P)	44.72
04/19/2022	Bill Payment (Check)	4062	Yes		BFPD Main Checking Account	-230.44
Spartan Armor Systems						
04/14/2022	Bill	S17354 3/15/22	Yes		Accounts Payable (A/P)	3,424.05
04/14/2022	Bill Payment (Check)	4058	Yes		BFPD Main Checking Account	-3,424.05
State Industrial Products						
04/26/2022	Bill	902415938 5/4/22	Yes		Accounts Payable (A/P)	424.98
04/26/2022	Bill Payment (Check)	4086	Yes		BFPD Main Checking Account	-424.98
Stryker Sales Corporation						
04/05/2022	Bill	3685316M 2/28/22	Yes		Accounts Payable (A/P)	287.25
04/05/2022	Bill Payment (Check)	4045	Yes		BFPD Main Checking Account	-287.25
US Bank						
04/14/2022	Bill	April Statement	Yes		Accounts Payable (A/P)	1,934.16
04/14/2022	Bill Payment (Check)	4059	Yes		BFPD Main Checking Account	-1,934.16
Verizon						
04/14/2022	Bill	9903173644 4/1/22	Yes		Accounts Payable (A/P)	670.23
04/14/2022	Bill Payment (Check)	4060	Yes		BFPD Main Checking Account	-670.23
WESCOM						
04/05/2022	Bill	20220502 4/1/22	Yes		Accounts Payable (A/P)	10,718.65
04/05/2022	Bill Payment (Check)	4047	Yes		BFPD Main Checking Account	-10,718.65
Whitmore Ace Hardware						
04/05/2022	Bill	265198 4/2/22	Yes		Accounts Payable (A/P)	19.17
04/05/2022	Bill	265209 4/5/22	Yes		Accounts Payable (A/P)	161.94
04/05/2022	Bill Payment (Check)	4046	Yes		BFPD Main Checking Account	-249.86
04/14/2022	Bill	265216 4/6/22	Yes		Accounts Payable (A/P)	8.59
04/14/2022	Bill	265239 4/8/22	Yes		Accounts Payable (A/P)	17.16
04/14/2022	Bill	265271 4/12/22	Yes		Accounts Payable (A/P)	7.98
04/14/2022	Bill	265292 4/14/22	Yes		Accounts Payable (A/P)	47.84
04/21/2022	Bill	265337 4/21/22	Yes		Accounts Payable (A/P)	58.56
Wunderlich Doors						
04/21/2022	Bill	203533 4/20/22	Yes		Accounts Payable (A/P)	800.00
04/21/2022	Bill Payment (Check)	4070	Yes		BFPD Main Checking Account	-800.00
Xfinity						
04/05/2022	Bill	4/8/22-5/5/22	Yes		Accounts Payable (A/P)	229.34
04/05/2022	Bill Payment (Check)	4048	Yes		BFPD Main Checking Account	-229.34



BRAIDWOOD

FIRE PROTECTION DISTRICT

275 W. Main P.O. Box 309 Braidwood, IL 60408
Station (815) 458-2000 | Fax 815-458-3636

CHIEFS MONTHLY REPORT

May 16th, 2022

Call Report for Apr. 2022

Braidwood (Unable to report)

Out of District

Total-

Call Report for Mar. 2022

Braidwood (Unable to report)

Out of District

Total-

Calls of Significance:

- Nothing to report

Personnel

- No resignations to report on this month
- New Staff- **Nothing to report**
- Returning Employee- **Nothing to report**
- Intern- **Ryan Craig** attending Chief Shabbona Academy
- New Cadets- **No new ones to report**

Paramedic Students

- St. Mary's Hospital 21-22 Class - David Tatroe, Ryan Cavanaugh, Cody Cabada (**trying to pass state test still.**)
- Morris Hospital 21-22 Class- Alexa Kubinski, Drew Crompt

Fire Prevention/Inspections

- Mighty's Towing & Recovery (141 S. Will Rd.) – **Dealing with the city with this business**
- Ultimate Rides (Main & Hickory)- **Nothing new**, no documents received to date.
- Still Working with City on replacing 4-inch mains with 6-inch mains- S. Division, W. 3rd St., W. Bergera
- 2022 Life safety inspections of all businesses in our district. **All business completed for 2022 and paperwork turned into City**, re inspections will be completed next Month for those that failed.
- The City and I shut down the Dollar General again last week due to life safety issues.

Training

- Continuing joint trainings with our neighboring departments.
- Still working with City on lease agreement for training tower property they started moving

- the dirt piles off the property for us.
- I am attending a free workshop this coming Wednesday for grant writing.

Shabbona Fire Academy

- I will be assisting with LIVE fire burns June 4th in Dwight
- Graduation June 10th, 1900 hrs. @ Reed Custer Auditorium

EMS –

- Nothing to report

DICO-

- Nothing to report. Still requiring staff to wear N95's on calls and weekly testing of unvaccinated staff.

Rescue Task Force – On going

- Rescue Task Force training for 6 more staff Tuesday May 17th 2022.
- ACO Plumley in charge of equipment and working with Capt. Bolatto with training our personnel.

Vehicles/Apparatus

- 2411- Front line while 2413 at Alexis for paint issues
- 2412- In service
- 2413- At Alexis
- Boat 1 - Nothing to report.
- 2491- has been delivered working on getting it into service
- 2416- Out for modifications they are hoping to have it back to us by end of the month but don't want to promise anything.
- 2419- Stripping on repair still
- 2425- At St. John Indiana for repairs that were under warranty as well as accident issues that weren't resolved.
- 2414- **Committee is working on a scheduled first meeting**
- 2415- Nothing to report
- 2490- Will be placed in reserve once 2491 is in service we will use it for students to use when going to class.
- Command Buggies- **Chief Buggy was in getting service lights resolved.**
- 2488- UTV- waiting for it to be delivered.

Fire Station

- Nothing to report

AT&T tower project

- No new updates

Discussion Items for Meeting

- Misc.
 - Approval Purchase orders exceeding \$1000.00
 - Approval to purchase a new mower.
- Attorney's thoughts on adding 3 district full time Lt's
- Trying to solidify a meeting with Custer Park will most likely be next week.