BRAIDWOOD FIRE PROTECTION DISTRICT

Minutes of Meeting May 16,2023

A meeting of the Trustees of the Braidwood Fire Protection District was held on May 16, 2023 at the Braidwood Fire Station located at 275 W. Main St. in the city of Braidwood, Illinois at 9:00 A.M.

Trustee Mike Dillon, acting as Chairman, called the meeting to order. Trustee Charlie Boyd, acted as Secretary of the meeting and reported that a quorum was present.

The following Trustees were present:

Charlie Boyd Mike Dillon

Absent:

Bill Ritze

Also present were Fire Chief Chris Jude, Executive Assistant Kristin Wexell, Administrative Assistant Teri Post, Compass Insurance Rep. Myron Munyon and Attorney Tom Gilbert.

The Chairman then asked if there were any additions or corrections to the board meeting minutes from the meeting held April 18, 2023, as distributed. Charlie Boyd made a motion that the minutes be approved as distributed, motion seconded by Mike Dillon. The Chairman conducted a vote and announced that the motion unanimously passed.

The Treasurer's Report shows an account beginning balance of \$903,668.64, seven deposit(s) totaling \$46,712.88 and fifty-two withdrawals totaling \$160,298.76, the ending account balance on April 30, 2023, is \$790,082.76. Charlie Boyd moved that the Treasurer's report be accepted as presented. Mike Dillon seconded the motion. The Chairman conducted a vote and announced that the motion unanimously passed.

Charlie Boyd presented the bills to be paid for a total of \$160,298.76 (see attached list of bills presented payment). Charlie Boyd moved that the bills be paid, as presented. Mike Dillon seconded the motion. The Chairman conducted a vote and announced that the motion unanimously passed.

Public Comment:

None

Communications:

- VFIS Policy Renewal Notice
- FCC Radio License Renewal
- Thank you from WESCOM
- Will County Certified of Voting Results
- Will County update from for Directory

Chief's Report:

Chief Jude distributed his full report and attached hereto. The items discussed in the meeting are as follows:

- The call volume for the month of April increased by 34 calls.
- Ultimate Rides and the new liquor store are under construction
- Coffee with those living at the Senior Living Apartments is going good.
- Shabbona Academy will be wrapping up soon. Chief Jude is the instructor June 9th.
- The shipping containers have been ordered for the training ground.
- The roof prop has been dismantled due to rotting boards, a new prop will be budgeted for in 2023/2024 Budget and will likely be located on the training grounds.
- The Ambulance 2414 will be taken to IFSC for the vendor show. We hope to have it in service by the end of June.
- 2425 will go in for maintenance work once the new ambulance is put into service.
- 2401 Command Vehicle will be getting rust fixed and repainted later this month.
- ATT payments are current and there is no new update. Still waiting on Nicor.
- Custer Park FPD IGA update, and the meeting that took place last week went well. DC Pemble will keep working with Custer Trustee, Ron Pruss. When draft is complete, it will be presented to the Boards and if approved, it will be sent to the attorney for any final adjustments.
- Custer Park is still attempting to get their ALS Transport License. It is believed that 3
 of the Trustees are in favor of an IGA, where CPFPD will function basically as a paper
 district until the consolidation.

Old Business:

- A. Faircom Mike Dillon (energy legislation, Exelon Agreement) No update.
- B. Future Training Opportunities -
 - IAFPD Hotel reservations and registration fees.
 Mike Dillon moved to approve that the District cover the hotel reservation,
 conference registration and travel expenses for Bill Ritze, Charlie Boyd, Chris
 Jude, Mike Pemble, Teri Post and Kristin Wexell to attend IFSC Conference 2023.
 Charlie Boyd seconded the motion. The Chairman
 conducted a vote and announced that the motion unanimously passed.
- C. ATT Antennae Tower Project update and lease management update discussed during the Chief's Report
- D. Update on Custer Park FPD Responses discussed during the Chief's Report
- E. Update on status of draft IGA for Braidwood FPD to provide service to Custer Park FPD discussed during the Chief's report
- F. Review annual Calendar and Checklist Items the Preliminary Budget will be presented at the next District Meeting and then posted for 30 days.

Closed Meeting:

Mike Dillon moved to enter into a Closed Meeting at 0950 hours to discuss employee performance reviews and salaries of Fire Chief Chris Jude, Executive Assistant Kristin Wexell and Administrative Assistant Teri Post. Charlie Boyd seconded the motion. The Chairman took a roll call vote. 2 ayes (Boyd, Dillon), 0 nays and 1 absent (Ritze). The Chairman declared that the motion passed. The meeting reconvened at 1015 hours.

New Business

- 1) Purchases requiring District Board approval
 - a. Thermal Imaging Camera \$8,400.00 Conway Shields
 - b. Con-Ex Boxes for Training Ground 8 containers \$19,125.00 US Containers Charlie Boyd moved to approve the above listed expense as presented. Mike Dillon seconded the motion. The Chairman conducted a vote and announced that the motion unanimously passed.
- Review and potentially approve VFIS Insurance Quote (Agent Myron Munyon to present) –
 Myron presented to quote for Property Casualty package and discussed the need for
 pension fund insurance.
 - Charlie Boyd moved to approve the insurance package as presented. Mike Dillon seconded the motion. The Chairman conducted a vote and announced that the motion unanimously passed
- 3) Discuss and possibly approve personnel performance, employee contract and/or salary/hourly pay rate increases
 - Charlie Boyd moved to renew Chris Jude's contract with a salary increase to \$116,500.00; increase Kristin Wexell's salary \$4,500.00 and add 5 PTO days per year, and increase Teri Post's hourly rate to \$25.00 beginning the 1st pay period in June 2023. Mike Dillon seconded the motion. The Chairman conducted a vote and announced that the motion unanimously passed.
- 4) Discuss and possibly approve Ordinance for Fire District Efficiency Act Review Committee and select 2 residents Attorney Gilbert presented the Ordinance in order to form the required Committee. Mike Tenerelli and Teri Post have agreed to participate on the Committee.
 - Mike Dillon moved to adopt Ordinance # 2023-84 for Fire District Efficiency Act Review Committee and approve Mike Tenerelli and Teri Post as the 2 residents to join said committee. Charlie Boyd seconded the motion. The Chairman conducted a vote and announced that the motion unanimously passed.

The Chairman then stated that the next regular meeting would be held on June 20, 2023 at 9:00 A.M. at the Braidwood Fire Station.

Upon motion duly made and seconded the meeting was adjourned.

Braidwood Fire Protection District

Transaction List by Vendor

April 2023

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
Airgas USA, LLC	;					
04/13/2023	Bill	9995832501 3/31/23	Yes	oxygen	Accounts Payable (A/P)	112.71
04/13/2023	Bill Payment (Check)	4661	Yes	, g	BFPD Main Checking Account	-112.71
04/13/2023	Dill Fayment (Check)	4001	165		BIT D Main Checking Account	-112./1
A1.						
Airwans						
04/06/2023	Bill	178323 4/1/23	Yes	Internet	Accounts Payable (A/P)	74.95
04/06/2023	Bill Payment (Check)	4643	Yes		BFPD Main Checking Account	-74.95
Alexis Fire Equip	ment Co.					
04/06/2023	Bill	0075175-IN 3/27/23	Yes	amb remount	Accounts Payable (A/P)	476.58
04/06/2023		4644	Yes	amb remount	BFPD Main Checking Account	-476.58
04/06/2023	Bill Payment (Check)	4844	res		BFFD Main Checking Account	-470.30
Allegra						
04/06/2023	Bill	124988 4/6/23	Yes		Accounts Payable (A/P)	80.99
04/06/2023	Bill Payment (Check)	4645	Yes		BFPD Main Checking Account	-80.99
Andres Medical I	Pilling I td					
	=	0.400000004/11.0/04/00		14 E 1 DIE	A	0.005.00
04/20/2023	Bill	042023BWIL 3/31/23	Yes	Medical Billing	Accounts Payable (A/P)	2,325.30
04/20/2023	Bill Payment (Check)	4675	Yes		BFPD Main Checking Account	-2,325.30
City of Braidwoo	d					
04/06/2023	Bill	March sewer	Yes	Utilities	Accounts Payable (A/P)	46.56
04/06/2023	Bill Payment (Check)	4646	Yes	·	BFPD Main Checking Account	-46.56
04/00/2023	Bill Layment (Offeck)	4040	163		BIT B Main Offecking Account	-40.30
Compass Insura	nce Partners					
04/06/2023	Bill	11144 3/29/23	Yes		Accounts Payable (A/P)	342.00
04/06/2023	Bill Payment (Check)	4647	Yes		BFPD Main Checking Account	-342.00
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Divo Dight In Co.	uha					
Dive Right In Sci			.,			
04/13/2023	Bill	206466 4/7/23	Yes		Accounts Payable (A/P)	1,377.45
04/13/2023	Bill Payment (Check)	4662	Yes		BFPD Main Checking Account	-1,377.45
Emergency Med	ical Products					
04/06/2023	Bill	2544125 4/6/23	Yes	EMS supplies	Accounts Payable (A/P)	895.51
04/06/2023	Bill Payment (Check)	4648	Yes	Livio supplies	BFPD Main Checking Account	-895.51
04/00/2023	Bill Fayilletit (Check)	4040	165		BI F D Maill Checking Account	-093.31
Fireground Supp	oly, Inc.					
04/06/2023	Bill	21399 3/3/23	Yes		Accounts Payable (A/P)	500.00
04/06/2023	Bill	21577 3/21/23	Yes		Accounts Payable (A/P)	91.05
04/06/2023	Bill	21566 3/20/23	Yes		Accounts Payable (A/P)	79.00
04/06/2023	Bill Payment (Check)	4649	Yes		BFPD Main Checking Account	-670.05
04/13/2023	. , ,	2181904/12/23			Accounts Payable (A/P)	675.00
	Bill		Yes			
04/13/2023	Bill	21702 4/5/23	Yes		Accounts Payable (A/P)	47.99
04/13/2023	Bill	21818 4/12/23	Yes		Accounts Payable (A/P)	29,970.00
04/13/2023	Bill Payment (Check)	4660	Yes		BFPD Main Checking Account	-29,970.00
04/13/2023	Bill Payment (Check)	4663	Yes		BFPD Main Checking Account	-722.99
Figher Auto Dest	e					
Fisher Auto Parts		044 005444 0/20/20	V .		Accounts Developed (A/D)	610.0-
04/13/2023	Bill	311-605444 3/10/23	Yes	apparatus maintenance	Accounts Payable (A/P)	219.00
04/13/2023	Bill Payment (Check)	4664	Yes		BFPD Main Checking Account	-219.00
Froggy's Fog						
04/06/2023	Bill	2302166863 2/28/23	Yes		Accounts Payable (A/P)	254.98
04/06/2023	Bill Payment (Check)	4650	Yes		BFPD Main Checking Account	-254.98
Hinkley Springs						
04/13/2023	D.III	2501135 040723	Yes	water & cooler rental	Accounts Payable (A/P)	296.77
07/10/2020	Bill				•	
			Yes		BFPD Main Checking Account	-296 77
04/13/2023	Bill Payment (Check)	4665	Yes		BFPD Main Checking Account	-296.77
04/13/2023	Bill Payment (Check)		Yes		BFPD Main Checking Account	-296.77
04/13/2023	Bill Payment (Check)	4665				
04/13/2023	Bill Payment (Check)		Yes	WC Insurance audit	BFPD Main Checking Account Accounts Payable (A/P)	-296.77 5,685.00
04/13/2023	Bill Payment (Check)	4665		WC Insurance audit		

Braidwood Fire Protection District

Transaction List by Vendor

April 2023

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
Jamie Adcock						
04/18/2023	Bill	022023 4/14/23	Yes		Accounts Payable (A/P)	320.00
04/18/2023	Bill Payment (Check)	4405	Yes		BFPD Main Checking Account	-320.00
	(
Joshua Bohac						
04/06/2023	Bill	fire ground const	Yes		Accounts Payable (A/P)	10,200.00
		•				
04/06/2023	Bill Payment (Check)	4651	Yes		BFPD Main Checking Account	-10,200.00
Lauterbach & Am						
04/13/2023	Bill	77252 4/7/23	Yes	accounting svcs	Accounts Payable (A/P)	451.00
04/13/2023	Bill Payment (Check)	4666	Yes		BFPD Main Checking Account	-451.00
Nicor Gas						
04/06/2023	Bill	March 3/29/23	Yes	natural gas	Accounts Payable (A/P)	1,325.99
04/06/2023	Bill Payment (Check)	4652	Yes	· ·	BFPD Main Checking Account	-1,325.99
	(,					.,
Ottosen DiNolfo						
	Dill	153869 3/31/23 PENSN	Vaa	Lond	Accounts Develo (A/D)	104 50
04/13/2023	Bill		Yes	Legal	Accounts Payable (A/P)	164.50
04/13/2023	Bill	153728 3/31/23	Yes	Legal	Accounts Payable (A/P)	3,807.00
04/13/2023	Bill Payment (Check)	4667	Yes		BFPD Main Checking Account	-3,807.00
04/13/2023	Bill Payment (Check)	4674	Yes		BFPD Main Checking Account	-164.50
Payroll						
04/14/2023	Bill	EFT 4/14/23payroll	Yes		Accounts Payable (A/P)	54,524.13
04/14/2023	Bill Payment (Check)	EFT	Yes		BFPD Main Checking Account	-54,524.13
	• ,				•	
04/28/2023	Bill	4/28/23 payroll EFT	Yes		Accounts Payable (A/P)	50,712.96
Pinkerton Oil Con	· ·					
04/06/2023	Bill	IN550412 3/31/23	Yes	fuel	Accounts Payable (A/P)	917.96
04/06/2023	Bill Payment (Check)	4653	Yes		BFPD Main Checking Account	-917.96
Quad County Fire	Equipment & FTR					
04/13/2023	Bill	6264 4/10/23	Yes	apparatus	Accounts Payable (A/P)	349.48
04/13/2023	Bill Payment (Check)	4668	Yes	apparates	BFPD Main Checking Account	-349.48
04/10/2020	Dill'i dyment (Oncor)	4000	103		Bi i B Main Checking Account	040.40
Dan Armatrana						
Ron Armstrong	Dill	2.4/10/22	Voo	Dida maint	Accounts Doughle (A/D)	250.00
04/20/2023	Bill	3 4/19/23	Yes	Bldg. maint	Accounts Payable (A/P)	350.00
04/20/2023	Bill Payment (Check)	4677	Yes		BFPD Main Checking Account	-350.00
Shorkey Painting						
04/11/2023	Bill	Final payment doors	Yes		Accounts Payable (A/P)	150.00
04/11/2023	Bill	Add on to doors	Yes		Accounts Payable (A/P)	300.00
04/11/2023	Bill Payment (Check)	4404	Yes		BFPD Main Checking Account	-450.00
04/11/2020	Biii i ayment (Oncor)	7707	103		Bit B Main Checking Account	400.00
Cilver Orece Heer	- FMC					
Silver Cross Hosp		BLS Instrctrs x 3	Voo		Accounts Boychio (A/D)	00.00
04/06/2023	Bill		Yes		Accounts Payable (A/P)	90.00
04/06/2023	Bill Payment (Check)	4654	Yes		BFPD Main Checking Account	-90.00
Steven N. Sprake						
04/06/2023	Bill	SS03-31-2023-02	Yes	Safer grant	Accounts Payable (A/P)	1,500.00
04/06/2023	Bill Payment (Check)	4655	Yes		BFPD Main Checking Account	-1,500.00
	·					
Stevenson Fabric	ation Svcs, Inc.					
04/13/2023	Bill	23-124640 4/11/23	Yes		Accounts Payable (A/P)	1,650.00
04/13/2023	Bill Payment (Check)	4669	Yes		BFPD Main Checking Account	-1,650.00
	(0.1001)					1,000.00
TeleTech Commu	inications Inc					
		05617 0/01/00	V		Accounts Bayable (A/D)	0.011.00
04/13/2023	Bill	95617 3/31/23	Yes		Accounts Payable (A/P)	8,011.00
04/13/2023	Bill Payment (Check)	4670	Yes		BFPD Main Checking Account	-8,011.00
Trans America Re	etirement Solutions					
04/14/2023	Bill	EFT 4/14/23 457	Yes		Accounts Payable (A/P)	1,362.27
04/14/2023	Bill Payment (Check)	EFT	Yes		BFPD Main Checking Account	-1,362.27
	, (2.1001)				9 . 10000	.,50=.=/

Braidwood Fire Protection District

Transaction List by Vendor April 2023

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
US Bank	D.III		.,			5 A 7 4 7 A
04/13/2023	Bill		Yes		Accounts Payable (A/P)	5,071.73
04/13/2023	Bill Payment (Check)	4671	Yes		BFPD Main Checking Account	-5,071.73
Verizon						
04/13/2023	Bill	9931507148 4/1/23	Yes	cell phone	Accounts Payable (A/P)	679.11
04/13/2023	Bill Payment (Check)	4672	Yes		BFPD Main Checking Account	-679.11
WESCOM						
04/06/2023	Bill	20230502 4/1/23	Yes	Dispatching	Accounts Payable (A/P)	11,076.19
04/06/2023	Bill Payment (Check)	4656	Yes		BFPD Main Checking Account	-11,076.19
W. Daala (Ma	· []4)					
Wex Bank (Wex 04/06/2023	ε Fleet) Bill	193218 3/9/23	Yes	fuel	Accounts Dayable (A/D)	75.23
04/06/2023	Bill	374741 3/25/23	Yes	fuel	Accounts Payable (A/P) Accounts Payable (A/P)	75.23 77.65
04/06/2023	Bill	4308 3/28/23	Yes	fuel	Accounts Payable (A/P)	58.47
04/06/2023	Bill Payment (Check)	4657	Yes	luei	BFPD Main Checking Account	-211.35
XA (1-1) A I	Il					
Whitmore Ace F 04/06/2023	ardware Bill	267232 3/4/23	Yes	building supplies	Accounts Payable (A/P)	111.91
04/06/2023	Bill	267233 3/4/23	Yes	building supplies	Accounts Payable (A/P)	45.35
04/06/2023	Bill	267278 3/10/23	Yes	building supplies	Accounts Payable (A/P)	150.21
04/06/2023	Bill	267290 3/14/23	Yes	building supplies	Accounts Payable (A/P)	49.89
04/06/2023	Bill	267303 3/15/23	Yes		Accounts Payable (A/P)	174.13
04/06/2023	Bill	267342 3/22/23	Yes		Accounts Payable (A/P)	27.52
04/06/2023	Bill	267408 4/4/23	Yes		Accounts Payable (A/P)	41.57
04/06/2023	Bill	267416 4/4/23	Yes		Accounts Payable (A/P)	4.59
04/06/2023	Bill	267417 4/4/23	Yes		Accounts Payable (A/P)	6.59
04/06/2023	Bill Payment (Check)	4659	Yes		BFPD Main Checking Account	-611.76
Xfinity						
04/06/2023	Bill	April svc 3/26/23	Yes		Accounts Payable (A/P)	255.60
04/06/2023	Bill Payment (Check)	4658	Yes		BFPD Main Checking Account	-255.60
3 3 3. 2 0 2 0	Sim Caymont (Onlook)		. 33		5.1.5 mail choosing roodsin	200.00
Zoll Medical Col	•	00.407.47.470.400	.,	5140 · · ·		- ,
04/13/2023	Bill	3643517 1/9/23	Yes	EMS equipment	Accounts Payable (A/P)	712.80
04/13/2023	Bill Payment (Check)	4673	Yes		BFPD Main Checking Account	-712.80



BRAIDWOOD



FIRE PROTECTION DISTRICT

275 W. Main P.O. Box 309 Braidwood, IL 60408 Station (815) 458-2000 | Fax 815-458-3636

CHIEFS MONTHLY REPORT

May 5th, 2023

*Items in **BOLD** are new items

Call volume Report- See attached reports for March and April

Calls of Significance:

Nothing to report.

Meetings/Events Attended since last district meeting-

- o Custer 2nd Meeting
- o WILCO job fair
- o MABAS Chiefs meeting and Tabletop drill
- o FDIC
- o Vacation
- o Chief Shabbona Live Burn training

Personnel

- o New Staff- Nothing to report.
- o New Interns- Nothing to report.
- o New Cadets- Nothing to report.
- o New POC's- Nothing to report.
- o Employee's resigning- Nothing to report.
- o Full time Employee's- Nothing to report at this time doing well

Paramedic Students

- o St. Mary's Hospital 21-22 Class David Tatroe, Ryan Cavanaugh, (trying to pass state test)
- o St. Mary's 2023 Class T J Jaros attending
- o Morris Hospital 21-22 Class- Alexa Kubinski, Drew Cromp, trying to pass state test
- o Morris Hospital 22-23 Class- Hayden Mack and Finley Travis attending
- o Silver Cross 21-22 Class- Ethan Kennedy waiting to pass the state exam.
- o Newley Certified Medics- Nothing to Report

Fire Prevention/Inspections

- o Ultimate Rides (Main & Hickory)- **Started construction** .
- Still Working with City on replacing 4-inch mains with larger mains on S. Division, W. 3rd
 St., W. Bergera Nothing new to report
- o Truck Stop at Reed Rd. and Interstate 55- Nothing new to report.

- o Jewel Osco- Reviewed first set of drawings given to me by the developer.
- o New Liquor store- Under construction
- Working with City to update our IFC Building Codes to 2015 waiting on new Administration.
- Senior Living Housing- I will continue to have coffee every other Tuesday with the seniors

Training

- Shabbona Fire Academy- 2401 will be instructing final 6 days of academy starting May 15th and graduating them on June 9th
- o Grading completed on training grounds; shipping containers ordered.
- Roof training prop was dismantled due to rotting boards will budget for rebuild for 2023-2024 budget year.

EMS –

- o 2414 is back and should be placed into service by end of June
- New ESO patient care reporting is running smoothly

DICO-

Nothing new to report

Specialty Teams –

- o Rescue Task Force- Nothing New to report
- o Water team- 2 people sent to Swiftwater Advanced tech class in Wisconsin, completed
- TRT- Nothing new to report
- o *General* We will be sending the full-time guys to Specialty Teams classes this year so that we have a tech level staff member on all shifts other than myself.

Vehicles/Apparatus

- o 2411- In Service
- 2412- In Service looking to form a Committee during the May Officers meeting for replacement.
- o 2413- In Service
- o 2414- Was picked up, and in the station, will be showcased at the District/Chief conference, should be in service by the end of June.
- o 2415- In service-
- 2425- In Service, will go into Crossroads for them to Install bumper once 2414 is in service. Discuss possibility of matching new decal scheme that is on new 2414 while it is in for bumper installation
- o 2416- In service
- o 2419- In service
- o 2488- In service
- o 2490- In reserve
- o 2491- In service
- Boat 1 In service
- o Command Buggies- 2401 buggy rust areas repainted no charge

Fire Station

- o Spring cleaning assignments have started.
- o Minor repairs completed by Chris Hinchcliffe

AT&T tower project

o Nothing to report will follow up

Discussion Items for Meeting

- o Misc.
 - o Approval Purchase orders exceeding \$1,000.00.
- o Discussion on status of Custer Park.
- $\circ~$ I have 8 vacation days left and would like to burn 3 of them and carry over 5 days to 2023-2024 budget year. I would like to take off May $19^{th},\,25^{th},$ and the $30^{th}.$

This concludes my report for May

(60) Good intent call,

(61) Dispatched and canceled

en route

other

1

5

10

6

5



26

Week Ending	4/2/23	4/9/23	4/16/23	4/23/23	4/30/23	5/7/23	5/14/23	5/21/23	5/28/23	6/4/23	6/11/23	6/18/23	6/25/23	Total
(63) Controlled burning			1											1
(70) False alarm and false call, other		1												1
(73) System or detector malfunction					1									1
(74) Unintentional system/detect operation (no fire)				2										2
Total	9	33	42	49	40									173