

## **BRAIDWOOD FIRE PROTECTION DISTRICT**

Minutes of Meeting

June 20, 2023

A meeting of the Trustees of the Braidwood Fire Protection District was held on June 20, 2023 at the Braidwood Fire Station located at 275 W. Main St. in the city of Braidwood, Illinois at 9:00 A.M.

Trustee Mike Dillon, acting as Chairman, called the meeting to order. Trustee Charlie Boyd, acted as Secretary of the meeting and reported that a quorum was present.

The following Trustees were present:

Charlie Boyd

Mike Dillon

Bill Ritze

Also present were EMS Coordinator Tonya Cavanaugh, Fire Chief Chris Jude, Administrative Assistant Teri Post, Attorney Tom Gilbert and Executive Assistant Kristin Wexell.

The Chairman then asked if there were any additions or corrections to the board meeting minutes from the meeting held May 16, 2023, as distributed. Bill Ritze made a motion that the minutes be approved as distributed, motion seconded by Charlie Boyd. The Chairman conducted a vote and announced that the motion unanimously passed.

The Treasurer's Report shows an account beginning balance of \$790,082.76, nine deposit(s) totaling \$81,420.39 and seventy-two withdrawals totaling \$474,824.50, the ending account balance on May 31, 2023, is \$396,675.65. Mike Dillon moved that the Treasurer's report be accepted as presented. Charlie Boyd seconded the motion. The Chairman conducted a vote and announced that the motion unanimously passed.

Charlie Boyd presented the bills to be paid for a total of \$474,824.50 (see attached list of bills presented payment). Charlie Boyd moved that the bills be paid, as presented. Bill Ritze seconded the motion. The Chairman conducted a vote and announced that the motion unanimously passed.

Public Comment:

None

Communications:

- Grundy County Vote Computations Report
- Will County, Correspondence congratulating Mike Dillon on 2023 election

Chief's Report:

Chief Jude distributed his full report and attached hereto. The items discussed in the meeting are as follows:

- The call volume for the month of May was 154.
- CPFDP IGA Drafted and both Districts are working on changes before attorney review.
- CPFDP Townhall Meeting is scheduled for the 26<sup>th</sup>, and after that the CPFDP Trustees will make a decision on how to move forward.







# Braidwood Fire Protection District

## Bill Payment List

May 2023

DATE	NUM	VENDOR	AMOUNT
BFPD Main Checking Account			
05/02/2023	4678	Airgas USA, LLC	-269.20
05/02/2023	4679	Alexis Fire Equipment Co.	-6,125.00
05/02/2023	4680	AT&T (Keltron)	-172.08
05/02/2023	4681	BlueCross BlueShield of Illinois	-5,305.33
05/02/2023	4682	City of Braidwood	-46.56
05/02/2023	4683	Equitable Financial Life Insurance Company of America	-275.41
05/02/2023	4684	Gene May Heating & Cooling	-347.00
05/02/2023	4685	Liberty National - Global Life	-2,293.73
05/02/2023	4686	Image Systems & Business Solutions - McGrath	-216.91
05/02/2023	4687	Municipal Emergency Services Inc.	-235.25
05/02/2023	4688	New Pig Corporation	-495.00
05/02/2023	4689	North Central Water Rescue	-1,800.00
05/02/2023	4690	Pinkerton Oil Company	-1,220.43
05/02/2023	4691	Republic Services	-166.25
05/02/2023	4692	Royal Publishing Co.	-175.00
05/02/2023	4693	Thermflo, Inc	-5,736.00
05/02/2023	4694	WESCOM	-11,076.19
05/02/2023	4695	Wex Bank (Wex Fleet)	-332.51
05/02/2023	4696	Whitmore Ace Hardware	-333.43
05/02/2023	4697	Will County Treasurer	-26.00
05/02/2023	4698	Braidwood Post Office	-178.00
05/03/2023	4699	ECOLAB Pest Elimination	-2,040.87
05/03/2023	4700	Rescue Direct	-2,137.84
05/04/2023	4406	Drew Crompt	-94.94
05/04/2023	4407	IFSAP	-45.00
05/04/2023	4408	Romeoville Fire Academy	-385.00
05/11/2023	4701	Airgas USA, LLC	-84.60
05/11/2023	4702	Airwans	-74.95
05/11/2023	4703	Benefit Planning Consultants, Inc	-100.00
05/11/2023	4704	Emergency Medical Products	-5.85
05/11/2023	4705	Fireground Supply, Inc.	-259.60
05/11/2023	4706	Hinkley Springs	-285.78
05/11/2023	4707	Lauterbach & Amen, LLP	-451.00
05/11/2023	4708	Morris Hospital & Healthcare Centers	-70.00
05/11/2023	4709	Nicor Gas	-703.66
05/11/2023	4710	Romeoville Fire Academy	-2,200.00
05/11/2023	4711	Stryker Sales Corporation	-996.48
05/11/2023	4712	USA Containers	-19,125.00
05/11/2023	4713	Verizon	-679.11
05/11/2023	4714	Xfinity	-265.60
05/11/2023	4715	Airgas USA, LLC	-27.17



# Braidwood Fire Protection District

## Bill Payment List

May 2023

DATE	NUM	VENDOR	AMOUNT
05/12/2023	EFT	Payroll	-59,518.70
05/12/2023	EFT	Trans America Retirement Solutions	-1,362.19
05/08/2023	EFT Pension Fund	BMO Harris Bank Chicago	-70,000.00
05/18/2023	4716	Conway Shield	-8,515.71
05/18/2023	4717	ECOLAB Pest Elimination	-166.41
05/18/2023	4718	Jude, Chris	-1,329.25
05/18/2023	4719	Miner Electronics Corp	-750.00
05/18/2023	4720	Ottosen DiNolfo	-940.00
05/18/2023	4721	Pinkerton Oil Company	-1,380.23
05/18/2023	4722	Target Solutions Learning LLC	-2,502.53
05/18/2023	4723	US Bank	-5,126.73
05/18/2023	4724	VanBruggen Signs	-420.00
05/18/2023	4725	Zoll Medical Corporation	-421.00
05/18/2023	4726	Ottosen DiNolfo	-446.50
05/23/2023	4727	AT&T (Keltron)	-172.08
05/23/2023	4728	BlueCross BlueShield of Illinois	-5,305.33
05/23/2023	4729	Robert Eggert	-577.50
05/23/2023	4730	Equitable Financial Life Insurance Company of America	-275.41
05/23/2023	4731	IFSC	-1,200.00
05/23/2023	4732	Jude, Chris	-667.89
05/23/2023	4733	Republic Services	-165.63
05/23/2023	4734	Midwest Commercial Fitness	-795.00
05/23/2023	4735	Rescue Direct	-107.98
05/23/2023	4736	State Industrial Products	-267.30
05/26/2023	EFT	Payroll	-51,682.39
05/26/2023	EFT	Trans America Retirement Solutions	-1,324.74
05/25/2023	4737	Air One Equipment, Inc.	-4,395.00
05/25/2023	4738	Airgas USA, LLC	-268.55
05/25/2023	4739	Image Systems & Business Solutions - McGrath	-216.91
05/25/2023	EFT	Payroll	-50,712.96
05/25/2023	EFT	Trustee Reimbursement	-6,750.00
05/25/2023	4740	Rescue Direct	-809.97
05/30/2023	4741	Jude, Chris	-300.06
05/30/2023	4742	Liberty National - Global Life	-2,310.07
05/30/2023	4743	Jamie Adcock	-400.00
05/04/2023	EFT	Trans America Retirement Solutions	-1,167.40
<b>Total for BFPD Main Checking Account</b>			<b>\$ -349,609.15</b>



# BRAIDWOOD

## FIRE PROTECTION DISTRICT

275 W. Main P.O. Box 309 Braidwood, IL 60408  
Station (815) 458-2000 | Fax 815-458-3636



## CHIEFS MONTHLY REPORT

June 20th, 2023

\*Items in **BOLD** are new items

Call volume Report- See attached reports for April and **May**

### Calls of Significance:

- **Nothing to report.**

### Meetings/Events Attended since last district meeting-

- **Shaboona Final Live Burn**
- **Shabbona Graduation Ceremony**
- **Will County Chiefs meeting**
- **Morris Hospital Awards Ceremony**
- **ICS Forms Review class**
- **Dept. Officers meeting**
- **IAFPD & IFCA Conference**
- **Chief Shabbona Association Meeting**

### Personnel

- New Staff- Nothing to report
- New Interns- Nothing to report
- New Cadets- **Chase Anderson**
- New POC's- No new Ones
- Employee's resigning- **Carl Michalek hired at Bolingbrook FD**
- Full time Employee's- **Nothing to report at this time**

### Paramedic Students

- St. Mary's Hospital 21-22 Class - David Tatroe, Ryan Cavanaugh, (trying to pass state test)
- St. Mary's 2023 Class – T J Jaros attending
- Morris Hospital 21-22 Class- Alexa Kubinski, Drew Crompt, trying to pass state test
- Morris Hospital 22-23 Class- Hayden Mack and Finley Travis attending
- Morris Hospital 23-24 Class- Matt Hozian
- Silver Cross 21-22 Class- Ethan Kennedy waiting to pass the state exam.
- Newley Certified Medics- Nothing to Report

### Fire Prevention/Inspections

- Ultimate Rides (Main & Hickory)- **Started construction .**
- Still Working with City on replacing 4-inch mains with larger mains on S. Division, W. 3<sup>rd</sup> St., W. Bergera - Nothing new to report
- Truck Stop at Reed Rd. and Interstate 55- Nothing new to report.
- Jewel Osco- Reviewed first set of drawings given to me by the developer.
- New Liquor store- **Under construction**
- Working with City to update our IFC Building Codes to 2015 waiting on new Administration.
- Senior Living Housing- I will continue to have coffee every other Tuesday with the seniors

### Training

- Shabbona Fire Academy- **Students have been graduated I'm on a break for 5 months.**
- Training Grounds- **All Cans have been delivered, Capt. Bolatto working with an engineer to get stamped drawings for the foundation.**

### EMS –

- **2414 is being put into service, hopefully full service by the end of June**

### Specialty Teams –

- *Rescue Task Force*- In house training started with our guys
- *Water team*- Nothing new to report
- **TRT- 1 Full time guy took 2416 to Local 150 training center for MABAS monthly TRT training**
- *General*- We will be sending the full-time guys to Specialty Teams classes this year so that we have a tech level staff member on all shifts other than myself.

### Vehicles/Apparatus

- 2411- In Service **Would like to surplus....2021 Could asked 15,000.00 for it. So thoughts on price for it now**
- 2412- In Service **Committee formed. Mike Dillon, Capt. Bolatto, Capt. Tenerelli, Brandon Saunoris, Ryan Cavanaugh, Mike Favero**
- 2413- In Service
- 2414- **Waiting on registration then getting safety lane done, showcased at conference last week. Working on getting it in service now.**
- 2415- In service-
- 2425- In Service, **will go into Crossroads for them to Install bumper.**
- 2416- In service
- 2419- **Out of service, arial ladder failed so its in for annual PM's and repairs**
- 2488- In service
- 2490- In reserve
- 2491- In service
- Boat 1 – In service **looking for options to mark the hull with BFPD water rescue**
- Command Buggies- In service **2401 Buggy up for replacement this budget year, thoughts on a budget number for the purchase.**

#### Fire Station

- **Spring cleaning assignments have been completed.**
- **Working on throwing away junk from upstairs.**
- **Second Phase of parking lot caulking completed.**
- **Working on scheduling restriping around the station.**
- Minor repairs completed by Chris Hinchcliffe

#### AT&T tower project

- Nothing to report.

#### Discussion Items for Meeting

- **Misc.**
  - Approval Purchase orders exceeding \$1,000.00.
- **Discussion on status of Custer Park.**
- **Tentative Budget proposal**
- **Replacement of air conditioner in the WESCOM radio room in 1 1/2**

This concludes my report for June



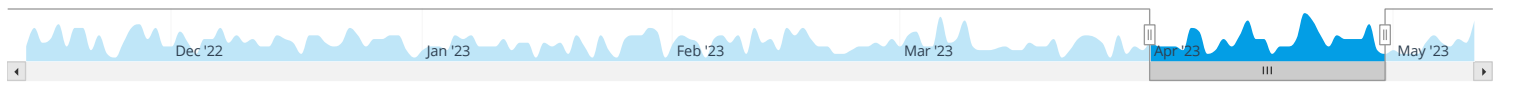
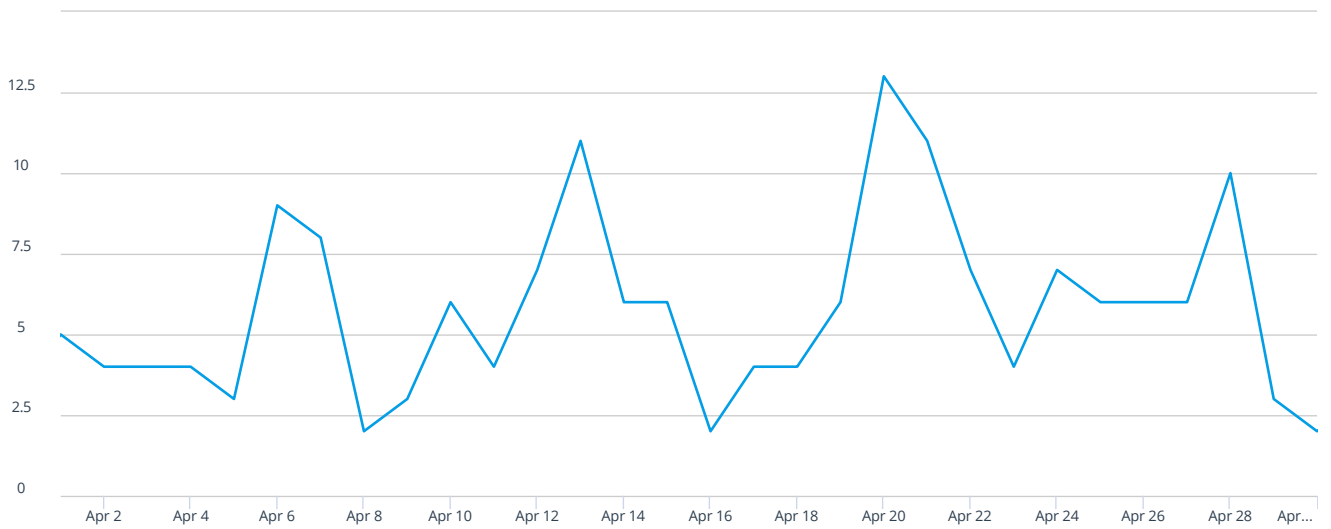
Custom ▾ Apr 1, 2023 - Apr 30, 2023 ▾

**40%**  
**FIRE**  
 Percentage of Total Incidents

**60%**  
**EMS**  
 Percentage of Total Incidents

**173**  
**INCIDENTS**  
 In Selected Time Slice

**30**  
**DAYS**  
 In Selected Time Slice



Counts | % Rows | % Columns | % All

Week Ending	4/2/23	4/9/23	4/16/23	4/23/23	4/30/23	5/7/23	5/14/23	5/21/23	5/28/23	6/4/23	6/11/23	6/18/23	6/25/23	Total
(11) Structure Fire	1	1	1	1	2									6
(14) Natural vegetation fire			1		1									2
(30) Rescue, emergency medical call (EMS), other				2										2
(32) Emergency medical service (EMS) incident	4	16	18	25	24									87
(38) Rescue or EMS standby		5	7	2										14
(40) Flammable gas or liquid condition, other			1											1
(41) Combustible/f... spills & leaks		1												1
(44) Electrical wiring/equipm. problem				2										2
(53) Smoke, odor problem				1										1
(55) Public service assistance	2	1	1	4										8
(56) Unauthorized burning			1											1
(57) Cover assignment, standby at fire station, move-up	2	2	5		6									15
(60) Good intent call, other		1	1											2
(61) Dispatched and canceled en route		5	5	10	6									26

Week Ending	4/2/23	4/9/23	4/16/23	4/23/23	4/30/23	5/7/23	5/14/23	5/21/23	5/28/23	6/4/23	6/11/23	6/18/23	6/25/23	Total
(63) Controlled burning			1											1
(70) False alarm and false call, other		1												1
(73) System or detector malfunction					1									1
(74) Unintentional system/detect... operation (no fire)				2										2
Total	9	33	42	49	40									173

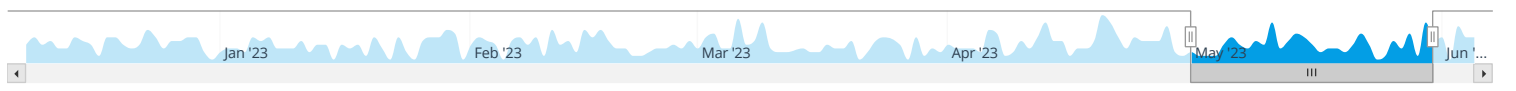
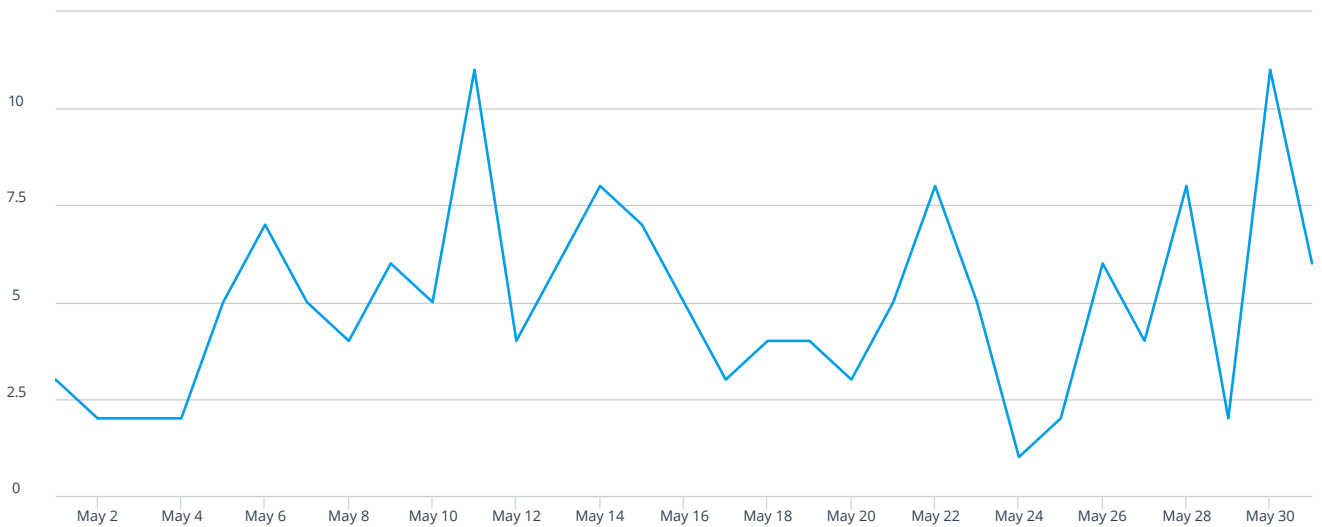
Custom May 1, 2023 - May 31, 2023

**35%**  
**FIRE**  
 Percentage of Total Incidents

**65%**  
**EMS**  
 Percentage of Total Incidents

**154**  
**INCIDENTS**  
 In Selected Time Slice

**31**  
**DAYS**  
 In Selected Time Slice



Counts | % Rows | % Columns | % All

Week Ending	5/7/23	5/14/23	5/21/23	5/28/23	6/4/23	6/11/23	6/18/23	6/25/23	7/2/23	7/9/23	7/16/23	7/23/23	7/30/23	Total
(11) Structure Fire				1	1									2
(14) Natural vegetation fire					1									1
(32) Emergency medical service (EMS) incident	11	30	15	18	14									88
(34) Search for lost person				1										1
(38) Rescue or EMS standby	1	3	4	3	1									12
(55) Public service assistance		1		1										2
(57) Cover assignment, standby at fire station, move-up	3		1	3										7
(60) Good intent call, other			1											1
(61) Dispatched and canceled en route	10	10	8	6	1									35
(62) Wrong location, no emergency found				1										1
(63) Controlled burning			1											1
(65) Steam, other gas mistaken for smoke	1													1
(73) System or detector malfunction					1									1
(74) Unintentional system/detect... operation (no fire)			1											1

Week Ending	5/7/23	5/14/23	5/21/23	5/28/23	6/4/23	6/11/23	6/18/23	6/25/23	7/2/23	7/9/23	7/16/23	7/23/23	7/30/23	Total
Total	26	44	31	34	19									154