

BRAIDWOOD FIRE PROTECTION DISTRICT

Minutes of Meeting

October 17, 2023

A meeting of the Trustees of the Braidwood Fire Protection District was held on October 17, 2023, at the Braidwood Fire Station located at 275 W. Main St. in the city of Braidwood, Illinois at 9:00 A.M.

Trustee Bill Ritze, acting as Chairman, called the meeting to order. Trustee Charlie Boyd, acted as Secretary of the meeting and reported that a quorum was present.

The following Trustees were present:

Charlie Boyd

Bill Ritze

Absent:

Mike Dillon

Also, present were Fire Chief Chris Jude, Attorney John Motylinski, EMS Coordinator Tonya Cavanaugh, Administrative Assistant Teri Post, Executive Assistant Kristin Wexell, Custer Park resident Shannon Blottiaux.

The Chairman then asked if there were any additions or corrections to the board meeting minutes from the meeting held September 19, and the Special Meeting held on September 25, 2023, as distributed. Charlie Boyd made a motion that the minutes be approved as is, the motion was seconded by Bill Ritze. The Chairman conducted a vote and announced that the motion unanimously passed.

The Treasurer's Report shows an account beginning balance of \$567,318.76., fourteen deposit(s) totaling \$1,100,360.23 and fifty withdrawals totaling \$179,279.29, the ending account balance on September 30, 2023, is \$1,488,354.82. Charlie Boyd moved that the Treasurer's report be accepted as presented. Bill Ritze seconded the motion. The Chairman conducted a vote and announced that the motion unanimously passed.

Charlie Boyd presented the bills to be paid for a total of \$179,279.29 (see attached list of bills presented payment). Bill Ritze moved that the bills be paid, as presented. Charlie Boyd seconded the motion. The Chairman conducted a vote and announced that the motion unanimously passed.

Public Comment:

None

Communications:

- Free Press – Certificate of Publications for Budget and Fire Code Ordinances
- Will-Grundy Contractor Directory
- Thank you letter for the Anderson's garage fire in Seneca
- Limestone FPD – Thank you for forwarding donated the ballistic vests

Chief's Report:

Chief Jude distributed his full report and attached hereto. The items discussed in the meeting are as follows:

- The call volume for the month of September is 168, which is up 10 from August.
 - Call of significance, Tonya and Kylie were in the station when a person knocked on the door for help with his wife who was in the car on the front apron. The woman was in full arrest. It was a save, and Tonya will announce when the Lifesaving Award event will be presented. (Tonya, Kylie, Brandon, Felicia, and Hayden will be recognized)
 - Ultimate Rides Construction is in progress.
 - Jewel broke ground
 - A new car repair shop will be built on Division St., south of Easy Street.
 - A new trucking company will be building on Easy Street.
 - Potentially have a 6th person on days, to put 3 ambulances in service, Chief will get the numbers together.
 - TRT was dispatched to a call in Morris for a man with legs caught in auger but was returned enroute.
 - 2425 is going to Foster Coach for repair and renumbering.
 - 2418 is now at Station 2
 - Command Buggy replacement is still on the radar but waiting for state list to be distributed.
 - Staff at Custer Park responded to a call yesterday with a 42 second response, and 4 minutes to the scene.
 - ATT – We are waiting on the contractor to return to repair the grass behind the tower enclosure.
 - The IFCA Symposium is later this week, in which Chief will be in attendance.
- A. Faircom – (energy legislation, Exelon Agreement) – no report
- B. Future Training Opportunities –
- The Pension Board will be attending training beginning December 5th and 6th.
 - The trustees need a log in for Target Solutions to complete the Harassment Training.
- C. ATT Antennae Tower Project update and lease management update – Chief Jude gave the update in his report.
- D. Update on status of service to Custer Park FPD – Chief covered item in his report
- E. Review annual Calendar and Checklist Items – Truth and Taxation and the Levy will be presented in the next regular District Board Meeting.

Closed Meeting:

New Business

1. Purchases requiring District Board approval:
 - a. Xtreme Communications – cable install for IT/Phone/TV at BFPD Custer Park, Station 2, \$2935.00
 - b. Shorkey Painting – Painting at BFPD Custer Park, Station 2, \$3,800.00 + \$500 change order.
 - c. Tech 151 LLC – IT equipment and installation for Custer Park, Station 2, \$5,856.16
 - d. Mesa Electronics – Training Room Projectors, Mount and Labor (IEMA REP Grant) \$9,124.52
 - e. EMP – Medical supplies for Custer Park Ambulance, \$1722.77
 - f. Comcast internet service upgrade contract - \$129 for initial set up, \$134.90 per month.
 - g. Aventis invoice for \$4,737.00 for IT at Custer
 - h. Fire Ground Supply, \$5,090.00

- i. Roc River Auto for 2425(Foster-Coach) \$6,600.17
 - j. Robotronics for Pub Ed purchase of Sparky - \$2,649.00
 - k. Pullara for Training Ground Sonotubes - \$16,204.00
- Charlie Boyd moved to approve the above referenced expenditure requests. Bill Ritze seconded the motion. The Chairman conducted a vote and announced that the motion unanimously passed.
2. Consider and adopt Tax Levy for the Tax Year 2023 – Ordinance 2023-88 –
Charlie Boyd moved to adopt the 2023 Tax Levy Ordinance 2023-88 as presented. Bill Ritze seconded the motion. The Chairman conducted a vote and announced that the motion unanimously passed.
 3. Review and Adopt Ordinance Abating Alternative Bond Levy for 2023-89
Charlie Boyd moved to adopt the Bond Levey Abatement Alternative Ordinance 2023-89, as presented. Bill Ritze seconded the motion. The Chairman conducted a vote and announced that the motion unanimously passed.
 4. Review and possibly approve pay rate increase proposal for part-time employees.
Charlie Boyd moved to approve a 3% pay increase for the part-time employees to take effect on the next payroll. Bill Ritze seconded the motion. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.
 5. Discuss and possibly approve FY 2023 Audit presented by Mack and Associates – this item is to be carried to the Agenda for the Board Meeting in November.
 6. Discuss and possibly approve dental coverage benefit for Full-Time Firefighters. Chief Jude will present options and costs at the next District Meeting.

The Chairman then stated that the next regular meeting will be held on November 21, 2023, at 9:00 A.M. at the Braidwood Fire Station.

Upon motion duly made and seconded the meeting was adjourned.



Transaction List by Vendor

1 Sep - 30 Sep 2023

DATE	NUM	VENDOR	AMOUNT
		A Beep LLC	
09/26/2023	4921	A Beep LLC	-\$600.00
		Airgas USA, LLC	
09/14/2023	4898	Airgas USA, LLC	-\$145.13
		Airwans	
09/14/2023	4899	Airwans	-\$74.95
		Alert-All Corp	
09/05/2023	4889	Alert-All Corp	-\$638.00
		American Test Center	
09/05/2023	4890	American Test Center	-\$250.00
		Andres Medical Billing, Ltd.	
09/14/2023	4900	Andres Medical Billing, Ltd.	-\$2,059.64
09/28/2023	4931	Andres Medical Billing, Ltd.	-\$1,380.94
		AT & T	
09/01/2023	--	AT & T	\$1,000.00
09/21/2023	4915	AT & T	-\$778.26
		AT&T (Keltron)	
09/26/2023	4922	AT&T (Keltron)	-\$172.12
		BlueCross BlueShield of Illinois	
09/26/2023	4923	BlueCross BlueShield of Illinois	-\$8,170.99
		BTI Tire & Alignment	
09/14/2023	4901	BTI Tire & Alignment	-\$209.95
		Cabada, Cody	
09/14/2023	4902	Cabada, Cody	-\$525.00
		CDS Office Technologoies	
09/05/2023	4891	CDS Office Technologoies	-\$110.00
		Chief Shabbona Firefighter's Association	
09/14/2023	4903	Chief Shabbona Firefighter's Association	-\$100.00
		City of Braidwood	
09/05/2023	4892	City of Braidwood	-\$48.43
		Comcast Business	
09/05/2023	4897	Comcast Business	-\$305.60
		ECOLAB Pest Elimination	
09/21/2023	4916	ECOLAB Pest Elimination	-\$166.41
		Equitable Financial Life Insurance Company of America	
09/26/2023	4924	Equitable Financial Life Insurance Company of America	-\$275.41
		Fireground Supply, Inc.	
09/21/2023	4917	Fireground Supply, Inc.	-\$673.88

DATE	NUM	VENDOR	AMOUNT
09/26/2023	4925	Fireground Supply, Inc.	-\$396.31
		Fisher Auto Parts	
09/14/2023	4904	Fisher Auto Parts	-\$299.32
		Free Press Newspapers	
09/26/2023	4926	Free Press Newspapers	-\$260.00
		Gene May Heating & Cooling	
09/14/2023	4905	Gene May Heating & Cooling	-\$7,630.00
		Hinkley Springs	
09/26/2023	4927	Hinkley Springs	-\$225.33
		Illinois Fire Safety Alliance	
09/21/2023	4918	Illinois Fire Safety Alliance	-\$400.00
		Illinois Public Risk Fund	
09/05/2023	4893	Illinois Public Risk Fund	-\$5,685.00
		IL Secretary of State	
09/28/2023	4932	IL Secretary of State	-\$165.00
09/29/2023	amb plate transfer	IL Secretary of State	\$165.00
		Lauterbach & Amen, LLP	
09/14/2023	4906	Lauterbach & Amen, LLP	-\$451.00
		Motorola Solutions-Starcom21	
09/14/2023	4907	Motorola Solutions-Starcom21	-\$120.00
		Nicor Gas	
09/14/2023	4908	Nicor Gas	-\$213.32
		North Central Water Rescue	
09/14/2023	4909	North Central Water Rescue	-\$450.00
		Ottosen DiNolfo	
09/14/2023	4910	Ottosen DiNolfo	-\$1,128.00
		Payroll	
09/01/2023	EFT	Payroll	-\$53,624.80
09/15/2023	EFT	Payroll	-\$64,075.66
09/29/2023	EFT	Payroll	-\$51,258.84
		Pinkerton Oil Company	
09/05/2023	4894	Pinkerton Oil Company	-\$214.10
09/26/2023	4928	Pinkerton Oil Company	-\$2,492.27
		Quad County Fire Equipment & FTR	
09/21/2023	4919	Quad County Fire Equipment & FTR	-\$2,136.51
		Republic Services	
09/26/2023	4929	Republic Services	-\$169.41
		Shorkey Painting	
09/14/2023	4911	Shorkey Painting	-\$2,100.00
		Tenerelli, Mike	
09/21/2023	4920	Tenerelli, Mike	-\$44.88
09/26/2023	4930	Tenerelli, Mike	-\$418.70
		Trans America Retirement Solutions	
09/01/2023	EFT	Trans America Retirement Solutions	-\$1,379.51
09/15/2023	EFT	Trans America Retirement Solutions	-\$1,481.65

DATE	NUM	VENDOR	AMOUNT
09/29/2023	EFT	Trans America Retirement Solutions	-\$1,238.90
		US Bank	
09/14/2023	4912	US Bank	-\$4,797.30
		Verizon	
09/14/2023	4913	Verizon	-\$679.73
		WESCOM	
09/05/2023	4895	WESCOM	-\$11,076.19
		Wex Bank (Wex Fleet)	
09/05/2023	4896	Wex Bank (Wex Fleet)	-\$644.68
		Whitmore Ace Hardware	
09/05/2023	4888	Whitmore Ace Hardware	-\$315.25
		Will County Treasurer	
09/14/2023	--	Will County Treasurer	\$512,039.13
09/28/2023	--	Will County Treasurer	\$8,924.73
		Zions Bank	
09/01/2023	--	Zions Bank	\$249.23
09/14/2023	--	Zions Bank	\$512,244.00
		Zoll Data Systems	
09/14/2023	4914	Zoll Data Systems	-\$171.60



BRAIDWOOD
FIRE PROTECTION DISTRICT
275 W. Main P.O. Box 309 Braidwood, IL 60408
Station (815) 458-2000 | Fax 815-458-3636



CHIEFS MONTHLY REPORT
Oct 17th , 2023

*Items in **BOLD** are new items

Call volume Report- See attached reports for August and **September**

Calls of Significance:

- Walk in that turned into a full arrest on the front apron and Tonya and Cadet Kylee did CPR on the patient.

Meetings/Events Attended since last district meeting-

- **Instructors Conference Peoria**
- **Will County Chiefs meeting**
- **Coffee with the seniors and senior housing every other Tuesday**
- **Chief Shabbona Association Meeting**
- **Grundy Chiefs meeting**
- **BFPD Officers meeting**
- **Special District meeting to vote in IGA**
- **BBSA AED presentation**
- **Will County Public Safety Symposium**
- **IFSA Fire Prevention Luncheon**
- **Custer Fire Station Clean up and Remodel**

Personnel

- New Staff- Nothing to report
- New Interns- One to interview
- New Cadets- Nothing to report
- New POC's- No new Ones
- Employee's resigning- Nothing to report
- Full time Employee's- Nearing the end of their probationary period

Paramedic Students

- St. Mary's Hospital 21-22 Class - Ryan Cavanaugh, (trying to pass state test)
- St. Mary's 2023 Class – T J Jaros attending.
- Morris Hospital 21-22 Class- Alexa Kubinski, Drew Crompt, trying to pass state test
- Morris Hospital 22-23 Class- Finley Travis Graduated

- Morris Hospital 23-24 Class- Matt Hozian attending
- Silver Cross 21-22 Class- Ethan Kennedy waiting to pass the state exam.
- Newley Certified Medics- Nothing to Report

Fire Prevention/Inspections

- Ultimate Rides (Main & Hickory)- **Construction in progress**
- Still Working with City on replacing 4-inch mains with larger mains on S. Division, W. 3rd St., W. Bergera - Nothing new to report
- Truck Stop at Reed Rd. and Interstate 55- Nothing new to report.
- Jewel Osco- **Construction in progress**
- **Review plans of an auto mechanic going in on N. Division**
- **Witnessed the new Fire Alarm system in trucking company on EZ street.**
- Working with City to update our IFC to 2015
- Senior Living Housing- I will continue to have coffee every other Tuesday with the seniors

Training

- Training Grounds- **Sonnet tubes poured for the foundation**

EMS –

- Nothing to report

Specialty Teams –

- *Rescue Task Force*- Nothing new to report
- *Water team*- **attended last monthly drill**
- *TRT*- **attended last monthly drill**

Vehicles/Apparatus

- 2411- Decommissioned **should be leaving to Romeoville this week or next**
- 2412- **At station 2**
- 2413- In Service
- 2414- In Service
- 2415- **At station 2**
- 2425- Reserve, **will be going to Foster and Coach Oct 30th for damage repair then off to Crossroads**
- 2416- In service,
- 2419- In service,
- 2488- In service
- 2418- **At station 2**
- 2490- In reserve
- 2491- In service
- Boat 1 – In service
- Command Buggies- In service

Station 1

- **Next week we will start parking lot re stripping**
- Minor repairs completed by Chris Hinchcliffe
- **Pulara concrete poured sonnet tubes at training grounds**

- **Pulara working on sealing rest of front apron and repainting the stripes**
- **New projectors installed in training room**

Station 2

- I will review with the board the progress of station 2 at the meeting, feel free to give me a call Mr. Dillon at your convenience so I can bring you up to speed.

AT&T tower project

- **NICOR gas line installed**
- **The generator has been set**
- **Waiting for GC to finish the job**

Discussion Items for Meeting

- **Misc.**
 - **Approval Purchase orders exceeding \$1,000.00.**
- **I will be attending the IFCA Symposium this week**

This concludes my report for October

Custom ▾ Aug 1, 2023 - Aug 31, 2023 ▾

42%

FIRE
Percentage of Total Incidents

58%

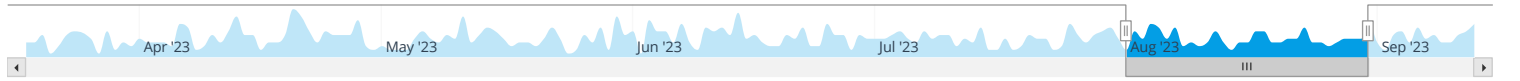
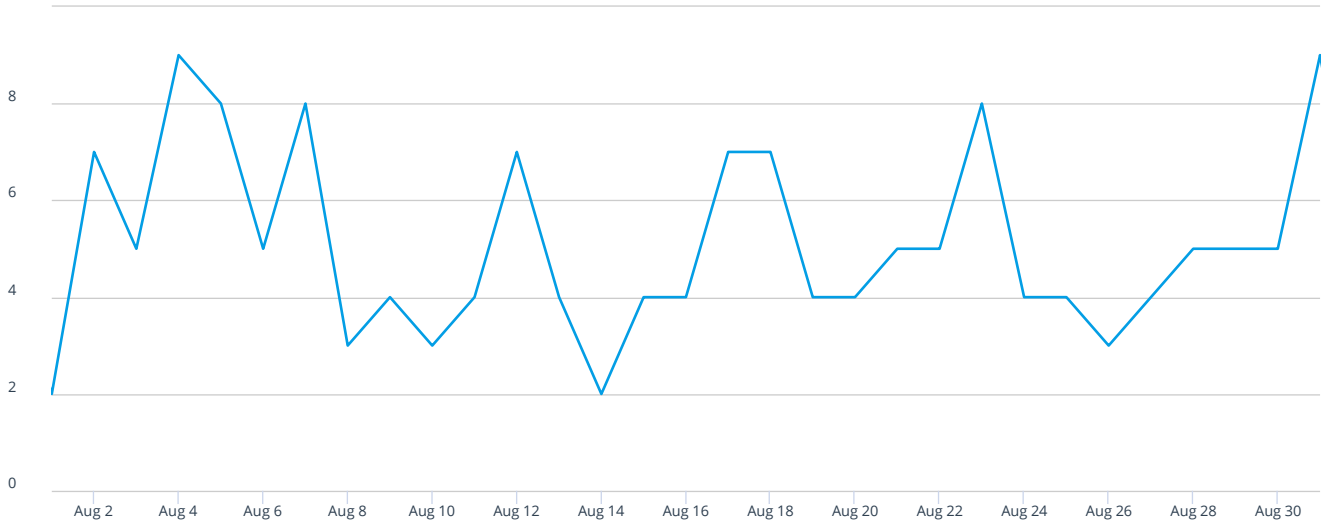
EMS
Percentage of Total Incidents

158

INCIDENTS
In Selected Time Slice

31

DAYS
In Selected Time Slice



Counts | % Rows | % Columns | % All

Week Ending	8/6/23	8/13/23	8/20/23	8/27/23	9/3/23	9/10/23	9/17/23	9/24/23	10/1/23	10/8/23	10/15/23	10/22/23	10/29/23	Total
(32) Emergency medical service (EMS) incident	20	17	17	17	12									83
(38) Rescue or EMS standby	3	1	1	2	1									8
(44) Electrical wiring/equipm. problem	1													1
(52) Water problem			1											1
(55) Public service assistance	2	1	3	2										8
(57) Cover assignment, standby at fire station, move-up	3	2	4	2	2									13
(60) Good intent call, other	1			1										2
(61) Dispatched and canceled en route	5	10	5	9	8									37
(63) Controlled burning					1									1
(65) Steam, other gas mistaken for smoke	1													1
(70) False alarm and false call, other		1												1
(74) Unintentional system/detect... operation (no fire)		1	1											2
Total	36	33	32	33	24									158

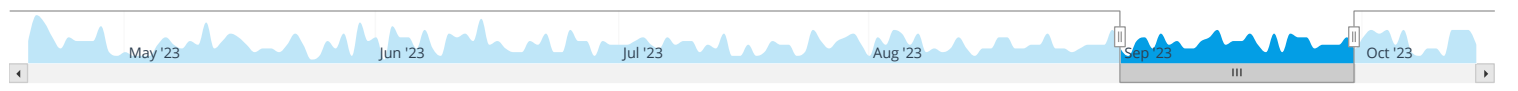
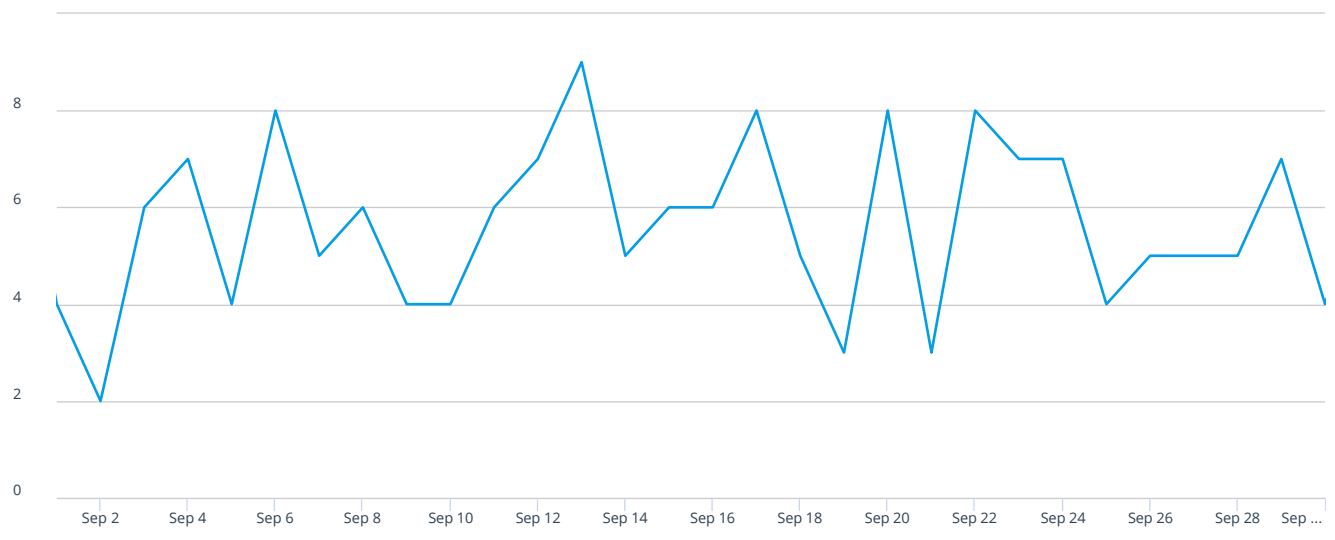
Custom ▾ Sep 1, 2023 - Sep 30, 2023 ▾

40%
FIRE
Percentage of Total Incidents

60%
EMS
Percentage of Total Incidents

168
INCIDENTS
In Selected Time Slice

30
DAYS
In Selected Time Slice



Counts | % Rows | % Columns | % All

Week Ending	9/3/23	9/10/23	9/17/23	9/24/23	10/1/23	10/8/23	10/15/23	10/22/23	10/29/23	11/5/23	11/12/23	11/19/23	11/26/23	Total
(11) Structure Fire			1	1	1									3
(14) Natural vegetation fire		1												1
(32) Emergency medical service (EMS) incident	9	19	26	16	19									89
(38) Rescue or EMS standby		4	4	2	2									12
(42) Chemical release, reaction, or toxic condition				1										1
(44) Electrical wiring/equipm. problem				1										1
(52) Water problem			1											1
(54) Animal problem or rescue	1													1
(55) Public service assistance			3	1	1									5
(57) Cover assignment, standby at fire station, move-up	1	2	2	2	1									8
(60) Good intent call, other		1		1										2
(61) Dispatched and canceled en route	1	11	8	16	6									42
(74) Unintentional system/detect... operation (no fire)			2											2
Total	12	38	47	41	30									168