

BRAIDWOOD FIRE PROTECTION DISTRICT

Minutes of Meeting
September 19, 2023

A meeting of the Trustees of the Braidwood Fire Protection District was held on September 19, 2023, at the Braidwood Fire Station located at 275 W. Main St. in the city of Braidwood, Illinois at 9:00 A.M.

Trustee Mike Dillon, acting as Chairman, called the meeting to order. Trustee Charlie Boyd, acted as Secretary of the meeting and reported that a quorum was present.

The following Trustees were present:

Charlie Boyd
Mike Dillon
Bill Ritze

Also, present were Fire Chief Chris Jude, Administrative Assistant Teri Post, Attorney John Motylinski, Executive Assistant Kristin Wexell, Firefighter-Paramedic Melissa Micklos, Firefighter-Paramedic Austin Plumley, Firefighter-Paramedic Mike Tenerelli, Custer Park resident Debra Rozak, and Custer Park Fire Protection District Trustee Dan Rozak.

The Chairman then asked if there were any additions or corrections to the board meeting minutes from the meeting held August 15, 2023, and the Special Meeting held on September 5, 2023, as distributed. Bill Ritze made a motion that the minutes be approved as is, the motion was seconded by Mike Dillon. The Chairman conducted a vote and announced that the motion unanimously passed.

The Treasurer's Report shows an account beginning balance of \$713,106.66., eleven deposit(s) totaling \$125,356.36 and fifty-five withdrawals totaling \$262,144.26, the ending account balance on August 31, 2023, is \$567,318.76. Mike Dillon moved that the Treasurer's report be accepted as presented. Charlie Boyd seconded the motion. The Chairman conducted a vote and announced that the motion unanimously passed.

Charlie Boyd presented the bills to be paid for a total of \$262,144.26 (see attached list of bills presented payment). Charlie Boyd moved that the bills be paid, as presented. Bill Ritze seconded the motion. The Chairman conducted a vote and announced that the motion unanimously passed.

Public Comment:

None

Communications:

- Will County Public Safety Symposium, October 6th from 8:00 a.m. to 4:00 p.m.
- IFSA Fire Prevention Luncheon, October 12th from 10:00 a.m. to 1:30 p.m.

Chief's Report:

Chief Jude distributed his full report and attached hereto. The items discussed in the meeting are as follows:

- The call volume for the month of August is 156, which is the same as July.
- Fire Prevention:

- Story Time with Chief will be at the Fire Station later this month for the children's group from Fossil Ridge Library.
- A shelter in place drill will be conducted at Reed Custer Elementary School
- Drawings for Ultimate Rides have been approved.
- Inspections at the new liquor store have been completed.
- The property that The Good Table Restaurant is on, may become a gas station.
- Engineer Drawings for the Training Ground should be received within the next two weeks. Then the sonotubes will go in and the base of the tower will be set.
- 2411 – Radio equipment has been removed by A-Beep and the truck has been decommissioned.
- 2425 – We have received a repair estimate and are waiting to hear when the repairs can be scheduled.
- Boat 1 – we are looking at the options to mark the hull with BFPD Water Rescue.
- Command Buggy – waiting on State Purchase List and pricing to come out.
- Fuel Tank in parking lot has been painted.
- Chris Hinchliffe and Chief, will begin the parking lot stripe project next week, weather depending.
- The ATT Tower work was supposed to start yesterday, the generator has been set.
- Decennial Meeting will be at the next District Meeting and will be run jointly but it must have a separate Agenda.
- Full-Time Hiring – re-evaluate potential hiring until next year.
- Full-Time Probationary Members – we are approaching the one-year mark since their hiring. Can we consider a Dental Plan for the upcoming BCBSIL renewal?

Old Business:

- A. Faircom – Mike Dillon (energy legislation, Exelon Agreement) – The next Faircom meeting will be in the fall after the veto session.
- B. Future Training Opportunities –
 - EMA Safety Symposium in Joliet – October 6th (free)
 - IFSA Fire Prevention Award Luncheon – October 12th

Mike Dillon moved approve Chief Jude's request to attend the EMS Safety Symposium, seconded by Bill Ritze. The chairman conducted a vote and announced the motion passed unanimously.

Charlie Boyd moved that the District purchase a table for the IFSA Fire Prevention Award Event. Bill Ritze seconded the motion. The chairman conducted a vote and announced the motion passed unanimously.
- C. ATT Antennae Tower Project update and lease management update – Chief Jude gave the update in his report.
- D. Update on status of draft IGA for Braidwood FPD to provide service to Custer Park FPD – Chief Jude gave an update in his report, the only additional question to follow up on the whether Custer Park FPD debt is paid.
- E. Review annual Calendar and Checklist Items – Truth and Taxation and the Levy will be presented in the next regular District Board Meeting.

Closed Meeting:

New Business

1. Purchases requiring District Board approval:
 - a. Pullara - front apron preventative maintenance, \$7,825.00

- b. Pullara – caulking and repair of pavement on East side of building, \$7,000.00
- c. Ballistic Armor Co. – ballistic helmets, \$1,378.49
- d. North American Rescue – TRT wound care supplies, \$1,427.00
- e. RMA Armament, Inc. – Armor plates and carriers, \$1,940.71
- f. EMC – Genesis spreader and accessories, \$19,730.00
- g. EMC – Genesis cutter and accessories, \$19,995.00
- h. EMP – Ambulance medical supplies, \$1,224.52
- i. Shorkey Painting – painting of garage headers, \$1,600.00

Charlie Boyd moved to approve the above referenced expenditure requests, with the exception of item b., which will be delayed until next budget year. Bill Ritze seconded the motion. The Chairman conducted a vote and announced that the motion unanimously passed.

2. Determine levy amount for 2023 – The District Board discussed and agreed that the levy should be, as it has been in previous years, left at 5%. The levy ordinance will be prepared and presented at the next Board Meeting for review and approval.
3. Review and approve the updated employment contract for the Chief position – Mike Dillon noted that the terms have already been voted on in a previous Board Meeting, the contract just needed to be reviewed for accuracy and executed.
Mike Dillon moved to execute the Fire Chief Employment Contract as presented.
Charlie Boyd seconded the motion. The Chairman conducted a vote and announced that the motion unanimously passed.
4. Discuss and possibly approve final IGA with Custer Park FPD for Braidwood FPD to provide fire and ambulance service to the residents within Custer Park Fire District – This item will be reviewed and voted on in the Special Meeting scheduled for September 25, 2023
5. Discuss and possibly approve FY 2023 Audit present by Mack and Associates – tabled until the next meeting - Tabled until the next meeting.
6. Discuss and possibly approve adoption of International Fire Code 2015 Edition, Ordinance 23-86.

Charlie Boyd moved to approve Ordinance 2023-86, the adoption of International Fire Code 2015. Bill Ritze seconded the motion. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.

The Chairman then stated that the next meeting will be a Special Meeting with the Trustees of Custer Park Fire Protection District on September 25, 2023 at 6:00 P.M. and the next regular meeting will be held on October 17, 2023, at 9:00 A.M. at the Braidwood Fire Station.

Upon motion duly made and seconded the meeting was adjourned.



Braidwood Fire Protection District

Bill Payment List

August 2023

DATE	NUM	VENDOR	AMOUNT
BFPD Main Checking Account			
08/01/2023	4829	Jamie Adcock	-400.00
08/04/2023	4830	City of Braidwood	-48.43
08/04/2023	4831	Custer Park Fire Prot. Dist.	-1,725.38
08/04/2023	4832	Fire Catt, LCC	-3,270.50
08/04/2023	4833	Fireground Supply, Inc.	-787.45
08/04/2023	4834	Gene May Heating & Cooling	-120.00
08/04/2023	4835	Hinkley Springs	-225.33
08/04/2023	4836	Knox Box Company	-721.00
08/04/2023	4837	Lauterbach & Amen, LLP	-451.00
08/04/2023	4838	Liberty National - Global Life	-2,310.07
08/04/2023	4839	Pinkerton Oil Company	-851.96
08/04/2023	4840	WESCOM	-11,741.19
08/04/2023	4841	Wex Bank (Wex Fleet)	-368.50
08/04/2023	4842	Whitmore Ace Hardware	-261.20
08/04/2023	4844	Alert-All Corp	-5,659.00
08/04/2023	EFT	Trans America Retirement Solutions	-1,228.98
08/04/2023	EFT	Payroll	-52,203.42
08/10/2023	4845	Airgas USA, LLC	-145.13
08/10/2023	4846	Airwans	-74.95
08/10/2023	4847	Bernico, Anthony	-60.50
08/10/2023	4848	BTI Tire & Alignment	-234.95
08/10/2023	4849	Fisher Auto Parts	-95.20
08/10/2023	4850	Fleet Safety Supply	-1,151.18
08/10/2023	4851	Healthcare & Family Services	-1,707.37
08/10/2023	4852	Illinois Public Risk Fund	-5,685.00
08/10/2023	4853	Nicor Gas	-226.18
08/10/2023	4854	Xfinity	-285.60
08/15/2023	4855	Shorkey Painting	-2,100.00
08/18/2023	EFT	Payroll	-50,493.92
08/18/2023	EFT	Trans America Retirement Solutions	-1,357.09
08/17/2023	4856	Andres Medical Billing, Ltd.	-1,362.46
08/17/2023	4857	BTI Tire & Alignment	-130.21
08/17/2023	4858	Image Systems & Business Solutions - McGrath	-200.00
08/17/2023	4859	Morris Hospital & Healthcare Centers	-23.00
08/17/2023	4860	Ottosen DiNolfo	-1,551.00
08/17/2023	4861	US Bank	-3,345.01
08/17/2023	4862	Verizon	-679.13
08/24/2023	4863	AT & T	-2,430.28
08/24/2023	4864	AT&T (Keltron)	-172.12
08/24/2023	4865	BlueCross BlueShield of Illinois	-5,305.33
08/24/2023	4866	Bio-Tron, Inc.	-300.00



Braidwood Fire Protection District

Bill Payment List

August 2023

DATE	NUM	VENDOR	AMOUNT
08/24/2023	4867	Clean Fuels National	-3,448.51
08/24/2023	4868	ECOLAB Pest Elimination	-166.41
08/24/2023	4869	Emergency Medical Products	-1,135.57
08/24/2023	4870	Equitable Financial Life Insurance Company of America	-275.41
08/24/2023	4871	Oestreich Sales & Sevice, Inc	-474.00
08/24/2023	4872	Quad County Fire Equipment & FTR	-393.00
08/24/2023	4873	Republic Services	-167.97
08/29/2023	4875	Hughes, Andrew	-60.50
08/29/2023	4876	Alexis Fire Equipment Co.	-376.42
08/29/2023	4877	Chandler Services Inc.	-3,069.80
08/29/2023	4878	Emergency Medical Products	-20.82
08/29/2023	4879	Hinkley Springs	-275.29
08/29/2023	4880	Liberty National - Global Life	-2,271.23
08/29/2023	4881	Image Systems & Business Solutions - McGrath	-216.91
08/29/2023	4882	Pinkerton Oil Company	-2,260.15
08/29/2023	4883	Quad County Fire Equipment & FTR	-33,745.97
08/29/2023	4884	Wunderlich Doors	-362.45
08/29/2023	4885	North American Rescue, LLC	-1,427.00
08/29/2023	4886	RMA Armament, Inc.	-1,940.71
08/31/2023	4887	Miranda, Chase	-118.00
Total for BFPD Main Checking Account			\$ -213,695.14



BRAIDWOOD
FIRE PROTECTION DISTRICT
275 W. Main P.O. Box 309 Braidwood, IL 60408
Station (815) 458-2000 | Fax 815-458-3636

CHIEFS MONTHLY REPORT
September 19th, 2023

*Items in **BOLD** are new items

Call volume Report- See attached reports for July and **August**

Calls of Significance:

- Nothing to report currently.

Meetings/Events Attended since last district meeting-

- **Morris Hospital Chief and Coordinator meeting**
- **MABAS Chiefs Meeting**
- **Assisted with OSFM booth at state fair.**
- **Coffee with the seniors and senior housing every other Tuesday**
- **Chief Shabbona Association Meeting**
- **IPRF Video Conference for review of claims**
- **BFPD Officers meeting**
- **Special District meeting to review IGA**
- **Story time with a firefighter hosted by BFPD and Fossil Ridge Library (I read story books to the kids)**
- **Shelter in Place drill for RCES**

Personnel

- New Staff- Nothing to report
- New Interns- Nothing to report
- New Cadets- Nothing to report
- New POC's- No new Ones
- Employee's resigning- Nothing to report
- Full time Employee's- Nothing to report

Paramedic Students

- St. Mary's Hospital 21-22 Class - Ryan Cavanaugh, (trying to pass state test)
- St. Mary's 2023 Class – T J Jaros attending.
- Morris Hospital 21-22 Class- Alexa Kubinski, Drew Crompt, trying to pass state test
- Morris Hospital 22-23 Class- Finley Travis Graduated
- Morris Hospital 23-24 Class- Matt Hozian attending
- Silver Cross 21-22 Class- Ethan Kennedy waiting to pass the state exam.

- Newley Certified Medics- Nothing to Report

Fire Prevention/Inspections

- Ultimate Rides (Main & Hickory)- **Approved Fire alarm drawings**
- Still Working with City on replacing 4-inch mains with larger mains on S. Division, W. 3rd St., W. Bergera - Nothing new to report
- Truck Stop at Reed Rd. and Interstate 55- Nothing new to report.
- Jewel Osco- Reviewed first set of drawings given to me by the developer.
- New Liquor store- **Open passed Life Safety Inspections**
- Working with City to update our IFC to 2015
- Senior Living Housing- I will continue to have coffee every other Tuesday with the seniors

Training

- Training Grounds- **Waiting on the engineer to finish the drawings so we can set the foundation for the tower.**

EMS –

- Nothing to report

Specialty Teams –

- *Rescue Task Force*- In house training started with our guys
- *Water team*- **attended last monthly drill**
- *TRT*- **attended last monthly drill**

Vehicles/Apparatus

- 2411- **ABEEP removing all radio equipment Friday Sept. 15th**
- 2412- In Service
- 2413- In Service
- 2414- In Service
- 2415- In service-
- 2425- In Service, **was in an accident where it struck a tree at night laying partially in the road on RT 113 it will get repaired when it goes in for the bumper to be installed.**
- 2416- In service
- 2419- In Service
- 2488- In service
- 2490- In reserve
- 2491- In service
- Boat 1 – In service looking for options to mark the hull with BFPD water rescue
- Command Buggies- In service Waiting on State purchase numbers

Fire Station

- **Fuel Cell has been repainted.**
- **Next week we will start parking lot re stripping**
- Minor repairs completed by Chris Hinchcliffe
- **Need to review and possibly approve Bid from Polara for front apron PM**

AT&T tower project

- **NICOR to start gas line install Sept. 18th**
- **The generator has been set; GC will be in to finish the project after NICOR is completed.**

Discussion Items for Meeting

- **Misc.**
 - **Approval Purchase orders exceeding \$1,000.00.**
- **Adopting of the 2015 IFC codes and amendments**
- **Decennial Committee meeting**
- **Full-time hiring**
- **Current full-time personnel probation up soon would like to offer them dental insurance, thoughts?**
- **DC Pemble and I will be attending the Instructors conference next Wednesday through Friday.**

This concludes my report for September

Custom ▾ Jul 1, 2023 - Jul 31, 2023 ▾

42%

FIRE
Percentage of Total Incidents

58%

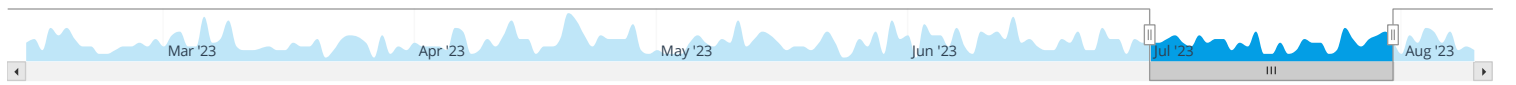
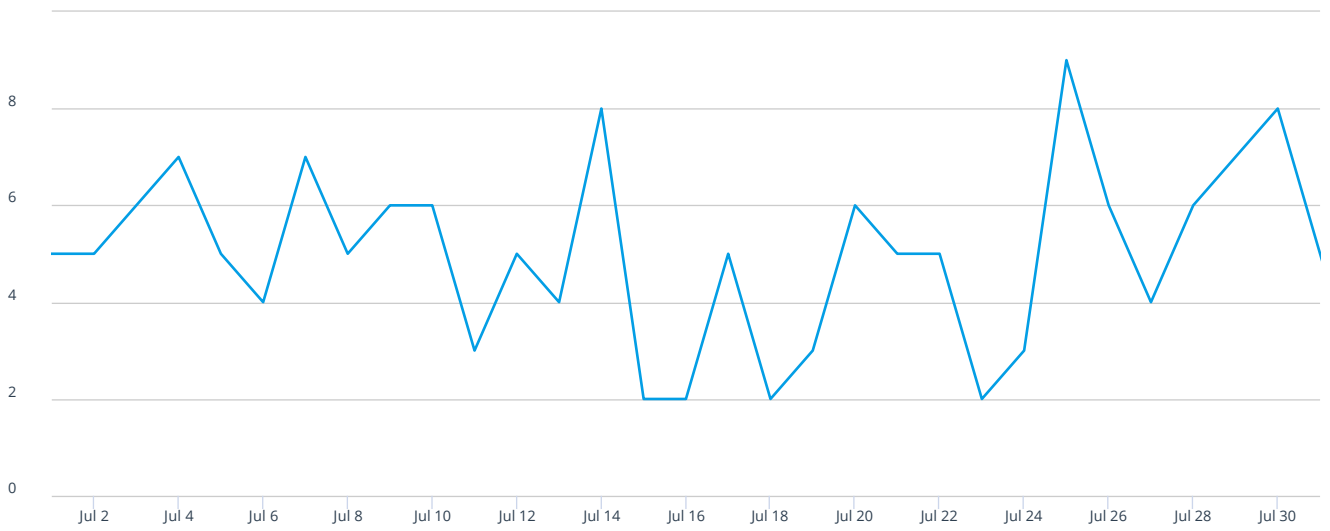
EMS
Percentage of Total Incidents

156

INCIDENTS
In Selected Time Slice

31

DAYS
In Selected Time Slice



Counts | % Rows | % Columns | % All

Week Ending	7/2/23	7/9/23	7/16/23	7/23/23	7/30/23	8/6/23	8/13/23	8/20/23	8/27/23	9/3/23	9/10/23	9/17/23	9/24/23	Total
(32) Emergency medical service (EMS) incident	8	23	15	14	17	4								81
(34) Search for lost person		1												1
(36) Water or ice-related rescue		1												1
(38) Rescue or EMS standby		2	4	3	1									10
(44) Electrical wiring/equipm.. problem				1	3									4
(51) Person in distress		1												1
(55) Public service assistance					1									1
(57) Cover assignment, standby at fire station, move-up		3	4	1	9									17
(61) Dispatched and canceled en route	2	9	5	5	7	1								29
(65) Steam, other gas mistaken for smoke				1										1
(73) System or detector malfunction			2	1	3									6
(74) Unintentional system/detect... operation (no fire)				2	2									4
Total	10	40	30	28	43	5								156

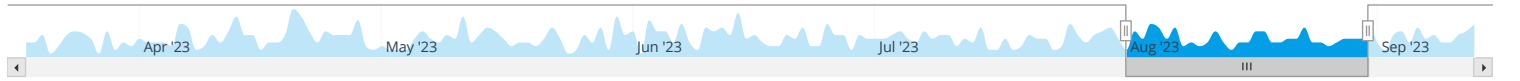
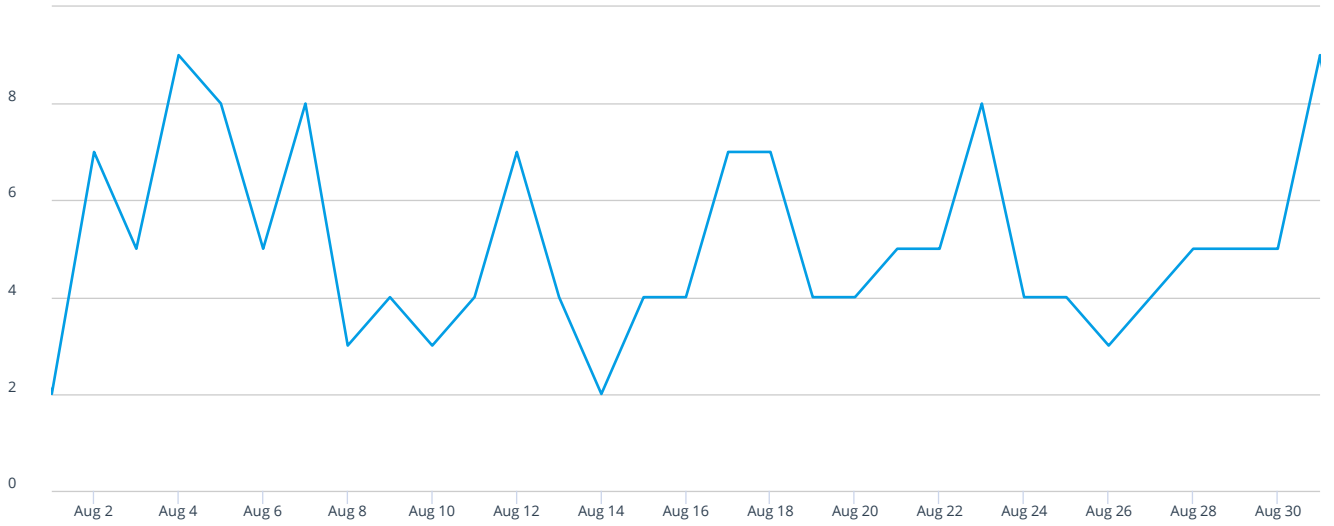
Custom ▾ Aug 1, 2023 - Aug 31, 2023 ▾

42%
FIRE
 Percentage of Total Incidents

58%
EMS
 Percentage of Total Incidents

158
INCIDENTS
 In Selected Time Slice

31
DAYS
 In Selected Time Slice



Counts | % Rows | % Columns | % All

Week Ending	8/6/23	8/13/23	8/20/23	8/27/23	9/3/23	9/10/23	9/17/23	9/24/23	10/1/23	10/8/23	10/15/23	10/22/23	10/29/23	Total
(32) Emergency medical service (EMS) incident	20	17	17	17	12									83
(38) Rescue or EMS standby	3	1	1	2	1									8
(44) Electrical wiring/equipm. problem	1													1
(52) Water problem			1											1
(55) Public service assistance	2	1	3	2										8
(57) Cover assignment, standby at fire station, move-up	3	2	4	2	2									13
(60) Good intent call, other	1			1										2
(61) Dispatched and canceled en route	5	10	5	9	8									37
(63) Controlled burning					1									1
(65) Steam, other gas mistaken for smoke	1													1
(70) False alarm and false call, other		1												1
(74) Unintentional system/detect... operation (no fire)		1	1											2
Total	36	33	32	33	24									158