

# BRAIDWOOD FIRE PROTECTION DISTRICT

Minutes of Meeting

March 19, 2024

A meeting of the Trustees of the Braidwood Fire Protection District was held on March 19, 2024, at the Braidwood Fire Station located at 275 W. Main St. in the city of Braidwood, Illinois at 9:00 A.M.

Trustee Mike Dillon, acting as Chairman, called the meeting to order at 9:05 a.m. Trustee Charlie Boyd, acted as Secretary of the meeting and reported that a quorum was present.

The following Trustees were present:

Charlie Boyd

Bill Ritze

Mike Dillon

Also, present were Fire Chief Chris Jude, Captain Mike Tenerelli, Attorney John Motylinski, Administrative Assistant Teri Post and Executive Assistant Kristin Wexell.

The Chairman asked if there were any additions or corrections to the District Board Meeting minutes from the meeting held February 20, 2024, as distributed. Charlie Boyd made a motion that the minutes be approved as is, Bill Ritze the motion was seconded by. The Chairman conducted a vote and announced that the motion unanimously passed.

The Treasurer's Report shows an account beginning balance of \$655,108.04, seven deposit(s) totaling \$72,065.23 and sixty-six withdrawals totaling \$186,319.62, the ending account balance on February 29, 2024, is \$540,853.65. Mike Dillon moved that the Treasurer's report be accepted as presented. Charlie Boyd seconded the motion. The Chairman conducted a vote and announced that the motion unanimously passed.

Charlie Boyd presented the bills to be paid for a total of \$186,319.62 (see attached list of bills presented payment). Charlie Boyd moved that the bills be paid, as presented. Bill Ritze seconded the motion. The Chairman conducted a vote and announced that the motion unanimously passed.

Public Comment:

None

Communications:

- NIFSA – Correspondence related to community sprinkler awareness program
- FCC – Licensing renewal letter
- Acciona – Quarterly newsletter

Chief's Report:

Chief Jude distributed his full report and attached hereto. The items discussed in the meeting are as follows:

- The February call volume is 136.
- Roster updates:
  - 1 new Probationary FF/EMT, Nick Zych, has been hired.
  - We has a new Cadet in the Cadet Program, Alex Will.

- A former Custer Park FPD POC Member is interested in working at Braidwood FPD. He has just returned from military deployment, and he lives in Braidwood. Waiting on his app to be returned.
- Steven Tatroe resigned, as he is full-time elsewhere and doesn't have the time to commit to working part-time shift here.
- Full-Time Firefighter Medics have completed their annual physicals and we have received a Fit for Duty letter for each of them.
- Thomas Jaros recently attained his paramedic license from IDPH.
- The construction of Jewel continues to progress. We have approved their purchase of a dual Knox Box, so Coal City FPD can also access the key, should they arrive at an incident before Braidwood.
- All vehicles are in service.
- Building maintenance
  - Station 1 has two leaks in the front bays that leak during rain, they are currently being evaluated.
  - Station 1 had an inspection on the backflow preventer for fire suppression system
  - Station 2 the doors from the bay into the living quarters need auto-door closing hinges., they have been ordered.
- Our Leasing Agent for the cell tower, Jamie Adcock, is waiting on 2 different companies to complete their coverage surveys to decide if they will move forward with leasing tower space on our tower. She is also awaiting confirmation from ATT that tower is complete and ready for use or already in use.
- A quote and a drawing for a marquee sign proposed for Station 2 should be received soon.
- Should the Custer Park referendum pass, what are the next steps? There should be no change in service to the residents of the District, however some business items will need to be attended to such as Dispatch, Property/Apparatus & Budget Funds.

Old Business:

- A. Faircom – (energy legislation, Exelon Agreement) – No update
- B. Future Training Opportunities –
  - IFCA Annual Symposium, East Peoria May 21 - 23, 2024 – Chris Jude & Mike Pemble.
  - Pension Training (in person) Naperville – April 2 & 3 – Austin Plumley & Brandon Saunoris
  - Training Bootcamp – May 17 – 19 – Jake Bolatto
    - Charlie moved to approve the Fire District to cover the travel expenses, lodging and registrations for the above reference training and conferences. Bill Ritze seconded the motion. The Chairman conducted a voice vote and announced that the motion unanimously passed.
- C. ATT Antennae Tower Project update and lease management update – given during Chief's Report
- D. 2412 Tanker/Engine Committee Update – Mike Tenerelli reported that the Engine Committee met with Alexis tomorrow for a pre- construction sit-down. The most recent drawing was wrong and those corrections/adjustments need to be made.
- E. Review Annual Calendar and Checklist Items –
  - The Budget will be due in June/July
  - The Medal of Honor Ceremony is May 9<sup>th</sup>, this year.

Closed Meeting:

Not needed

New Business:

1. Purchases requiring Board approval:
  - a. Dive Right In – water rescue equipment, \$1,245.93
  - b. Bio Tron Inc – Zoll Monitor Maintenance Test and Enclosure Assembly \$1,405.25
  - c. Air One – Paratech Air Bag and 3 year warranty \$2,375.00
  - d. Air-One – 2 sets of nozzles \$2,768.00 (not the amount quoted last month for 1 set)
  - e. Fire Ground Supplies – 5 sets of gear, \$15,934.65
  - f. Striker – monitor batteries and charger for Station 2, \$1,280.00

Bill Ritze moved to approve the purchases as presented. Charlie Boyd seconded the motion. The Chairman conducted a voice vote and announced that the motion unanimously passed.
2. Discuss and give direction on handling of CPFDP contracted service, should the dissolution referendum vote pass (ie. Laraway Dispatch, etc.) – This item was covered in Chiefs Report
3. Review and possible approval of the Will County Preliminary 2023 Tax Extension Rate Calculation – The Board Discussed with Attorney Motylinski, they agree with the numbers presented by Will County. No action needed, Mike Dillon to sign the approved calculations and return to Will County.
4. Discuss and possibly approve the acquisition of the IDNR LMTV for a future brush truck – IDNR stopped by and offered the vehicle to Braidwood Fire. They are currently looking at how the ownership of the vehicle is structured, to see if can be transferred to BFPD. If it can, it could be ideal to add a 300 gallon skid for brush fires.
5. Discuss and possibly approve a quote from Governmental Accounting for bookkeeping and accounts payables service. Kristin presented the quote received, as a result of Teri Post's retirement announcement. The Board was in agreement to move ahead with Governmental Accounting, and asked Kristin to have them to quote for additional services, as well.

Mike Dillon moved to approve the quote for Governmental Services to provide bookkeeping and accounts payable services for \$1,960.00 per month. Bill Ritze seconded the motion. The Chairman conducted a voice vote and announced that the motion unanimously passed.

Upon motion duly made and seconded the meeting was adjourned. The next regular scheduled Fire District Board Meeting will be Tuesday, April 16, 2024.