

BRAIDWOOD FIRE PROTECTION DISTRICT

Minutes of Meeting

April 16, 2024

A meeting of the Trustees of the Braidwood Fire Protection District was held on April 16, 2024, at the Braidwood Fire Station located at 275 W. Main St. in the city of Braidwood, Illinois at 9:00 A.M.

Trustee Mike Dillon, acting as Chairman, called the meeting to order at 9:00 a.m. Trustee Charlie Boyd acted as Secretary of the meeting and reported that a quorum was present.

The following Trustees were present:

Charlie Boyd
Mike Dillon
Bill Ritze

Also, present were Attorney John Motylinski, Administrative Assistant Teri Post and Executive Assistant Kristin Wexell.

The Chairman asked if there were any additions or corrections to the District Board Meeting minutes from the meeting held on March 19, 2024, as distributed. Charlie Boyd made a motion that the minutes be approved as is, Bill Ritze the motion was seconded by. The Chairman conducted a vote and announced that the motion unanimously passed.

The Treasurer's Report shows an account beginning balance for March 1, 2024, of \$540,853.65, four deposit(s) totaling \$3,138.42 and sixty-six withdrawals totaling \$227,184.64, the ending account balance on March 31, 2024, is \$361,167.73. Mike Dillon moved that the Treasurer's report be accepted as presented. Bill Ritze seconded the motion. The Chairman conducted a vote and announced that the motion unanimously passed.

Charlie Boyd presented the bills to be paid for a total of \$227,184.64 (see attached list of bills presented payment). Charlie Boyd moved that the bills be paid as presented. Bill Ritze seconded the motion. The Chairman conducted a vote and announced that the motion unanimously passed.

Public Comment:

None

Communications:

- VFIS – renewal will be presented next month
- Will County Clerk – Official voter results for CCFPD Consolidation 216 Yes and 45 No
- Notice of Medal of Honor in Springfield will take place May 14, 2024.
- Reed Custer Elementary School – Thank you for your participation in the Nims Island book program and scavenger hunt.

Chief's Report:

Chief Jude is attending the FDIC Conference in Indianapolis, his full report is attached hereto. The items announced by Bill Ritze are as follows:

- The March call volume increased to 158 from 136 in February.
- Roster updates:
 - 1 new employee, Probationary Primary Role Medic Hailey Balk.

- FF/EMT Hayden Mack and FF/Medic Jason Phillips are picking up shifts after being on leave.

Old Business:

- A. Faircom – (energy legislation, Exelon Agreement) – No update
- B. Future Training Opportunities –
 - IFCA Annual Symposium, East Peoria May 21 - 23, 2024 – Chris Jude & Mike Pemble.
- C. ATT Antennae Tower Project update and lease management update – no update
- D. 2412 Tanker/Engine Committee Update – We are waiting on drawings from Alexis of the reconfiguration of the back of the truck to lower the hose bed.
- E. Review Annual Calendar and Checklist Items –
 - Next annual check list item is to post Tentative Budget in July.

Closed Meeting:

Not needed

New Business:

1. Purchases requiring Board approval:
 - a. CDS Office Technologies – computer mounts for apparatus, \$2,835.00
 - b. Knox Company – Key Secure, \$1,068.00
 - c. Morris Hospital – ER Services for employee, \$2,714.00
 - d. Beans-and-Bites – Charlie Boyd requested donation of \$250.00
Mike Dillon moved to approve the purchases as presented. Bill Ritze seconded the motion. The Chairman conducted a voice vote and announced that the motion unanimously passed.
2. Discuss and possibly approve Intergovernmental Agreement with Custer Park Fire Protection District concerning consolidation –
Charlie Boyd moved to approve the Intergovernmental Agreement 2024-94 with Custer Park Fire Protection District concerning consolidation as presented. Bill Ritze seconded the motion. The Chairman conducted a vote and announced that the motion unanimously passed.
3. Discuss and vote on Credentials and Proxy for IAFFPD – table until the August District Board Meeting, as the conference this year will be in September.
 4. Discuss and possibly approve quote from Howard Simon/StrongPay quote for payroll service – table until Kristin speaks with current payroll service.

Upon motion duly made and seconded the meeting was adjourned. The next regular scheduled Fire District Board Meeting will be on Tuesday, May 14, 2024.

Braidwood Fire Protection District

Bill Payment List

March 2024

DATE	NUM	VENDOR	AMOUNT
BFPD Main Checking Account			
03/05/2024	5246	Air One Equipment, Inc.	-165.00
03/05/2024	5247	Airwans	-74.95
03/05/2024	5248	BTI Tire & Alignment	-183.60
03/05/2024	5249	Cabada, Cody	-525.00
03/05/2024	5250	City of Braidwood	-48.43
03/05/2024	5251	Comcast Business	-168.91
03/05/2024	5252	Dive Right In Scuba	-1,260.42
03/05/2024	5253	Fisher Auto Parts	-53.56
03/05/2024	5254	Klucikowski, Nick	-217.89
03/05/2024	5255	Microsoft	-1,824.00
03/05/2024	5256	Morris Hospital & Healthcare Centers	-507.00
03/05/2024	5257	Nicor Gas	-1,157.54
03/05/2024	5258	Sistek Sales, Inc	-945.43
03/05/2024	5259	State Industrial Products	-713.73
03/05/2024	5260	WESCOM	-8,489.41
03/05/2024	5261	Wex Bank (Wex Fleet)	-278.03
03/05/2024	5262	Whitmore Ace Hardware	-145.02
03/14/2024	5263	Airgas USA, LLC	-309.32
03/14/2024	5264	Alexis Fire Equipment Co.	-6,125.00
03/14/2024	5265	Andres Medical Billing, Ltd.	-2,341.93
03/14/2024	5266	BCBS of IL Refund and Recovery	-180.00
03/14/2024	5267	BTI Tire & Alignment	-419.90
03/14/2024	5268	Fireground Supply, Inc.	-893.31
03/14/2024	5269	Fisher Auto Parts	-16.34
03/14/2024	5270	Hinkley Springs	-330.76
03/14/2024	5271	Illinois Public Risk Fund	-7,471.00
03/14/2024	5272	Lauterbach & Amen, LLP	-465.00
03/14/2024	5273	Lawson Products, Inc.	-95.17
03/14/2024	5274	Liberty Fire Equipment, Inc.	-75.95
03/14/2024	5275	National Government Services	-1,064.69
03/14/2024	5276	Omega Plumbing	-346.70
03/14/2024	5277	Ottosen DiNolfo	-931.00
03/14/2024	5278	Pinkerton Oil Company	-2,200.40
03/14/2024	5279	US Bank	-5,589.12
03/14/2024	5280	Whitmore Ace Hardware	-48.72
03/14/2024	5281	Whittum, Doug	-142.60
03/15/2024	EFT	Payroll	-58,981.94
03/15/2024	EFT	Trans America Retirement Solutions	-1,391.03
03/21/2024	5282	Air One Equipment, Inc.	-3,797.00
03/21/2024	5283	AT & T	-769.55
03/21/2024	5284	ComEd	-464.03
03/21/2024	5285	DesPlaines Valley MABAS Division 15	-414.00
03/21/2024	5286	Emergency Medical Products	-738.11
03/21/2024	5287	Equitable Financial Life Insurance Company of America	-275.41

Braidwood Fire Protection District

Bill Payment List

March 2024

DATE	NUM	VENDOR	AMOUNT
03/21/2024	5288	Fireground Supply, Inc.	-15,984.29
03/21/2024	5289	Gellert, Kat	-1,440.00
03/21/2024	5290	IFSAP	-550.00
03/21/2024	5291	Lawson Products, Inc.	-195.05
03/21/2024	5292	Nicor Gas	-362.78
03/21/2024	5293	Olchawa, Andrew	-30.41
03/21/2024	5294	Omega Plumbing	-206.25
03/21/2024	5295	Plumley, Austin	-79.35
03/21/2024	5296	Safeguard Business Systems Inc.	-451.25
03/21/2024	5297	Target Solutions Learning LLC	-9,093.79
03/21/2024	5298	Tech 151 LLC	-260.00
03/21/2024	5299	Verizon	-727.40
03/21/2024	5300	Wexell, Kristin	-559.95
03/21/2024	5301	DesPlaines Valley MABAS Division 15	-2,185.00
03/21/2024	5302	BlueCross BlueShield of Illinois	-6,812.75
03/29/2024	EFT	Payroll	-62,409.67
03/29/2024	EFT	Trans America Retirement Solutions	-1,338.02
03/25/2024	Debit card MP	Carbonite	-999.97
Total for BFPD Main Checking Account			\$ -216,321.83



BRAIDWOOD
FIRE PROTECTION DISTRICT
275 W. Main P.O. Box 309 Braidwood, IL 60408
Station (815) 458-2000 | Fax 815-458-3636



CHIEFS MONTHLY REPORT
April 2024

*Items in **BOLD** are new items

Call volume Report- See attached reports for February and **March**

Calls of Significance:

- **Nothing to report**

Meetings/Events Attended since last district meeting-

- **Custer District Board meeting**
- **Will County Chiefs Meeting**
- **Grundy Chiefs meeting**
- **Custer Park Ball Field Clean Up day.**
- **BFPD Officers Meeting**
- **Hosted and Attended Wildland Firefighting one day class here.**
- **VFIS Audit**
- **Senior Safety Discussions at the Library Event**

Personnel

- New Staff- **Hailee Balk (Paramedic Only)**
- New Interns- None to report
- New Cadets- **Alex Will**
- New POC's- None to report
- Employee's resigning- None to report
- Full time Employee's- Nothing to report
- **Staff in General- Hayden Mack back from leave, picking up shifts, Jason Phillips back from leave, picking up shifts.**

Paramedic Students

- St. Mary's 2024 Class – Zach Gotter, Drew Crompt
- Morris Hospital 22-23 Class- Finley Travis Graduated
- Morris Hospital 23-24 Class- Matt Hozian, Chase Miranda attending
- Silver Cross 24' class- Hayden Mack, Logan
- Edwards Hospital 23-24 Class- David Tatroe
- Testing for Medic- Gossman, Kennedy, Alexa
- Testing for EMT- **Wietting, Boyd Jr.**
- Newley Certified Medics- **Thomas Jaros**
- **RFA EMT 24' class- Clement**

Fire Prevention/Inspections

- Ultimate Rides (Main & Hickory)- **Soft open of sales offices, witnessed final on fire alarms.**
- Still Working with City on replacing 4-inch mains with larger mains on S. Division, W. 3rd. St., W. Bergera - Nothing new to report
- Truck Stop at Reed Rd. and Interstate 55- Nothing new to report.
- Jewel Osco- Construction in progress.
- Reviewed plans of an auto mechanic going in on N. Division
- The city of Braidwood adopted the 2015 International Fire Codes
- Auto Mall- Guess it stalled due to some contractor issues.

Training

- Training Grounds- **Working on cutting of doors and windows.**

EMS –

- Nothing to report

Vehicles/Apparatus

- 2411- In Service
- 2412- In service Station 2
- 2413- In Service
- 2414- In Service
- 2415- In Service
- 2424- In Service Station 2
- 2425- In service (Custer Ambulance)
- 2416- In service,
- 2419- In service,
- 2488- In service
- 2418- In service Station 2
- 2490- In reserve **going to keep and replace tailgate that was damaged and install fender flairs to cover rust and have warren collision try to pull the dent on the side of the truck bed instead of surplusing it and it keep it for another few years, it still runs good and has very little issues.**
- 2491- In service
- Boat 1 – In service
- Command Buggies- New buggy going in week after FDIC

Specialty Teams –

- *Rescue Task Force*- **Working on local RTF training with Braidwood PD**
- *Water team*- **Attended last month's water training.**
- *TRT*- **Responded to TRT request for man trapped in auger in Morris.**

Station 1

- **Evaluating 2 leaks in front bays when it rains**
- Once the weather breaks, we will restripe the parking lot.
- **Wunderlich will be replacing a few damaged weather stripping around garage doors.**
- **Leaks in the gym and in the admin hallway by the chief's office are from when the snow builds up and gets under the flashing, due to the roof being flat and narrow.**

Station 2

- **Door closers from bay to living quarters installed.**
- Need to install new door locks if are not going to key fob the building until a later date, I do have a quote for the installation of the fob system as well.
- **The back addition removed back door will be installed.**
- **Baseball fields have been cleaned up and BBSA have been using them for practice.**

AT&T tower project

- **Talked to Jamie she has a meeting in Schamburg this week with AT&T to see what the status of the project is. There have been several people changing positions and this project being dropped through the cracks. She hopes to have some answers for us this week. As for vendors, Verizon and T-Mobil are not expanding their networks in this area but she is optimistic that this will break loose by summer.**

Discussion Items for BFPD District Meeting

- Misc.
 - **Approval Purchase orders exceeding \$1,000.00.**
 - **Approve New Custer IGA**
 - **PTO Accrual Update?**
 - **Both chief's attending IFCA Symposium May 21- 23**
 - **The chief needs to burn 9 vacation days in May and will be rolling over 5 into next budget year. April 29th through May 3rd (stay at home vacation) May 28th through 31st (Camping and stay at home vacation)**

Discussion Items for Custer District Meeting

- **Update of Digital Marquee project- waiting on estimate**

This concludes my report for April.

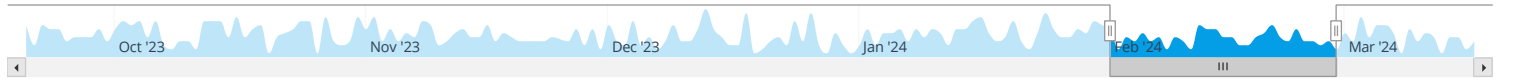
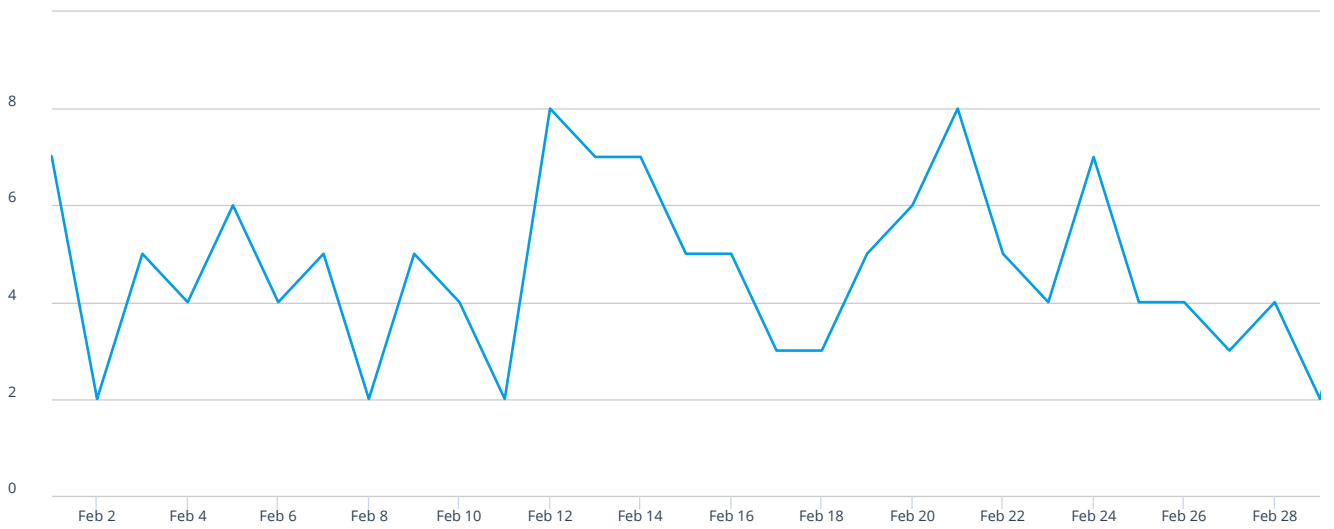
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41%
FIRE
 Percentage of Total Incidents

59%
EMS
 Percentage of Total Incidents

136
INCIDENTS
 In Selected Time Slice

29
DAYS
 In Selected Time Slice



Counts | % Rows | % Columns | % All

Week Ending	2/4/24	2/11/24	2/18/24	2/25/24	3/3/24	3/10/24	3/17/24	3/24/24	3/31/24	4/7/24	4/14/24	4/21/24	4/28/24	Total
(10) Fire, other		1												1
(11) Structure Fire	1		2	3										6
(13) Mobile property (vehicle) fire			1											1
(14) Natural vegetation fire			1											1
(32) Emergency medical service (EMS) incident	9	18	19	20	7									73
(38) Rescue or EMS standby	1	2		4										7
(41) Combustible/f... spills & leaks				1										1
(55) Public service assistance		1	1	4										6
(57) Cover assignment, standby at fire station, move-up	2	2	3	3	1									11
(61) Dispatched and canceled en route	5	3	10	4	5									27
(74) Unintentional system/detect... operation (no fire)		1												1
(90) Special type of incident, other			1											1
Total	18	28	38	39	13									136

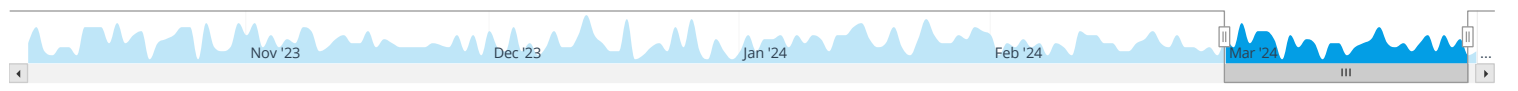
Custom ▾ Mar 1, 2024 - Mar 31, 2024 ▾

40%
FIRE
 Percentage of Total Incidents

57%
EMS
 Percentage of Total Incidents

158
INCIDENTS
 In Selected Time Slice

31
DAYS
 In Selected Time Slice



Counts | % Rows | % Columns | % All

Week Ending	3/3/24	3/10/24	3/17/24	3/24/24	3/31/24	4/7/24	4/14/24	4/21/24	4/28/24	5/5/24	5/12/24	5/19/24	5/26/24	Total
(11) Structure Fire		1		1										2
(14) Natural vegetation fire	4													4
(16) Special outside fire			1											1
(32) Emergency medical service (EMS) incident	12	20	16	12	18									78
(38) Rescue or EMS standby	1	3		4	4									12
(44) Electrical wiring/equipm. problem			1			1								2
(55) Public service assistance	3	3		1										7
(56) Unauthorized burning				1										1
(57) Cover assignment, standby at fire station, move-up		2	4	6	4									16
(61) Dispatched and canceled en route		8	6	6	5									25
(63) Controlled burning				1										1
(65) Steam, other gas mistaken for smoke				1										1
(71) Malicious, mischievous false alarm		1		1										2
(74) Unintentional system/detect... operation (no fire)		1												1