

**MINUTES OF THE BRAIDWOOD FIRE PROTECTION DISTRICT
DECENNIAL COMMITTEE MEETING HELD ON
October 17, 2023, AT 9:30 A.M. AT
275 W. MAIN ST., BRAIDWOOD, IL**

- I. CALL TO ORDER:
Bill Ritze, acted as Chairman, called the meeting to order at 8:30 a.m.
- II. ROLL CALL:
Present for the meeting were Trustee Charlie Boyd, Fire Chief Chris Jude, Resident Teri Post, Trustee Bill Ritze, Resident Mike Tenerelli, and Executive Assistant Kristin Wexell.
- III. PUBLIC COMMENT
None
- IV. APPROVAL OF PREVIOUS MEETING MINUTES (OCTOBER 17. 2023):
This meeting is the first official Decennial Board Meeting, therefore there are no Minutes to approve.
- V. INTRODUCTION – PURPOSE AND SCHEDULE:
Chief Jude explained that the Decennial Committee will meet three times to review and make sure that the Fire District is working to be accountable and efficient to the public. In the first meeting, today, the Committee will cover administrative items. In the second meeting the Committee will cover compliance items, and in the third meeting operational items will be reviewed and discussed. The Committee has 18 months from May 31, 2023 to complete the review and submit the report.
- VI. REVIEW OF JURISDICTION AND POWERS:
Administrative Items
Chief Jude reported on the administrative procedures and processes, staffing structure and how the budget process works. He went over the purchase policy, capital projects and different grants offered and the process that the District goes through to qualify and submit for grants. Chief explained that he relies upon District Meetings, the Administrative and Executive Assistants, the Officer's and Staff, to gather and disseminate information. He holds and attends meetings with the various internal organization departments and ranks, frequently where there is open communication that is used to improve upon the administrative processes in place, when needed.
- VII. REVIEW OF PROGRAMS AND SERVICES:
This item will be discussed in the meeting when operational items will be reviewed.
- VIII. SURVEY OF RESIDENTS IN ATTENDANCE:
None in attendance.
- IX. OTHER BUSINESS:
Compliance Items will be covered in the next Decennial Meeting.
- X. ADJOURNMENT:
The Chairman then stated that the next regular meeting will be held on March 19, 2023, at 9:30 A.M. at the Braidwood Fire Station 1.

Upon motion duly made and seconded the meeting was adjourned.