

**BRAIDWOOD FIRE PROTECTION DISTRICT**  
**Fire Commission Special Meeting Minutes**  
November 5, 2024

A Special Meeting of the Braidwood Fire Protection District Fire Commission was held on, November 5, 2024, at the Braidwood Fire Station located at 275 W. Main St. in the city of Braidwood, Illinois at 9:30 A.M.

Chairman Mike Dillon called the meeting to order at 9:32 a.m. The Secretary of the Board stated that a quorum was present.

The following Members of the Board were present:

Charlie Boyd  
Mike Dillon  
Bill Ritze

Also present in person were Fire Chief Chris Jude, Deputy Chief Mike Pemble, and Administrative Kristin Wexell

Public Comment: None

- a. Discuss Oral Interviews of full-time firefighter candidates and compose preliminary hiring list – The District reviewed the scoring that Resource Management provided for both the Written Test and Oral Interviews, which included the combined totals in the order from the highest to the lowest scores.

Mike Dillon moved to accept the Written Test and Oral Interview scores from October 26, 2024, as provided by Resource Management and to post the Preliminary Eligibility List in the same order in which Resource Management recorded the candidates scores, from highest to lowest. Bill Ritze seconded the motion. A voice vote was taken, and the Chairman declared that the motion passed unanimously.

Charlie Boyd moved to approve that Deputy Chief Pemble distribute the Preliminary Eligibility List to the candidates via email, along with the preference points form with a deadline date for turning in said preference points of November 15, 2024.

- b. Review Preference Points, per Fire Commission Rules, as well as related documentation to be distributed to candidates - The proposed preference points will remain the same as the last testing process done in 2022.

Charlie Boyd moved to approve the utilization of same preference points and letter that was used in the previous full-time hiring process in 2022. Bill Ritze seconded the motion. A voice vote was taken, and the Chairman declared that the motion passed unanimously.

Closed Session:

Not needed

- c. Take action if appropriate or required when Open Session Resumes – unnecessary as closed session was not needed.
- d. Discuss and approve scheduling a Special Meeting for the Fire Commission on November 19, 2024, to review the preference point documents submitted by the candidates and compose the Final Eligibility List.

Charlie Boyd moved to approve the utilization of same preference points and letter that was used in the previous full-time hiring process in 2022. Bill Ritze seconded the motion. A voice vote was taken, and the Chairman declared that the motion passed unanimously.

There being no further items for discussion at this time, Charlie Boyd moved to adjourn the Special Meeting. Bill Ritze seconded the motion. A role call vote was taken 3 ayes (Boyd, Dillon and Ritze) and 0 nays. The Chairman declared that the motion passed unanimously, and the meeting is adjourned.