BRAIDWOOD FIRE PROTECTION DISTRICT BOARD AND THE BRAIDWOOD FIRE COMMISSION BOARD

Minutes of Meeting July 15, 2025

A meeting of the Trustees of the Braidwood Fire Protection District, as well as the Braidwood Fire Commission Board was held on July 15, 2025, at Braidwood Fire Station 1 located at 275 W. Main St. in Braidwood, Illinois at 9:00 A.M.

Trustee Michael Dillon, acting as Chairman, called the meeting to order at 9:00 a.m. Trustee Charlie Boyd, acted as Secretary of the meeting and reported that a guorum was present.

The following Trustees were present:

Charlie Boyd Mike Dillon Bill Ritze

Also, present were Fire Chief Chris Jude, Attorney John Motylinski, Captain Mike Tenerelli, Executive Assistant Kristin Wexell and John Falduto of Sawyer & Falduto. James Howard of Governmental Accounting, Inc was present via Zoom.

The Chairman asked if there were any additions or corrections to the District Board Meeting Minutes from the meeting held on June 17, 2025, as distributed.

Bill Ritze moved to accept the Meeting Minutes, as distributed. Charlie Boyd seconded the motion. The Chairman conducted a vote and announced that the motion unanimously passed.

June 1, 2025, of \$\$270,000.64, eight deposit(s) totaling \$892,281.47 and sixty withdrawals totaling \$703,296.16, the ending account balance on June 30, 2025, is \$465,218.91. Charlie Boyd moved that the Treasurer's report be accepted as presented. Mike Dillon seconded the motion. The Chairman conducted a vote and announced that the motion unanimously passed.

Charlie Boyd presented the bills to be paid for a total of \$703.296.16 (see attached list of

| - J I | | ·) (| |
|------------------------------------|----------------------|------------------------|-----------------------|
| bills/withdrawals presented for pa | yment). Charlie Boyd | moved to approve the | bills for payment as |
| presented, seconded by Bill Ritze | . The Chairman condu | ucted a vote and annoເ | inced that the motion |
| unanimously passed. | | | |
| • • | | | |

Public Comment:

None

Communications:

None

Chief's Report:

Chief Jude distributed his full report and attached hereto. Items discussed are as follows:

- The total of incidents for June was 188 vs. 214 in the month of May.
- Personnel:
 - The Full-Time FF/Medics had reviews completed by their Shift Officer. Chief Jude and D.C. Pemble will meet to look over the completed reviews.
- Community Developments:

- Ultimate Rides will be developing the land across the street from their current location for overflow vehicle parking.
- o Plans reviewed for Wendy's restaurant for the property in front of Jewel.
- Vehicle Maintenance:
 - 2412 EVS will be returning the Engine today
 - o 2413 EVS will take Engine 2413, when dropping off 2412.
 - o LMTV EVS will be installing taking the LMTV to install the skid.
- Essex FPD John Motylinski will prepare an Agreement with the terms that the Board discussed, to be presented at the Essex FPD Board Meeting scheduled for next week. Chief Jude plans to be in attendance.
- Station 1 Maintenance
 - Overhead door closers have been replaced. The bottom door panels are on order. The Board would like the doors painted white.
- Station 2 Maintenance
 - Digital sign permit is received. The area has been cleaned up and is ready for the footer to be done and sign company to begin install as soon as they have the materials.
 - Waiting on a quote to landscape the area around the new sign.
 - Overhead door closers need to be replaced on front 3 bays and possibly side bay. The paint is peeling and needs to be repainted.
 - The septic line leading to the back of the property has been inspected and is clear of obstruction. This will save will bring the cost down for the septic system replacement.
- Training tower has been sandblasted and primed, it is ready for final coat of paint.

Old Business:

- A. Faircom update Chief Jude attended the Zoom meeting on June 24th. No real news, other than there will soon be a few Board Member terms available.
- B. Future training opportunities:
 - a. Sixth Bugle Leadership Conference, Perrysberg, OH Fire Service Executive Assistant Conference, September 17 – 19. (early bird registration by Aug. 1 is \$297.00, plus hotel and travel expenses – Kristin Wexel has requested to attend this conference for additional training related to Fire Service Administration.
 - Charlie Boyd moved to approve the training request, registration cost and associated travel expenses for Kristin to attend the above referenced training. Bill Ritze seconded the motion. The Chairman conducted a vote and declared that the motion passed unanimously.
- C. 2422 Committee Update Captain Mike Tenerelli reported to the Board on the Chassis, as there were a few items that Alexis will need to correct. The expected delivery on the Engine is expected is December 2025/January 2026.
- D. 2425 Committee Update Captain Mike Tenerelli reported that at the most recent Committee meeting they were able to narrow down their recommendation to one option of the 5 quotes received. He explained the Committee's determination on their recommendation for the most responsible bid, as it relates to safety features.
- E. Essex FPD Agreement Update Chief Jude will attend the next Essex FPD Board Meeting. Attorney Motylinski will a prepare a proposed agreements to include the terms discussed by the Board.
- F. Review Annual Calendar Charlie Boyd reviewed the fire district requirements.
 - Public Hearing for the Budget will be on the Agenda for the August Board Meeting.

Closed Meeting: Not needed

New Business:

- 1. Fire Commission Board Business:
 - a. Discuss any updates regarding full-time firefighters Chief reported that the Direct Line Officers of the full-time firefighters completed and submitted performance reviews and Chief Jude and Deputy Pemble will meet to discuss them.
 - b. Discuss and approve the hiring of 2 full-time firefighters off the current eligibility list Chief Jude explained the need and asked for permission to begin the hiring process Bill Ritze made a motion to proceed with the hiring process of 2 new full-time Firefighter/ Paramedics from the current eligibility list, seconded by Mike Dillon. The Chairman conducted a vote and declared that the motion passed unanimously.
- 2. Purchases requiring Board approval
 - a. Tax Exempt Leasing, 1st payment due August 5, 2025 \$229,657.46
 - b. Wonderlich Doors, replace new door openers at Station 2 for up to 4 overhead doors, not to exceed \$\$12,875.00

Bill Ritze made a motion to approve the purchases as presented, seconded by Mike Dillon, seconded by Mike Dillon. The Chairman conducted a vote and declared that the motion passed unanimously.

3. Review the Ambulance Committee's recommendations and possibly approve a quote for the purchase of a new ambulance –

Bill Ritze moved to approve the quote from Foster Coach for the purchase of a Horton ambulance, seconded by Mike Dillon. The Chairman conducted a vote and declared that the motion passed unanimously.

- 4. Review and possibly approve the Tentative Budget for FY 2026 James Howard of Governmental Accounting reviewed the Tentative Budget with the Board.
 - Charlie Boyd moved to approve the Tentative Budget for fiscal year 2026 as presented, seconded by Bill Ritze. The Chairman conducted a vote and declared that the motion passed unanimously.
- 5. Discuss and possibly approve Deputy Chief Incentive Package Chief Jude presented the intent and need for proposing an incentive package, such as a part-time salary agreement, for the Deputy Chief position. Attorney Motylinski to draft an agreement according to the terms proposed by the Board.

Mike Dillon moved to approve the purchase of First Due Reporting Software, seconded by Charlie Boyd. The Chairman conducted a vote and declared that the motion passed unanimously.

6. Review the Verizon contract and possible approval of the lease agreement on the cell tower – Chief Jude presented the Lease Proposal from Verizon for Cell Tower Space, the term in 5 years, and renews 4 times, for \$24,000 a year paid in equal payments each month (\$2,000.00) – Jamie Adcock will have the agreement sent for electronic signature and a final fully executed contract will be provided for the file.

Mike Dillon made a motion to accept and sign the agreement with Verizon for cell tower space lease for the terms, as presented, seconded by Bill Ritze. The Chairman conducted a vote and declared that the motion passed unanimously.

7. Sawyer Falduto Asset Management portfolio review – John Falduto reviewed the Investment Performance Report with the District and gave instructions for requesting transfers for paying Operational expenses.

Upon motion duly made and seconded, the meeting was adjourned. The next regular scheduled Fire District Board Meeting will be Tuesday, August 19, 2025, at 9:00 a.m.

Transaction List by Vendor

Braidwood Fire Protection District

June 1-30, 2025

| DATE | TRANSACTION TYPE | NUM | POSTING (Y/N) | MEMO/DESCRIPTION | ACCOUNT FULL NAME | AMOUNT |
|--|---|-----------------------------------|-------------------|------------------|--|--|
| JP Exteriors 06/03/2025 Total for JP Ex | Bill Payment (Check) | 6149 | Yes | | US Bank Main Chk Acct 1505 | -1,277.50 - \$1,277.50 |
| Royal Publishing 06/03/2025 Total for Royal | g Co. Bill Payment (Check) Publishing Co. | 6155 | Yes | | US Bank Main Chk Acct 1505 | -325.00 -\$325.00 |
| Drew Cromp 06/03/2025 Total for Drew | Bill Payment (Check) Cromp | 6143 | Yes | | US Bank Main Chk Acct 1505 | -41.82 -\$41.82 |
| Wex Bank (Wex 06/03/2025 Total for Wex E | Fleet) Bill Payment (Check) Bank (Wex Fleet) | 6159 | Yes | | US Bank Main Chk Acct 1505 | -530.47 -\$530.47 |
| Pure Water Part 06/03/2025 Total for Pure V | tners, LLC Bill Payment (Check) Water Partners, LLC | 6153 | Yes | | US Bank Main Chk Acct 1505 | -393.00 -\$393.00 |
| 06/03/2025 06/17/2025 | oville Fire Academy Bill Payment (Check) Bill Payment (Check) e of Romeoville Fire Academy | 6157 6174 | Yes Yes | | US Bank Main Chk Acct 1505 US Bank Main Chk Acct 1505 | -3,850.00 -925.00 -\$4,775.00 |
| Berkot's Super F 06/03/2025 Total for Berko | Foods Bill Payment (Check) t's Super Foods | 6140 | Yes | | US Bank Main Chk Acct 1505 | -24.00 -\$24.00 |
| WESCOM 06/03/2025 Total for WESC | Bill Payment (Check) | 6158 | Yes | | US Bank Main Chk Acct 1505 | -9,635.74 -\$9,635.74 |
| BTI Tire & Align 06/03/2025 06/17/2025 Total for BTI Ti | ment Bill Payment (Check) Bill Payment (Check) re & Alignment | 6141 6163 | Yes Yes | | US Bank Main Chk Acct 1505 US Bank Main Chk Acct 1505 | -439.90 -133.62 -\$573.52 |
| Governmental A 06/03/2025 Total for Gover | Accounting Inc. Bill Payment (Check) rnmental Accounting Inc. | 6145 | Yes | | US Bank Main Chk Acct 1505 | -1,960.00 -\$1,960.00 |
| City of Braidwood 06/03/2025 Total for City o | Bill Payment (Check) | 6142 | Yes | | US Bank Main Chk Acct 1505 | -52.39 -\$52.39 |
| Illinois Fire Inspe 06/03/2025 Total for Illinois | ectors Assoc. Bill Payment (Check) s Fire Inspectors Assoc. | 6147 | Yes | | US Bank Main Chk Acct 1505 | -350.00 -\$350.00 |
| Hinkley Springs 06/03/2025 Total for Hinkle | Bill Payment (Check) | 6146 | Yes | | US Bank Main Chk Acct 1505 | -25.98 -\$25.98 |
| Fireground Supp 06/03/2025 06/17/2025 Total for Firegr | ply, Inc. Bill Payment (Check) Bill Payment (Check) round Supply, Inc. | 6144 6167 | Yes Yes | | US Bank Main Chk Acct 1505 US Bank Main Chk Acct 1505 | -363.84 -147.99 -\$511.83 |
| 06/03/2025 06/23/2025 | & Business Solutions - McGrath Bill Payment (Check) Bill Payment (Check) Systems & Business Solutions | 6148 6183 s - McG ra | Yes Yes ath | | US Bank Main Chk Acct 1505 US Bank Main Chk Acct 1505 | -216.91 -216.91 -\$433.82 |

Transaction List by Vendor

Braidwood Fire Protection District

June 1-30, 2025

| DATE TRANSACTION TYPI | E NUM | POSTING (Y/N) | MEMO/DESCRIPTION | ACCOUNT FULL NAME | AMOUNT |
|--|---------|---------------|------------------|--|---------------------------------------|
| Lauterbach & Amen, LLP 06/03/2025 Bill Payment (Check Total for Lauterbach & Amen, LLP | s) 6150 | Yes | | US Bank Main Chk Acct 1505 | -479.00 -\$479.00 |
| Liberty National - Globe Life 06/03/2025 Bill Payment (Check Total for Liberty National - Globe Life | · | Yes | | US Bank Main Chk Acct 1505 | -3,367.77 -\$3,367.77 |
| TeleTech Communications Inc. 06/03/2025 Bill Payment (Check Total for TeleTech Communications Inc. | • | Yes | | US Bank Main Chk Acct 1505 | -604.21 -\$604.21 |
| Nicor Gas 06/03/2025 Bill Payment (Check 06/23/2025 Bill Payment (Check Total for Nicor Gas | | Yes Yes | | US Bank Main Chk Acct 1505 US Bank Main Chk Acct 1505 | -398.57 -58.61 -\$457.18 |
| Whitmore Ace Hardware 06/03/2025 Bill Payment (Check Total for Whitmore Ace Hardware | c) 6160 | Yes | | US Bank Main Chk Acct 1505 | -266.51 -\$266.51 |
| Republic Services 06/03/2025 Bill Payment (Check Total for Republic Services | s) 6154 | Yes | | US Bank Main Chk Acct 1505 | -252.16 -\$252.16 |
| Jamie Adcock 06/17/2025 Bill Payment (Check Total for Jamie Adcock | s) 6161 | Yes | | US Bank Main Chk Acct 1505 | -1,040.00 -\$1,040.00 |
| Airgas USA, LLC 06/17/2025 Bill Payment (Check Total for Airgas USA, LLC | s) 6162 | Yes | | US Bank Main Chk Acct 1505 | -276.00 -\$276.00 |
| Chase 06/17/2025 Bill Payment (Check Total for Chase | s) 6164 | Yes | | US Bank Main Chk Acct 1505 | -7,215.00 -\$7,215.00 |
| EMS Management & Consultants, Inc. 06/17/2025 Bill Payment (Check Total for EMS Management & Consult | • | Yes | | US Bank Main Chk Acct 1505 | -2,641.31 -\$2,641.31 |
| GSB 06/17/2025 Bill Payment (Check Total for GSB | s) 6170 | Yes | | US Bank Main Chk Acct 1505 | -2,790.74 - \$2,790.74 |
| Illinois Public Risk Fund 06/17/2025 Bill Payment (Check Total for Illinois Public Risk Fund | s) 6171 | Yes | | US Bank Main Chk Acct 1505 | -8,229.00 -\$8,229.00 |
| Sistek Sales, Inc 06/17/2025 Bill Payment (Check Total for Sistek Sales, Inc | s) 6173 | Yes | | US Bank Main Chk Acct 1505 | -96.06 -\$96.06 |
| Fisher Auto Parts 06/17/2025 Bill Payment (Check Total for Fisher Auto Parts | x) 6168 | Yes | | US Bank Main Chk Acct 1505 | -299.95 -\$299.95 |
| Quad County Fire Equipment & FTR 06/17/2025 Bill Payment (Check Total for Quad County Fire Equipmen | • | Yes | | US Bank Main Chk Acct 1505 | -2,925.00 -\$2,925.00 |
| Free Press Newspaper 06/17/2025 Bill Payment (Check Total for Free Press Newspaper | s) 6169 | Yes | | US Bank Main Chk Acct 1505 | -28.00 -\$28.00 |



BRAIDWOOD FIRE PROTECTION DISTRICT



275 W. Main P.O. Box 309 Braidwood, IL 60408 Station (815) 458-2000 | Fax 815-458-3636

CHIEFS MONTHLY REPORT

July 2025

*Items in **BOLD** are new items

Call volume Report- See attached reports for May and June.

Calls of Significance:

o None to report on

Meetings/Events Attended since last district meeting-

- o MABAS Chiefs Meeting
- o Shabbona Academy graduation
- o Fire District Conference
- Virtual FAIRCOM meeting
- o IPRF Audit
- First Due Work Session
- EMTrack training for new IDPH mass casualty tracking
- Attended Wilmington New Station Open House
- **o** Worked on Tentative Budget with James Howard

Personnel

- New Staff- None to report
- o Interns- None to report
- o New Cadets- None to report.
- Employees resigning- Nothing to report
- Full time Employee's- 6 month and Year evaluations completed DC Pemble and I still need to review them together.
- Staff In General- Nothing to report

Paramedic/EMT Students

- Logan had failed his 6th attempt
- o Logan will be attending the JJC/MH program that begins in August
- Gossman failed his 6th attempt and is unsure if he will attend another class due to change in job/swing shift
- o Cromp is currently completing a refresher before scheduling his 4th attempt
- o Miranda is currently unknown. Last I heard he was attending refresher before 4th attempt
- o Mack, H is currently unknown last I heard he had failed the 4th attempt
- o Clanton JJC/MH with graduation 7/26/25 at JJC

- Kubinski and Bernico currently attending St Mary's program with graduation usually around October/November
- o Stone and DeLucio are attending the EMT class here through RFA
- o Richardson, I believe will be attending Christ medic program that will be starting this fall

Fire Prevention/Inspections

- Still Working with City on replacing 4-inch mains with larger mains on S. Division, W. 3^{rd.} St.,
 W. Bergera Nothing new to report
- o Heros and Legends Bar and grill under construction
- o Mastodon Fuel station at Route 113 and N. Division waiting on IDOT
- o Culvers under construction.
- o Reviewed plans for an auto mechanic going on N. Division
- o Reviewed site plans for both Auto dealers
- o New Storage units going on Kenndy and S. Walnut
- o New overflow parking/car sales lot for ultimate rides going in across from Ultimate Rides
- o Reviewed plans for a new Wendys

Training

 Training Grounds- Continued work on the tower, working on stairs, painters need to wash and apply final coat of paint.

EMS –

Nothing to report

Vehicles/Apparatus-

- o 2411- In service
- o 2412- Out of service out for PM's and tank and saddle arms repair.
- 2413- In service, we must replace the fuel tank. It is rusting on top and when the tank is full it is leaking from a crack where rust is.
- o 2414- In Service
- o 2415- In Service
- o 2424- In Service at Station 2
- o 2425- In service at Station 2
- o 2416- In service,
- o 2419- In service
- o 2488- In service
- o 2418- In Service Station 2
- o 2490- In reserve
- o 2491- In service
- Boat 1 In service
- o Command Buggies- In service
- o LMTV- EVS will take when they drop off 2412

Specialty Teams -

- o Rescue Task Force- Nothing to report
- o Water team- Attended monthly MABAS training
- o TRT- Attended monthly MABAS training

Committees' -

- 0 2422-
- o Ambulance 2425 replacement

Station 1

- o All door new door closers have been installed
- Bottom panels need to replaced on overhead doors due to rusting, to paint after thoughts???

Station 2

- o Digital Sign update.
- Septic replacement update

AT&T tower project

o Verizon Lease agreement update

Discussion Items for BFPD District Meeting

- o Misc.
 - o Approval Purchase orders exceeding \$1,000.00.
 - o Repaint Garage doors when done.
- Essex update
- o Tentative Budget
- o Discuss the possibility of hiring next 2 on the full-time list.
- o Discuss and possibly approve Deputy Chief Incentive package

This concludes my report for July

| Week Ending | 5/4/25 | 5/11/25 | 5/18/25 | 5/25/25 | 6/1/25 | 6/8/25 | 6/15/25 | 6/22/25 | 6/29/25 | 7/6/25 | 7/13/25 | 7/20/25 | 7/27/25 | Total |
|--|--------|---------|---------|---------|--------|--------|---------|---------|---------|--------|---------|---------|---------|-------|
| (61) Dispatched and canceled en route | 7 | 7 | 13 | 20 | 5 | | | | | | | | | 52 |
| (62) Wrong location, no emergency found | | | | 1 | | | | | | | | | | 1 |
| (73) System or detector malfunction | | | 1 | | | | | | | | | | | 1 |
| (74) Unintentional system/detect operation (no fire) | | 1 | 1 | 2 | | | | | | | | | | 4 |
| NULL | | 1 | 3 | | | | | | | | | | | 4 |
| UNK | | | 2 | | | | | | | | | | | 2 |
| Total | 21 | 41 | 78 | 50 | 24 | | | | | | | | | 214 |

| Week Ending | 6/1/25 | 6/8/25 | 6/15/25 | 6/22/25 | 6/29/25 | 7/6/25 | 7/13/25 | 7/20/25 | 7/27/25 | 8/3/25 | 8/10/25 | 8/17/25 | 8/24/25 | Total |
|-------------|--------|--------|---------|---------|---------|--------|---------|---------|---------|--------|---------|---------|---------|-------|
| Total | 5 | 44 | 43 | 41 | 46 | 9 | | | | | | | | 188 |

Transaction List by Vendor

Braidwood Fire Protection District

June 1-30, 2025

| DATE TRA | ANSACTION TYPE | NUM | POSTING (Y/N) | MEMO/DESCRIPTION | ACCOUNT FULL NAME | AMOUNT |
|-------------------------|----------------------|-------|---------------|------------------|----------------------------|-----------------|
| Emergency Vehicle Se | rvice Inc. | | | | | |
| | Payment (Check) | 6165 | Yes | | US Bank Main Chk Acct 1505 | -1,450.69 |
| | Payment (Check) | 6181 | Yes | | US Bank Main Chk Acct 1505 | -2,532.28 |
| Total for Emergency | Vehicle Service Inc. | | | | | -\$3,982.97 |
| Gene May Heating & C | - | | | | | |
| | Payment (Check) | 6182 | Yes | | US Bank Main Chk Acct 1505 | -2,375.00 |
| Total for Gene May H | eating & Cooling | | | | | -\$2,375.00 |
| Locality Media Inc. | | | | | | |
| | Payment (Check) | 6184 | Yes | | US Bank Main Chk Acct 1505 | -20,950.00 |
| Total for Locality Med | lia Inc. | | | | | -\$20,950.00 |
| US Bank | | | | | | |
| | Payment (Check) | 6189 | Yes | | US Bank Main Chk Acct 1505 | -3,415.79 |
| Total for US Bank | | | | | | -\$3,415.79 |
| Verizon | | | | | | |
| | Payment (Check) | 6190 | Yes | | US Bank Main Chk Acct 1505 | -677.71 |
| Total for Verizon | | | | | | -\$677.71 |
| Bound Tree Medical, L | LC | | | | | |
| 06/23/2025 Bill | Payment (Check) | 6177 | Yes | | US Bank Main Chk Acct 1505 | -1,771.45 |
| Total for Bound Tree | Medical, LLC | | | | | -\$1,771.45 |
| ECOLAB Pest Eliminat | ion | | | | | |
| 06/23/2025 Bill | Payment (Check) | 6180 | Yes | | US Bank Main Chk Acct 1505 | -206.23 |
| Total for ECOLAB Pe | st Elimination | | | | | -\$206.23 |
| AT&T (Keltron) | | | | | | |
| 06/23/2025 Bill | Payment (Check) | 6176 | Yes | | US Bank Main Chk Acct 1505 | -173.40 |
| Total for AT&T (Keltro | on) | | | | | -\$173.40 |
| ComEd | | | | | | |
| 06/23/2025 Bill | Payment (Check) | 6178 | Yes | | US Bank Main Chk Acct 1505 | -462.80 |
| Total for ComEd | | | | | | -\$462.80 |
| Dylan Williams | | | | | | |
| - | Payment (Check) | 6179 | Yes | | US Bank Main Chk Acct 1505 | -94.63 |
| Total for Dylan Willian | ns | | | | | -\$94.63 |
| Allegra | | | | | | |
| | Payment (Check) | 6175 | Yes | | US Bank Main Chk Acct 1505 | -180.00 |
| Total for Allegra | | | | | | -\$180.00 |
| Ottosen DiNolfo | | | | | | |
| | Payment (Check) | 6187 | Yes | | US Bank Main Chk Acct 1505 | -563.50 |
| Total for Ottosen DiN | ` ' ' | | | | | -\$563.50 |
| Pinkerton Oil Company | , | | | | | |
| | Payment (Check) | 6188 | Yes | | US Bank Main Chk Acct 1505 | -2,068.64 |
| Total for Pinkerton Oi | | 2.00 | | | | -\$2,068.64 |
| MES Service Company | | | | | | · |
| | Payment (Check) | 6185 | Yes | | US Bank Main Chk Acct 1505 | -3,295.52 |
| Total for MES Service | | 0.100 | | | CO Daim Main Offic 1000 | -\$3,295.52 |
| TOTAL | . , - | | | | | -\$92,095.60 |
| | | | | | | -əəz,uəə.bu |