BRAIDWOOD FIRE PROTECTION DISTRICT
Board Of Fire Commissioners

275 W. Main, P.O. Box 309, Braidwood, IL 60408
815-458-2000 Station, 815-458-3636 Fax

Dear Candidate,

We are excited that you are interested in pursuing a full-time position with our organization! Please be sure to read all deadlines and requirements for the application carefully. **The application itself will begin on page 3 of this packet and must be printed and returned.** If you successfully pass the testing components and are placed on the initial eligibility list, you will be sent a preference points claim form.

All completed applications must be submitted ***in person*** during normal business hours: Monday-Friday 9am-4pm and excluding holidays to: **Braidwood Fire Protection District Station #1: 275 W. Main Street, Braidwood, IL 60408**

Completed required application must be turned in to the District's Executive Assistant by:

November 16, 2026, 10:00 am

Late submissions will not be accepted.

Minimum Requirements:

- Must be legally authorized to work in the United States
- No felony or disqualifying misdemeanor convictions
- Age Requirement: Must be at least 19 years of age and under 35 years of age at the time of written examination, but must be at least 21 years of age at time of hire, unless the candidate qualifies for an exemption as a veteran and/or firefighter as provided by state statutes.
- Driver's License: Must possess a valid Driver's License at the time of application with the ability to obtain an Illinois Driver's License by the date of hire.
- Education: Must have proof of high school diploma or recognized high school equivalency credential
- Illinois licensed EMT-B/EMT-P
- Certified as a State of Illinois Basic Operations Firefighter (Firefighter II) at time of hire.
- Candidate Physical Ability Test (CPAT) Certificate that includes ladder climb, must be valid within one year by date of hire.

Cost for Application: $0.00

Mandatory Orientation, Written Examination & Oral Interview:

- **Saturday, November 21, 2026, at 8:00 a.m.**
- Sign in process will start at 0700 hours and orientation will start promptly at 0800 hours.
- The Written Examination will follow immediately after the Orientation.
- An Oral Examination will begin in the afternoon for eligible candidates.

- A valid government-issued photo ID may be required for admission into the Orientation
- Location: Braidwood Fire Protection District, 275 W. Main Street, Braidwood, IL 60408
- Orientation will provide information on the Braidwood Fire Protection District hiring process, benefits, and further job requirements. A question-and-answer session will follow.

Salary Scale: **Starting:** $61,655-$70,917.19
Top Out: $79,817.92
The anticipated wage and salary scale may be revised with increases in 2027-2028; therefore these ranges are subject to change.

Highlights of the District:

- Service area of nearly 40 square miles. Response area largely consists of residential but is currently experiencing a large growth of business in the coming years. We are also home to the Constellation Nuclear Generating Station.
- 2 Fire Stations
- Over 2,000 calls annually
- Well maintained fleet of apparatus and equipment
- Combination of Part-Time personnel and Full-Time personnel. We are diligently growing our organization, and this is a great time to join and play a part in paving the future for Braidwood Fire Protection District.
- Full-Time Personnel: 9 Firefighter/Paramedics & Fire Chief
- Part-Time Personnel: Approximately 50 members including Firefighter EMTs, Paramedics, Lieutenants, Captains and Deputy Chief.
- Daily shift staffing: 6-7 personnel (between part-time and full-time)

Other Position Benefits:

- Vacation Time, Kelly Days, Personal Time
- Article 4 Pension
- Health Insurance Benefits
- Generous training opportunities for those pursuing personal development or OSFM certifications.
- Ability to participate in most MABAS Division 15 Specialty Teams

The Rules & Regulations of the Board of Fire Commissioners, Braidwood Fire Protection District, will govern all facets of the hiring process. If you have any questions, please contact us at 815-458-2000.

Application for Full-Time Employment



275 West Main Street
P.O. Box 309
Braidwood, IL 60408
815-458-2000

Name: _____

(Print Neatly)

BRAIDWOOD FIRE DEPARTMENT

APPLICATION FOR EMPLOYMENT

275 W. Main Street, P.O. Box 309
Braidwood, Illinois 60408

(815) 458-2000 | STATION
(815) 458-3636 | FAX

The Braidwood Fire Department is committed to providing an equal employment opportunity to all persons.

GENERAL INFORMATION

First Name _____ Last Name _____

Address _____

City _____ State _____ ZIP _____

Phone _____ Marital Status: _____

Cell Phone _____ Email _____

Drivers License Number: _____ Drivers License Class: _____

Social Security Number: _____ Are you 18 years of age? ☐ Yes ☐ No

Emergency Contact: _____ Phone: _____

Have you ever applied to the BFD before? If yes, When? _____

EDUCATION

Circle the number corresponding to the highest level of education completed:

ELEMENTARY - HIGH SCHOOL					COLLEGE				GRADUATE SCHOOL			
8	9	10	11	12	1	2	3	4	1	2	3	4

GED (list granting agency) _____

List in reverse order (present or most recent first) all schools attended (colleges/universities, technical training institutions, vocational/trade schools, and high schools)

NAME OF SCHOOL	CITY/TOWN & STATE	MAJOR(S)	DEGREE

EMT Certification Level: _____ License Number: _____ Exp. Date: _____

SKILLS

Please list any skills, certificates, or training that you have received that relates to firefighting. This includes CPR, First Aid, OSFM or IFSI, Industrial Firefighting or Other Training.

_____

_____

_____

DRIVING RECORD

Any moving violations, including accidents, in the past 10 years? ☐ Yes ☐ No

If Yes, please list: _____

_____

May we request a copy of your motor vehichle records from the Illinois Secretary of State office? (If hired, these records will be requested every three years.) ☐ Yes ☐ No

CRIMINAL RECORD

Any felony drug or alcohol convictions, including DUI, in the past 10 years? ☐ Yes ☐ No

If Yes, please list**:** _____

_____

WORK EXPERIENCE

Describe below all previous work experience (including unpaid experience) in reverse chronological order (present or most recent employment first). **Include any information not listed on your resume.**

Name of Employer:_____

Address:_____ Phone: _____

Your job title:_____

Supervisor (name & title):_____

Employed From (month/year): _____ To (month/year):_____

Normal Daily Work Hours: _____

Reason for leaving: _____

May we contact this employer: ☐ Yes ☐ No Phone:_____

Summary of your duties and responsibilities:_____

_____

Name of Employer:_____

Address:_____ Phone: _____

Your job title:_____

Supervisor (name & title):_____

Employed From (month/year): _____ To (month/year):_____

Normal Daily Work Hours: _____

Reason for leaving: _____

May we contact this employer: ☐ Yes ☐ No Phone:_____

Summary of your duties and responsibilities:_____

_____

REFERENCES

List below as character references three (3) persons you have known for at least three (3) years and who are not related to you. These persons may not be past employers.

Name: _____ Address: _____

Phone: _____ Occupation:_____

Name: _____ Address: _____

Phone: _____ Occupation: _____

Name: _____ Address: _____

Phone: _____ Occupation: _____

ADDITIONAL INFORMATION

1. Are you authorized to work in the United States? ☐Yes ☐No

2. Are there any physical limitations that will affect the ability to perform your assigned duties? ☐Yes ☐No
   If yes, please list: _____

3. Do you have reliable transportation? ☐Yes ☐No

4. Have you ever served in the military? ☐Yes ☐No
   If yes, indicate years of service? _____

5. Have you been disciplined or discharged by a former employer for conduct involving any type of dishonesty, ethical misconduct or violent behavior in the last 15 years?
   If Yes, please attach an explanation. ☐Yes ☐No

6. List any hobbies, activities or organizations that you take part in regularly: _____

7. List any other fire departments that you have work for in the past: _____

8. Why do you want to become a member of this organization? _____

Affirmative Action Policy

We welcome you as an applicant for employment. Your application will be considered with others in competition for the position in which you are interested. It is the policy and the intent of the Braidwood Fire Department to provide equal opportunity in employment to all persons. This policy prohibits discrimination because of race, color, religion, national origin, place of residence, political affiliations, marital status, physical or mental handicap, sex, or age in all aspects of our personnel policies, programs, practices and operations except as required by job necessity or preemptive statutes. This policy applies to all phases of full-time, part-time, temporary and seasonal employment.

I understand the information in this application will be used and that prior employers may be contacted for purposes of investigation as required by section 391.23 of the Federal Motor Carrier Safety Regulations.

It is agreed and understood that this application for employment in no way obligates the employer to employ this applicant.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, and employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge the Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

It is agreed and understood that if hired the employee may be on a probationary period during which time he may be discharged without recourse.

It is understood and agreed upon, that by signing this application, I authorize a thorough criminal background check including, but not limited to, fingerprinting which will be performed for the Braidwood Fire Department by the Braidwood Police Department and the Illinois State Police. Additionally, in the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand also, that I am required to abide by all rules and regulations of the employer.

This certifies that this application was completed by me and that all entries on it and information in it are true and complete to the best of my knowledge.

Signed: _____ Date: _____

BRAIDWOOD FIRE DEPARTMENT

APPLICATION FOR EMPLOYMENT

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Application Check Sheet

Please ensure the following documents are attached to this application:

- ☐ Ensure application packet is complete.
- ☐ Photocopy of your Drivers License is attached. Include both sides.
- ☐ Photocopies of any certificates pertaining to the fire service attached.
- ☐ Photocopy of valid CPR card attached (if applicable). Include both sides.

IMPORTANT: In order to prevent delays in reviewing your application, please answer every question on this form clearly and completely. Any false or misleading answers or statements will be the cause for rejection of this application, removal of your name from the eligibility list, or discharge from the department.

Please detach this page from the application; it does not need to be returned with the packet.